



Commission Work Session Minutes Monday, April 18, 2022

Commission President Bob Iyall called the Commission Work Session of April 18, 2022 to order at 2:34 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympia, Washington.

Present:

Commissioners: Bob Iyall, President; Amy Evans, Vice President.

Attended Remotely: Commissioner Joe Downing, Secretary.

Staff: Sam Gibboney, Executive Director; Lisa Parks, Administrative Services Director; Rudy Rudolph, Operations Director; Matt Peach, Finance Director; Rick Hughes, Port General Counsel; Jennie Foglia Jones, Senior Manager Communications, Marketing & Government Affairs; Danny Kim, GL Accountant; Jessie Bensley, Property Manager/Lease Administrator; and Missy Goodell, Executive and Commission Coordinator.

Guests: Jason Robertson, J. Robertson & Company owner, and Michael Cade, Thurston County Economic Development Council Executive Director.

1. Public Comment

Two members of the public provided comments.

Action/Other

2. Release of Legal Memorandum

Executive Director Sam Gibboney gave an overview of the Release of Legal Memorandum. Commissioner Amy Evans recused herself from the vote; *Commissioner Downing moved to waive attorney-client privilege for the memorandum from Mr. Peter Ruffatto of Chmelik Sitkin and Davis P.S. dated March 11, 2022 noting that such waiver pertains only to said memorandum and does not extend to all attorney-client privileged communications related to this issue. Commissioner Iyall seconded the motion. Motion passed unanimously.*

3. Thurston Strong Briefing

Jennie Foglia Jones, Senior Manager Communication, Marketing & Government Affairs, introduced guest Jason Robertson and Michael Cade who provided an overview of the Thurston Strong Briefing.

4. Small Cities Program

Danny Kim, GL Accountant, gave an overview of the Small Cities Program and how the program assisted the City of Yelm with their Sidewalk to Community Garden project.

5. Joint Base Lewis McChord Community Connector Program

Jennie Foglia Jones, Communications, Senior Manager Marketing & Government Affairs reported that Joint Base Lewis-McChord's 7th Infantry Division has requested that one Port of Olympia Commissioner serve as a regular representative for the 7ID Community Connector Program. Commissioner Bob Iyall volunteered to serve in that capacity.

6. Commission Newsletter

Jennie Foglia Jones, Senior Manager Communications, Marketing & Government Affairs reported that a Commission Newsletter is being developed with Commissioner Amy Evans taking the lead on this project. This newsletter would be a direct line of communication from the Commission to the Port of Olympia staff members.

7. Multi-Purpose Training Center Commission Representative

Executive Director Sam Gibboney reported that the Commission authorized the executive of an Interlocal Agreement between the Port, the City of Olympia and LOTT Clean Water Alliance on February 28, 2022 regarding a collaborative effort to explore the feasibility of a Multi-Purpose Training Center.

The parties intend to conduct a joint scoping exercise to explore a possible collaborative project and define a pathway toward implementation. The scoping exercise will identify and prioritize goals for the project, considering opportunities for physical infrastructure as well as related training/programming.

Commissioner Downing agreed to serve as the Multi-Purpose Training Center Commission Representative.

8. Open Public Meetings Act Revisions

Executive Director Gibboney reported on the recent revisions to the Open Public Meetings Act. She also introduced the Port of Olympia's new general counsel, Rick Hughes.

9. Upcoming Topics and Agenda Items

Executive Director Sam Gibboney shared upcoming topics and agenda items at future meetings.

The meeting recessed at 3:50 p.m.

Immediately following the Commission Meeting and commencing at 4:00 pm, the Port of Olympia Commission held an Executive Session to address the performance of an employee (RCS 42.30.110(1)(g)). The executive session concluded at 5:00 pm with no decisions made or action taken.

Adjournment

Following the Executive Session, Commissioner Iyall reconvened the meeting, announced the above details regarding the executive session and adjourned the meeting at 5:05 pm.

PORT OF OLYMPIA COMMISSION

Bob Iyall

[Bob Iyall \(Dec 4, 2022 13:23 PST\)](#)

President, Bob Iyall

Amy Evans Harding

[Amy Evans Harding \(Nov 28, 2022 08:17 PST\)](#)

Vice President, Amy Evans

J Downing

[J Downing \(Nov 30, 2022 16:15 PST\)](#)

Secretary, Joe Downing