



Commission Special Meeting/Work Session Minutes Monday, August 3, 2026

Call to Order

Commission President Jasmine Vasavada called the Commission Special Meeting/Work Session of August 3, 2026, to order and open to the public at 4:00 p.m., at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington 98501.

Present

Commissioners: Jasmine Vasavada – President, Joel Hansen – Secretary, and Krag Unsoeld.

Attended Virtually: Commissioner Sarah Montano – Vice President, and Commissioner Jerry Toompas.

Staff: Alex Smith, Executive Director; Warren Hendrickson, Director of Operations/Acting Airport Senior Manager; Brent Barnes, Director of Enterprise Services; Mike Reid, Director of Community and Economic Development; Damien Egan, Harbor Senior Manager; James Sommer, Public Works Program Manager; and Missy Goodell, Commission Coordinator.

Approval of Agenda

Commissioner Hansen moved to approve the agenda. Commissioner Unsoeld seconded the motion. Commissioner Hansen moved to amend the agenda, adding "Our Response to Washington Wildfires." Commissioner Unsoeld seconded the motion. Amended motion passed unanimously.

Response to Washington Wildfires

Warren Hendrickson, Director of Operations/Acting Airport Senior Manager, provided an update to the Commission on how the Port responds to situations such as poor air quality, and the processes in place and preparations made to keep staff safe and healthy. Smoke and unhealthy work conditions that are addressed in the ILWU contract was also shared.

6-Month Update on Operating Budget

This presentation is a continuation from the July 20, 2026, Work Session, which previously provided presentations on the operating budget business lines for the Marine Terminal, Real Estate division, and the Marina. The Airport and Capital Projects updates and Capital Investment Plan updates follow:

Airport Q1 and Q2 Financial Summary

Warren Hendrickson, Director of Operations/Acting Airport Senior Manager, shared how the Airport has performed for the first two quarters of 2026. He described the types of business lines that operate under the Airport and types of revenue received. He gave an overview of year-to-date net revenue before G&A and depreciation and after.

Airport revenue is expected to remain consistent through the remainder of 2026. Operating expenses are expected to be under budget for the year. Maintenance expenses are expected to be at or under

budget based on current projected needs, scope, and estimates. Challenges and seasonality issues were discussed.

Warren provided an update on the Swire lease termination notice that was recently received.

At 5:11 p.m. there was a 5-minute break. At 5:16 p.m., the meeting resumed.

6-Month Update on Capital Projects

James Sommer, Public Works Program Manager, reviewed the first six months of projects, including projects at the Marina and Boatworks, the Marine Terminal, the Airport, and non-operating projects (the new Port administration building renovation). Budget printouts were shared with Commissioners.

At 5:28 p.m. there was a 5-minute break. At 5:33 p.m., the meeting resumed.

5-Year CIP Overview

James Sommer, Public Works Program Manager, walked the Commission through the five-year Capital Investment Plan.

Adjournment

There being no further business to come before the Port of Olympia Board of Commissioners, the Monday, August 3, 2026, Commission Special Meeting/Work Session was adjourned at 6:01 p.m.

PORT OF OLYMPIA COMMISSION

Jasmine Vasavada, President

Joel Hansen, Secretary