



## **Commission Work Session Minutes Tuesday, February 21, 2023**

Commission President Amy Evans Harding called the Commission Work Session of February 21, 2023 to order at 2:31 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, In Olympia, Washington.

### **Present**

Commissioners: Amy Evans Harding, President, Joe Downing, Vice President and Bob Iyall, Secretary.

Staff: Sam Gibboney, Executive Director; Lisa Parks, Executive Services Director; Rudy Rudolph, Operations Director; Ben McDonald, HR and Administrative Director; Warren Hendrickson, Airport Senior Manager; Danny Kim, GL Accountant; and Missy Goodell, Executive and Commission Coordinator.

### **Approval of Agenda**

Commissioner Iyall moved to approve the agenda. Seconded by Commissioner Downing. Motion approved unanimously.

Commissioner Downing moved to amend the agenda to add a discussion regarding the Regional Fire Authority and the Ports' role after the Airport Master Plan Process. Commissioner Iyall seconded the motion to amend the agenda. Motion passed unanimously.

Commissioner Iyall moved to accept the amended agenda; Commissioner Downing seconded motion. Motion approved unanimously.

Commissioner Evans Harding moved to further amend the agenda to add the topic of a Listening Session with Washington State Department of Transportation regarding their I-5 Corridor Improvements. Commissioner Iyall seconded the motion. Motion passed unanimously.

Commissioner Downing moved to approve the agenda as amended. Commissioner Iyall seconded the motion. Motion passed unanimously.

### **Delegation of Authority**

Sam Gibboney, Executive Director, provided an overview of the Delegation of Authority policy.

### **Airport Master Plan Process and Airport Financial Obligations**

Warren Hendrickson, Airport Senior Manager, presented an overview of the Airport Master Plan process and the financial obligations of the airport.

### **Regional Fire Authority (RFA) and the Port's Role**

Commissioner Downing wanted to discuss how the port might be impacted financially. He would like the issue discussed and to perhaps have the entire Port of Olympia Commission support the Tumwater Fire Authority.

Pros and cons of taking a formal position were discussed and service to our port facilities was also discussed. How does the RFA affect that service?

The Executive Director was directed to provide information on this topic (for example, how this might impact our properties), then if there is a desire to move forward, an analysis of commissioner opinions may be warranted.


### **Upcoming Topics**

Sam Gibboney, Executive Director, shared a list of upcoming topics at future commission meetings.

### **Adjournment**

The meeting adjourned at 4:27 p.m.

PORT OF OLYMPIA COMMISSION

  
[Amy Harding \(Apr 28, 2023 09:24 PDT\)](#)

President, Amy Evans Harding

  
[J Downing \(Apr 28, 2023 17:12 PDT\)](#)

Vice President, Joe Downing

  
[Bob Iyall \(Apr 28, 2023 06:13 PDT\)](#)

Secretary, Bob Iyall