



Commission Work Session Minutes Monday, May 15, 2023

Commission President Amy Harding called the Commission Work Session of May 15, 2023, to order at 2:30 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington.

Present

Commissioners: Amy Harding, President; Joe Downing, Vice President; and Bob Iyall, Secretary.

Staff: Sam Gibboney, Executive Director; Rudy Rudolph, Operations Director; Ben McDonald, Director of Human Resources and Administration; Warren Hendrickson, Airport Senior Manager; Afsin Yilmaz, Marine Terminal Senior Manager; Hannah Ellis, Payroll Coordinator; and Missy Goodell, Executive and Commission Coordinator.

Guest: Rob Webb, Dalton, Olmsted and Fuglevand.

Approval of Agenda

Commissioner Iyall moved to approve the agenda. Seconded by Commissioner Downing.

Commissioner Downing moved to amend the agenda, to add an item entitled "Review of Resolution 2021-03 Code of Governance and Conduct" to be discussed after Item F., Budd Inlet Remediation Update. Motion seconded by Commissioner Iyall. Motion passed unanimously.

The motion to approve the agenda as amended was passed unanimously.

Working Agreements – Retreat Follow-Up

Nancy Campbell, Consultant, reviewed agreements from the recent Staff Retreat.

Allied Universal Security Services – Purchased Services Agreement Amendment

Afsin Yilmaz, Marine Terminal Senior Manager, provided background information on the Allied Universal contract. At an upcoming meeting, Port staff will bring forward a request to extend the contract to December 31, 2023, and to increase the not-to-exceed amount to a total of \$1,220,000.00.

Matson Layberth Agreement

Afsin Yilmaz, Marine Terminal Senior Manager, provided background information on the Matson Layberth agreement. Port staff will bring an amendment to the 2023 Capital Budget to the May 22, 2023 meeting for commission consideration.

Budd Inlet Remediation Update

Rob Webb, Dalton Olmsted and Fuglevand, updated the Commission regarding the status of funding for Stages 1A and 1B of the Budd Inlet project.

Review of Resolution 2021-03 Code of Governance and Conduct

Commissioner Downing reviewed sections of the Code of Governance and Conduct, Resolution 2021-03.

Upcoming Topics

Sam Gibboney, Executive Director, shared a list of upcoming topics at future commission meetings.

Adjournment

The meeting adjourned at 3:53 p.m.

PORT OF OLYMPIA COMMISSION

Comm. Harding
[Comm. Harding \(Jan 2, 2024 08:22 PST\)](#)

President, Amy Harding

Comm. Downing
[Comm. Downing \(Dec 26, 2023 22:01 PST\)](#)

Vice President, Joe Downing

Comm. Iyall
[Comm. Iyall \(Jan 2, 2024 07:03 PST\)](#)

Secretary, Bob Iyall