



**Commission Meeting
Monday, November 10, 2025
5:30 PM**

Percival Plaza – Olympics Room
626 Columbia Street NW
Olympia, WA 98501

The meeting agenda is available on the Port's website as of November 6, 2025.
<https://www.portolympia.com/commission>

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Approval of Agenda
- D. Executive Director Report
- E. Public Comment

This public comment period is the opportunity for public input on the agenda items on this evening's agenda, in addition to an opportunity for public comment on any other port business. Individual public comments are limited to 3 minutes per person.

*See bottom of agenda for instructions on how to provide public comment.

NOTE: Guidelines for public comment can be found in the Commission Rules in Resolution 2025-03 Article VI.

- Comments should be directed to Commission: Comments should be directed to the Commission as a whole and should not include comments about individual Port staff or members of the public.
- Courtesy: All speakers (members of the public, Port staff, and Commissioners) shall be courteous in language and demeanor and shall confine remarks to those facts that are germane and relevant to the question or issue under discussion.

- F. Consent Calendar
 - 1. Professional Services Contract Amendment – Thomas Architecture Studios
 - 2. Cleanwater Centre DES Parking Lease
 - 3. Approval of Revised Minutes: Commission Meeting – March 10, 2025
 - 4. Approval of Revised Minutes: Commission Meeting – March 24, 2025
 - 5. Approval of Revised Minutes: Commission Special Meeting/Work Session – June 9, 2025
 - 6. Approval of Revised Minutes: Commission Special Meeting/Work Session – June 23, 2025
 - 7. Approval of Revised Minutes: Commission Meeting – September 22, 2025

Port of Olympia Mission

Creating economic opportunities and building community for all of Thurston County through responsible resource use.

G. Pending Issues or Business

1. Budd Inlet Cleanup
2. Marine Terminal Warehouse
3. Dancing Goats Building Renovations
4. Airport Master Plan Update
5. Peninsula Master Plan
6. Foreign-Trade Zone

H. Action Calendar

1. None

I. Action/Other Calendar

1. None

J. Advisory Calendar

1. 2026 Thurston County Tax Levy: Jeff Gadman, Thurston County Treasurer
2. **PUBLIC HEARING** – Draft 2026 Proposed Operating Budget, Capital Investment Plan and Tax Levy: Alex Smith, Executive Director and Brent Barnes, Director of Enterprise Services

Pursuant to RCW 53.35.020, the Port of Olympia has prepared the Port's 2026 draft budget. The draft budget was presented in a public work session on October 6, 2025, and public meeting on October 27, 2025, and shall be considered during tonight's public hearing, on November 10, 2025, as needed, and at the regular public meeting on November 17, 2025. The Commission will meet on November 24, 2025, at 5:30 p.m. to adopt the Port's final 2026 budget of the Port of Olympia for the 2026 calendar year. The draft budget is on file at the Port of Olympia offices at Percival Plaza, 606 Columbia Street NW, Suite 300, Olympia, Washington, and any member of the public may obtain a copy of the preliminary budget at this address during normal business hours. A summary of the budget is also available on the Port's website www.portolympia.com.

- a) Open Public Hearing
- b) Accept Public Testimony
- c) Close Public Hearing

3. Briefing: East Bay Real Estate District Update: Mike Reid, Director of Community and Economic Development

K. Commissioner Reports/Discussion

L. Other Business

M. Meeting Announcements

N. Adjourn

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***Attendance and Public Comment Hybrid Meeting Information**

Attend Remote or In-Person

The public are welcome to attend the meeting in person, or may view or listen to the meeting using one of the following platforms:

- In-Person: 626 Columbia Street NW, Olympia
Olympics Room, Suite 1-B
- Zoom: Go to <http://www.zoom.us/join> and enter the Webinar ID 898 6993 9307 and Passcode 604050.
Instructions and access details (a link to the meeting) will be emailed to you once a short registration form is complete. (Check Spam or Junk folder and move Zoom link email to your Inbox to view/access link.)
- YouTube: www.youtube.com/@portofolympia1922
- Phone: Call (253) 215-8782, listen for the prompts and enter the Webinar ID 898 6993 9307 and Passcode 604050.

Verbal Public Comment

Those wishing to provide verbal public comment may do so in-person or by Zoom:

- In-Person: Use the sign-up sheet located at the meeting location.
- Virtual /
via Zoom: **Must pre-register** using the following Zoom link no later than 90 minutes prior to the meeting:
https://us06web.zoom.us/webinar/register/WN_Mys0XXiQTzmyz2QoNE-flw
Instructions and access details (a link to the meeting) will be emailed to you once registration is complete. (Check Spam or Junk folder and move Zoom link email to your Inbox to view/access link.) Registration for remote/virtual verbal public comment closes at 4:00 p.m. on the day of the meeting.

Written Public Comment

Written public comment may be submitted to commissioncoordinator@portofolympia.com by 12:00 p.m. on the date of the meeting. All written comments will be compiled and sent to the Commissioners prior to the meeting.