



**Commission Work Session Minutes  
Friday, September 16, 2022**

Commission President Bob Iyall called the Commission Work Session of September 16, 2022 to order at 9:32 a.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington.

**Present:**

Commissioners: Bob Iyall, President; Amy Evans Harding, Vice President; and Joe Downing, Secretary

Staff: Sam Gibboney, Executive Director; Lisa Parks, Executive Services Director; Rudy Rudolph, Operations Director; Matt Peach, Finance Director; Allyn Roe, Business Development and Real Estate Director; Warren Hendrickson, Senior Airport Manager; Aletia Alvarez, Capital Assets Senior Manager; Hannah Ellis, Accounting Coordinator; and Missy Goodell, Executive and Commission Coordinator.

Public: Two attendees; one in person and one on Zoom.

**Approval of Agenda**

Commissioner Downing moved to approve the agenda as presented; Commissioner Evans Harding seconded. Motion passed unanimously.

**Advisory Calendar**

Potential Airport Lease. Allyn Roe, Business Development and Real Estate Director shared with the Commission that the Port of Olympia was approached by an interested party who would like to develop the property on the southwest portion of the Olympia Airport. Background was provided on this project, along with the jobs that would be created as a result, the acreage needed, capital investment required and the proposed site plan was shown. Warren Hendrickson, Senior Airport Manager, provided the FAA process required to release the FAA from oversight from the specific parcels of property needed to make this lease a reality.

**Action/Other Calendar**

Education Workplan for Ballot Proposition for Five-Member Commission. Sam Gibboney, Executive Director, provided an update on the upcoming ballot proposition to increase the number of Port Commissioners from three to five with each assigned to five newly drawn and separate districts. Discussion items included the recent adopted Resolution supporting the 5-member commission, the timeline, and dates for further public discussion.

The Commission also discussed developing a mailer to Thurston County voters jointly with the Thurston County Board of County Commissioners. The cost of the mailer would be shared equally between the Port of Olympia and the Thurston County Board of County Commissioners.

Commissioner Iyall moved to authorize the Executive Director to execute a joint ballot proposition mailer with the Thurston County Board of County Commissioners for an amount not to exceed \$35,000 with final review by the Port of Olympia Commission Chair. Commissioner Downing seconded the motion. Motion passed unanimously.

**Adjournment**

Commissioner Evans Harding moved to adjourn. Seconded by Commissioner Downing. Motion passed unanimously. The meeting adjourned at 10:34 a.m.

PORT OF OLYMPIA COMMISSION

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President, Bob Iyall

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Vice President, Amy Evans Harding

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Secretary, Joe Downing