

COVER MEMO

Briefing Date/Time: December 8, 2025

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Subject: POCAC Member Term Extensions

Purpose: ☐ Information Only ☒ Decision Needed

Overview:

- Consent Calendar agenda item. Approval requested.

Background:

Commission Resolution 2025-02, adopted on January 13, 2025, is the current governing document for the Port of Olympia Citizens Advisory Committee (POCAC). This resolution establishes three-year terms for POCAC members, with a maximum of four consecutive three-year terms (12 years maximum consecutive service).

Two POCAC members – Debby Pattin and Darlene Kemery – reach the end of their current term of service on December 31, 2025. Both are eligible for an additional three-year term and both wish to be reappointed.

Per Resolution 2025-02, the POCAC shall consist of up to 17 members, with no less than nine members serving. Through December 2025, the POCAC has 11 current members. As of December 31, 2025, two POCAC members – Don Krug and Anthony Hemstad – will complete their term of service and do not wish to be reappointed. One additional POCAC member – Joel Hansen – has resigned to assume a new role as Port Commissioner. The Port thanks each of them for their significant service.

Upon reappointment of Debby Pattin and Darlene Kemery, the POCAC will have eight current members effective January 1, 2026.

Documents Attached:

- List of current POCAC members and their terms, as of January 1, 2026.

Affected Parties:

- Port Commission and Staff
- POCAC

Commission Action:

Commission approval of this Consent Calendar agenda item reappoints current POCAC members Debby Pattin and Darlene Kemery each to an additional three-year term ending December 31, 2028.

Staff Recommendation:

Port staff recommends approval.