



## Commission Meeting Minutes Monday, March 13, 2023

Commission President Amy Harding called the Commission Meeting of March 13, 2023 to order at 5:30 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington.

### **Present**

Commissioners: Amy Harding, President; and Bob Iyall, Secretary.

Attended Remotely: Commissioner Joe Downing, Vice President.

Staff: Sam Gibboney, Executive Director; Rudy Rudolph, Operations Director; Rick Hughes, Port General Counsel; Lisa Parks, Executive Services Director; Warren Hendrickson, Airport Senior Manager; Danny Kim, GL Accountant; and Missy Goodell, Executive and Commission Coordinator.

Public: Eight attendees attended virtually over Zoom.

### **Approval of Agenda**

Commissioner Iyall moved to approve the agenda as presented; Commissioner Downing made a motion to move Items #2 and #4 from the Consent Agenda to the Action Calendar: #2. Spanafac Lease and #4. Bills and Vouchers. Commissioner Iyall seconded the motion. Motion passed unanimously.

Commissioner Downing moved to approve the agenda as amended; Commissioner Iyall seconded the motion. Motion passed unanimously.

### **Executive Director Report**

Executive Director Sam Gibboney reported on recent Port events and activities.

### **Public Comment**

None.

### **Consent Calendar**

Commissioner Iyall moved to approve the Consent Calendar as amended. Commissioner Downing seconded. Motion passed unanimously.

### **Pending Issues**

There was no update to Pending Issues.

## **Action Calendar**

Spanafac Lease. Warren Hendrickson, Airport Senior Manager, provided an update to the Spanafac Ground Lease.

*Motion 2023-09: Commissioner Iyall moved to approve the Spanafac Ground Lease as presented. Commissioner Downing seconded the motion. The public was asked if they wished to provide comments. No public comments were offered.*

Bills and Vouchers. Executive Director Sam Gibboney provided historical information regarding the Sweeper that was purchased.

*Motion 2023-10: Commissioner Iyall moved to approve Bills and Vouchers as presented. Commissioner Iyall seconded the motion. Motion passed unanimously.*

Commissioner Harding asked for public comment; no public comment offered.

## **Action/Other Calendar**

There were no items on the Action/Other Calendar.

## **Public Comment on Action/Other Items:**

No comments were provided.

## **Advisory Calendar**

Resolution 2023-XX Economic Development Corporation (EDC) Revision – Lisa Parks, Executive Services Director, gave historical background and the purpose of the Port of Olympia's Economic Development Corporation. A background of proposed EDC Resolution changes was also provided. The Commission was asked to provide their preference for the make-up of the EDC Board: Alternative #1: Consist of 5 Port Commissioners and 2 Appointed Citizens, or Alternative #2: Only the 5 Port Commissioners would be EDC Board Members. The Commissioners unanimously preferred Alternative #2, to have only the 5 Port Commissioners serve as EDC members.

## **Public Comment on Advisory Items**

None.

## **Commissioner Reports/Discussion**

Each commissioner provided an update of their current activities in the community.

## **Other Business**

Commissioner Iyall proposed that the Budd Inlet project and the 5<sup>th</sup> Avenue Dam Removal projects be added to an upcoming agenda to assist legislative members to gain more confidence and to support each of the projects. This request was supported by all Commissioners.


## **Meeting Announcements**

Executive Director Sam Gibboney provided information on upcoming Commission meetings.

## Adjournment

The meeting adjourned at 6:21 p.m.

PORT OF OLYMPIA COMMISSION

  
Amy Harding (Apr 28, 2023 10:03 PDT)

President, Amy Harding

  
J Downing (Apr 28, 2023 17:13 PDT)

Vice President, Joe Downing

  
Bob Iyall (Apr 28, 2023 06:10 PDT)

Secretary, Bob Iyall