



## Commission Meeting Minutes Monday, January 27, 2025

Commission President Jasmine Vasavada called the Commission meeting of January 27, 2025, to order at 5:31 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington.

### **Present**

Commissioners: Jasmine Vasavada, President; Maggie Sanders, Vice President; Sarah Tonge, Secretary; Amy Harding and Bob Iyall.

Staff: Alex Smith, Executive Director, Chris Pierce-Wright, General Counsel; Warren Hendrickson, Director of Operations; Mike Reid, Director of Community and Economic Development; Shawn Gilbertson, Director of Environmental Planning and Programs; Tad Kopf, Director of Finance; Damien Egan, Harbor Senior Manager; Jon Wolf, Environmental Manager; Taber Lee, Marketing and Communications Senior Manager; Emily Girton, Communications and Outreach Specialist; and Hannah Ellis, Contracts Specialist.

### **Approval of Agenda**

Commissioner Tonge moved to approve the agenda. Commissioner Sanders seconded the motion. Motion passed unanimously.

### **Executive Director Report**

Alex Smith, Executive Director, reported on recent port activities.

### **Public Comment**

Three individuals provided public comment.

### **Consent Calendar**

Commissioner Harding moved to approve the consent agenda as presented; Commissioner Tonge seconded the motion. Motion passed unanimously.

### **Pending Issues or Business**

None.

### **Action/Other Calendar**

Sailors Union of the Pacific. Waylon Robert, Merchant Mariner and Political Director for the Seattle Branch of the Sailors Union of the Pacific, a union that represents United States flag vessels. The Sailors Union of the Pacific is asking for the Port to support their legislative request for financial assistance.

The Sailors' Union of the Pacific is also seeking \$60,000 from the Legislature to build out of a basic safety training program at Crawford Nautical Training facility. Statewide there is a capacity gap for both the essential entry level and required renewal training. Rep. Reed will submit the legislative request and

Rep. Elect Parshley has agreed to cosign this budget proviso. The Sailors Union of the Pacific would like the Port to support this request with a letter of support.

*Motion: Commission Harding moved to direct the Port of Olympic Executive Director to write a letter in support of the Sailors Union of the Pacific legislative request. Commissioner Sanders seconded the motion. Motion passed unanimously.*

### **Public Comment**

None.

### **Advisory Calendar**

2025 Capital Budget Amendment: Building Purchase. Alex Smith, Executive Director, provided information on the opportunity to purchase a real estate asset to be used for Port headquarters and Commission meeting space. Background information, financial impact and pros and cons were shared and discussed. This item will be brought back to the Commission for approval at the February 10, 2025 Commission meeting.

### **Public Comment on Advisory Item**

Two individuals provided public comment.

Update to Rules Resolution – Resolution 2025-03. Executive Director Alex Smith brought forward proposed amendments to the Resolution that sets out the rules for how the Commission transacts business at Port Commission Meetings. These proposed amendments were the result of a recent Commission Work Session discussion and agreement regarding changes to how Port business is conducted. The goal of the amendments is to streamline the meetings and provide a means for the Commission and/or Port Staff to more effectively respond to questions and concerns raised by members of the public about specific agenda items. Other amendments were to clarify the use of the "Consent" calendar; to specify ways to address disruptive behavior in a Commission meeting; specify that meeting minutes are to be signed by just the Commission President and Secretary; and changing from three Commission meetings per month to two.

### **Public Comment on Advisory Item**

Two individuals provided public comment.

Option to Ground Lease 6<sup>th</sup> Amendment – Panattoni/NewMarket Industrial Campus. Warren Hendrickson, Director of Operations, shared background information on the Option to Ground Lease Amendments with Panattoni Development Company. Approval of a 6<sup>th</sup> amendment to the Ground Lease due to significant delays in reaching a Bush Prairie Habitat Conservation Plan is being sought. The 6<sup>th</sup> amendment would further extend the HCP Completion Date to May 31, 2025, and would further adjust the Due Diligence Period that accommodates the delayed HCP Completion Date. Approval will be requested at the next Commission Meeting.

### **Public Comment on Advisory Item**

Two individuals provided public comment.

**Commissioner Reports/Discussion**

Each commissioner provided an update on their current activities in the community.

**Other Business**

None.

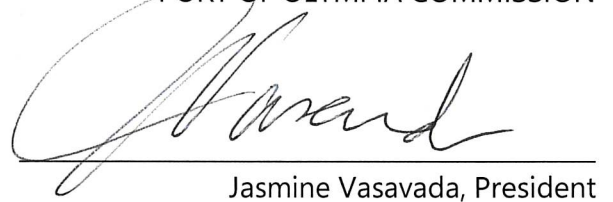
**Meeting Announcements**

Executive Director Alex Smith provided information on upcoming Commission meetings.

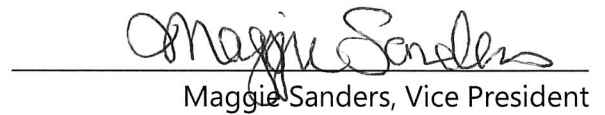
**Adjournment**

The meeting adjourned at 6:46 p.m.

PORT OF OLYMPIA COMMISSION




Jasmine Vasavada, President



Maggie Sanders, Vice President



Sarah Tonge, Secretary



Amy Harding, Commissioner



Bob Lyall, Commissioner