



## Commission Meeting Minutes Monday, September 26, 2022

Commission President Bob Iyall called the Commission Meeting of September 26, 2022 to order at 5:30 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington.

### **Present**

Commissioners: Bob Iyall, President; Amy Evans Harding, Vice President; and Joe Downing, Secretary.

Staff: Sam Gibboney, Executive Director; Rick Hughes, Port General Counsel; Rudy Rudolph, Operations Director; Matt Peach, Finance Director; Lisa Parks, Executive Services Director; Ben McDonald, Human Resources and Administrative Director; Warren Hendrickson, Senior Airport Manager; Aletia Alvarez, Capital Assets Senior Manager; Hannah Ellis, Accounting Coordinator; and Missy Goodell, Executive and Commission Coordinator.

Speakers: Ann Larson, Department of Enterprise Services; David Merchant, ATG; Sarah Reich, EconNW; Tessa Gardner-Brown, Floyd | Snider.

Public: Four attendees.

### **Executive Session**

Commissioner Iyall reported that an executive session was held from 4:00 to 5:11 p.m. prior to this Commission Meeting to review the performance of an employee (RCW 42.30.110(1)(g)) and to discuss matters related to the collective bargaining agreement (RCW 42.30.140(4)). No action was taken during the executive session.

### **Approval of Agenda**

Motion: Commissioner Evans Harding moved to amend the agenda to add to the Action/Other Agenda the approval of the Executive Director performance evaluation form. Commissioner Downing seconded the motion. Motion passed unanimously.

Motion: Commissioner Downing moved to make a second amendment to the agenda, to add "Commission Response to Public Comment" after Public Comment, item E. on the agenda. Commissioner Evans Harding seconded the motion. Motion passed to amend the agenda.

Motion: Commissioner Downing moved to approve the agenda with two amendments; Commissioner Evans Harding seconded the motion. Motion to approve the twice-amended agenda passed unanimously.

### **Executive Director Report**

Executive Director Sam Gibboney reported on recent Port events and activity.

## **Public Comment**

Seven individuals provided comments.

## **Commission Response to Public Comment**

Commissioners provided responses to public comment.

## **Consent Calendar**

1. The Consent Calendar included Voucher Batch 31-34.5 with a Voucher over \$200,000: Voucher 085510 for \$486,236.00 to Enduris.
2. Ratify Emergency Declaration.

*Motion: Commissioner Downing moved to approve the Consent Calendar as presented; Commissioner Evans Harding seconded the motion. Motion passed unanimously.*

## **Action Calendar**

Resolution 2022-09 Rules Resolution: Update to include Pending or Ongoing Issues. Sam Gibboney reported that the Rules Resolution will be amended to include an additional item to Article 5 of the Resolution to add a Pending or Ongoing Business section to the agenda.

*Motion: Commissioner Evans Harding moved to approve Resolution 2022-09 A Resolution of the Port of Olympia Commission adopting rules governing the transaction of Port Commission business and superseding RESOLUTION 2022-06. Commissioner Downing seconded the motion; motion passed unanimously.*

## **Action/Other Calendar**

Approval of Executive Director performance evaluation form.

*Motion: Commissioner Evans Harding moved to approve the performance evaluation form as created in Executive Session. Commissioner Downing seconded the motion. Motion passed unanimously.*

## **Public Comment on Action/Other Items**

One individual provided public comment.

## **Advisory Calendar**

Budd Inlet Consultant Contract: Dalton Olmsted & Fuglevand (DOF) – Lisa Parks, Executive Services Director provided a report on the request for Commission action to approve a contract amendment with DOF to assist the Port with completion of Stage 1A of the project.

Capitol Lake – Deschutes Estuary Memorandum of Understanding – Department of Enterprise Services – Lisa Parks, Executive Services Director presented a non-binding Memorandum of Understanding (MOU) that was developed to signal to the Legislature the support and areas of agreement among the FGWG partners; to help move toward estuary restoration for shared benefit; and to provide a bridging document to a future Interlocal Agreement.

### Resolution 2022-07 Support for Ballot Proposition

Rick Hughes, General Counsel provided background on the proposed resolution in support of a 5-member commission. The resolution states:

A RESOLUTION of the Port of Olympia Commission expressing support for Port of Olympia Proposition 1 to increase the number of Commissioners of the Port District from three Commissioners to five Commissioners, each assigned to one of five newly drawn separate districts.

#### Public comment in support

One individual spoke in support of the Resolution.

#### Public comment in opposition

None.

### **Public Comment on Advisory Items**

None.

### **Commissioner Reports/Discussion**

Each commissioner provided an update of their current activities in the community.

### **Other Business**

None.

### **Meeting Announcements**

Executive Director Gibboney provided information on upcoming Commission meetings.

### **Adjournment**

The meeting adjourned at 8:29 p.m.

PORT OF OLYMPIA COMMISSION

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President, Bob Iyall

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Vice President, Amy Evans Harding

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Secretary, Joe Downing