



Commission Special Meeting/Work Session Minutes Monday, October 20, 2025

Call to Order

Commission President Jasmine Vasavada called the Commission Special Meeting/Work Session of October 20, 2025, to order and open to the public at 4:02 p.m., Monday, October 20, 2025, at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington 98501.

Present

Commissioners: Jasmine Vasavada – President, Maggie Sanders – Vice President, Sarah Montano – Secretary, Amy Harding and Bob Iyall.

Staff: Alex Smith, Executive Director; Mike Reid, Director of Community and Economic Development; Shawn Gilbertson, Director of Environmental Planning and Programs; Jon Wolf, Environment Manager; Taber Lee, Communications and Marketing Senior Manager; Tina Champion, Executive Coordinator; and Missy Goodell, Commission Coordinator.

Guests: Allison Osterberg, Interim Executive Director and Paul Brewster, Senior Planner, both with Thurston Regional Planning Council (TRPC).

Approval of Agenda

Commissioner Montano moved to approve the agenda. Commissioner Harding seconded the motion. Motion passed unanimously.

Thurston Regional Planning Council (TRPC) Peninsula Master Plan

In 2024 the Port launched an effort to develop a master plan for the port owned properties in downtown Olympia. The project was paused due to staffing constraints.

Earlier this year Port entered into an Interlocal Agreement for planning and data services with the Thurston Regional Planning Council to assist and support the Port with major planning initiatives and projects. The Port and TRPC staff have developed a task order to have TRPC play a significant role in relaunching this effort.

Paul Brewster, Senior Planner with TRPC, presented the frame and scope of this project. Commission goals and objectives for this effort were also discussed.

Environmental Policy Updates

Shawn Gilbertson, Director of Environmental Planning and Programs, gave a brief overview of the information that he will be sharing in a future Commission meeting.

Agenda Setting Topics

None.

Adjournment

There being no further business to come before the Port of Olympia Board of Commissioners, the Monday, October 20, 2025, Special Commission Meeting/Work Session was adjourned at 5:31 p.m.

PORT OF OLYMPIA COMMISSION

Jasmine Vasavada, President

Sarah Montano, Secretary

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