



**Commission Special Meeting/Work Session  
Minutes  
Monday, June 16, 2025**

**Call to Order**

Commission President Jasmine Vasavada called the Commission Special Meeting/Work Session of June 16, 2025, to order and open to the public at 4:04 p.m., at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington 98501.

**Present**

Commissioners: Jasmine Vasavada, President; Maggie Sanders, Vice President; Sarah Montano, Secretary; Amy Harding and Bob Iyall.

Staff: Alex Smith, Executive Director; Mike Reid, Director of Community and Economic Development; Tina Champion, Executive Coordinator; and Missy Goodell, Commission Coordinator.

**Approval of Agenda**

Commissioner Harding moved to approve the agenda. Commissioner Montano seconded the motion. Motion passed unanimously.

**Waterfront Center Briefing**

Mike Reid, Director of Community and Economic Development, presented information and "areas of agreement," which were previously discussed on May 19, 2025, at a Port of Olympia Commission Work Session. "Areas of Agreement" included 1) Explore a 'public-private' model that puts the private partner as the lead 'developer' as opposed to Port as builder/developer; 2) a Solicitation of Intent (SOI) seemed like the preferred recruitment first step, but the focus was more on the 'what' not the 'how;' 3) Commitment to existing 'marine-related' vision; and 4) A desire to have 'project principles' established and utilized to gauge vision alignment, progress, and success.

"Project principles" were also discussed and confirmed: 1) Leverage the Port's marine identity, history, and infrastructure; 2) Support marina operations and growth; 3) Enhance community access and tourism; 4) Ensure financial sustainability; 5) Maintain strategic flexibility. "Project principles" are four to five high level statements that give clarity to staff, Commission, public, and interested development partners. They envision the desired end state of the project ("how will we articulate what success looks like?"). Principles become embedded into recruitment materials, submittal requirements, and scoring criteria.

A break was taken from 5:31 to 5:36 p.m.

### **Agenda Setting**

Future commission meeting topics were discussed.

### **Adjournment**

There being no further business to come before the Port of Olympia Board of Commissioners, the Monday, June 16, 2025, Commission Special Meeting/Work Session was adjourned at 5:42 p.m. by Commissioner Vasavada.

PORT OF OLYMPIA COMMISSION

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Jasmine Vasavada, President

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Maggie Sanders, Vice President

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Sarah Montano, Secretary