PORT of OLYMPIA
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Commission Meeting
Monday, November 9, 2026
4:00 PM

Percival Plaza – Olympics Room
626 Columbia Street NW, Suite 1-B
Olympia, WA 98501

The meeting agenda is available on the Port's website as of November 4, 2026.
https://www.portolympia.com/commission

AGENDA

A. Call to Order

B. Pledge

C. Approval of Agenda

D. Executive Director Report

E. Public Comment
This public comment period is the opportunity for public input on the agenda items on this evening's agenda, in addition to an opportunity for public comment on any other port business. Individual public comments are limited to 3 minutes per person.

NOTE: All public comment specifically relevant to the Draft 2027 Proposed Operating Budget, Capital Investment Plan, and Tax Levy should be reserved and provided later in this meeting during the Public Testimony portion of the Public Hearing in Agenda Item K.3 below.

NOTE: Guidelines for public comment can be found in the Commission Rules in Resolution 2026-02 Article VI.
Comments should be directed to Commission: Comments should be directed to the Commission as a whole and should not include comments about individual Port staff or members of the public.
Courtesy: All speakers (members of the public, Port staff, and Commissioners) shall be courteous in language and demeanor and shall confine remarks to those facts that are germane and relevant to the question or issue under discussion.

F. Commission Response to Public Comment / Follow-Up to Public Comment

G. Partner Spotlight:
   1. SeaPort Airlines: Kent Craford, CEO
   2. LOTT Clean Water Alliance: Matt Kennelly, P.E., Executive Director

H. Consent Calendar
   1. Washington State Department of Enterprise Services Printing Office Lease
   2. Bills and Vouchers for October 2026
      Warrants over $200,000:
      a. Dalton, Olmsted & Fugelvand: $620,720.58 for Budd Inlet Project
      b. Good News Group: $599,601.33 for Admin Building - Construction
   3. Approval of Minutes: October 13, 2026, Commission Meeting

I. Action Calendar
   1. None

J. Action/Other Calendar
   1. Appointment of Port of Olympia Community Advisory Committee (POCAC) Member to Fill Seat 9: Commissioner Unsoeld

K. Advisory Calendar
   1. 2027 Tax Levy: Jeff Gadman, Thurston County Treasurer
   2. Vesper Aviation, dba OLM Hangar and FBO LLC Lease: Mike Reid, Director of Community and Economic Development
   3. **PUBLIC HEARING** – Draft 2027 Proposed Operating Budget, Capital Investment Plan and Tax Levy: Alex Smith, Executive Director and Brent Barnes, Director of Enterprise Services

      Pursuant to RCW 53.35.020, the Port of Olympia has prepared the Port's 2027 draft budget. The draft budget was presented in public work sessions on October 5th and 6th, 2026, and public meeting on October 26, 2026, and shall be considered during tonight's public hearing, on November 9, 2026, as needed, and at the regular public meeting on November 23, 2026. The Commission will meet on November 23, 2026, at 4:00 p.m. to adopt the Port's final 2027 budget for the 2027 calendar year. The draft budget is on file at the Port of Olympia offices at Percival Plaza, 606 Columbia Street NW, Suite 201, Olympia, Washington, and any member of the public may obtain a copy of the preliminary budget at this address during normal business hours. A summary of the budget is also available on the Port's website www.portolympia.com.

      a) Open Public Hearing
      b) Accept Public Testimony
      c) Close Public Hearing

L. Commissioner Reports/Discussion

M. Other Business

N. Meeting Announcements

O. Executive Session pursuant to RCW 42.30.110(1)(c), RCW 42.30.110(1)(b), and RCW 42.30.110(1)(i)
The executive session is expected to last approximately 60 minutes with no action to be made or decisions to follow.

P. Adjourn

**Attendance and Public Comment Hybrid Meeting Information*

Attend Remote or In-Person
The public are welcome to attend the meeting in person, or may view or listen to the meeting using one of the following platforms:

In-Person:	626 Columbia Street NW, Olympia Olympics Room, Suite 1-B
Zoom:	Go to http://www.zoom.us/join and enter the Webinar ID 839 8381 6183 and Passcode 961410. *Instructions and access details (a link to the meeting) will be emailed to you once a short registration form is complete. (Check Spam or Junk folder and move Zoom link email to your Inbox to view/access link.)*
YouTube:	www.youtube.com/@portofolympia1922
Phone:	Call (253) 215-8782, listen for the prompts and enter the Webinar ID 839 8381 6183 and Passcode 961410.

Verbal Public Comment
Those wishing to provide verbal public comment may do so in-person or by Zoom:

In-Person:	Use the sign-up sheet located at the meeting location.
Virtual / via Zoom:	**Must pre-register** using the following Zoom link no later than 90 minutes prior to the meeting: https://us06web.zoom.us/webinar/register/WN_gAeNePSNSCOb-f8jkZDHHA *Instructions and access details (a link to the meeting) will be emailed to you once registration is complete. (Check Spam or Junk folder and move Zoom link email to your Inbox to view/access link.) Registration for remote/virtual verbal public comment closes at 4:00 p.m. on the day of the meeting.*

Written Public Comment
Written public comment may be submitted to commissioncoordinator@portolympia.com by 12:00 p.m. on the date of the meeting. All written comments will be compiled and sent to the Commissioners prior to the meeting.