



## **Commission Meeting Minutes Monday, April 25, 2022**

Commission President Bob Iyall called the Commission Meeting of April 25, 2022 to order at 5:32 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympia, Washington.

### **Present:**

Commissioners: Bob Iyall, President; Amy Evans, Vice President; and, Joe Downing, Secretary.

Staff: Sam Gibboney, Executive Director; Lisa Parks, Executive Services Director; Rick Hughes, Port General Counsel; Matt Peach, Finance Director; Rudy Rudolph, Operations Manager; Allyn Roe, Business Development and Real Estate Director; Jennie Foglia-Jones, Communications, Marketing and Government Affairs Senior Manager; Jessie Bensley, Business Development and Real Estate Property Manager and Lease Administrator; and Missy Goodell, Executive and Commission Coordinator.

Public: Four participants.

### **Approval of Agenda**

Commissioner Evans moved to approve the agenda. Seconded by Commissioner Downing. Motion passed unanimously.

### **Executive Director Report**

Executive Director Sam Gibboney reported on recent Port events and activity.

### **Litigation Report**

None.

### **Public Comment**

Four individuals provided comments.

### **Commission Response to Public Comment**

Commissioners provided responses.

### **Consent Calendar**

The Consent Calendar included Voucher Batch 09-12.5.

*Motion: Commissioner Downing moved to approve the Consent Calendar as presented. Seconded by Commissioner Evans. Motion passed unanimously.*

### **Action Calendar**

The Small Cities Program Awards was presented by Danny Kim, GL Accountant.

*Motion: Commissioner Evans moved to approve the 2022 Small Cities Program awards and authorize the Executive Director to execute agreements with each of the cities for \$10,000 each with a total program amount not to exceed \$40,000. Commissioner Downing seconded the motion. Motion passed unanimously.*

#### **Action/Other Calendar**

None.

#### **Advisory Calendar**

##### **CRG Lease Option**

Business Development and Real Estate Director Allyn Roe, gave a presentation on the Lease Option with CRG Acquisition. The Commission asked questions and discussed aspects of the lease option.

##### **Port Infrastructure Development Program Grant Application**

Executive Services Director Lisa Parks gave a presentation on the Port Infrastructure Development Program Grant Application. The Commissioners asked questions and discussed the grant application process.

##### **Environmental Program Briefing (Remediation)**

Executive Services Director Lisa Parks gave a presentation on the Environmental Program and details of the remediation process.

##### **Public Comment on Advisory Items**

Two people gave public comment on the Advisory Calendar

##### **Commission Reports / Discussion**

The commissioners reported on their recent community activities.

##### **Other Business**

Commissioner Downing requested that Hydrogen Fuel Facility folks be invited to the next Port of Olympia Work Session meeting in May or June.

##### **Meeting Announcements**

Executive Director Gibboney provided information on upcoming Commission meetings.

##### **Adjournment**

The meeting adjourned at 7:00 p.m.

PORT OF OLYMPIA COMMISSION

*Charles Lyall*

Charles Lyall (Jan 26, 2023 05:59 PST)

President, Bob Lyall

Amy Evans Harding

Amy Evans Harding (Jan 27, 2023 13:58 PST)

Vice President, Amy Evans

J Downing

J Downing (Jan 30, 2023 15:43 PST)

Secretary, Joe Downing