

## COVER MEMO

**Briefing Date/Time:** January 12, 2026  
**Staff Contact/Title:** Alex Smith, (360) 528-8001, [alexs@portolympia.com](mailto:alexs@portolympia.com)  
**Subject:** Committee Assignments  
**Purpose:**  Information Only  Decision Needed

**Type of Agenda Item:**

Action/Other

**Background:**

Port Commissioners participate on different committees with a variety of organizations throughout Thurston County as part of their duties as Port Commissioners.

At the beginning of each year, the Commission revisits the committees they are each assigned to decide if they want to make any changes to any assignments. With three new Commissioners, there are a number of committees in need of assignment.

The attached chart identifies the various committees, when each Committee meets, and the Port staff member assigned to support the Commissioner's work on the committee. Where traditionally a committee assignment has been made by Port district, we have identified which Commissioner presumptively fills that position.

**Summary & Financial Impact:**

N/A

**Alignment with Vision 2050:**

N/A

**Environmental Considerations and Review:**

N/A

**Alternatives Considered:**

N/A

**Staff Recommendation:**

N/A

**Document(s) Attached:**

PowerPoint Presentation