



## **Commission Meeting Minutes Monday, February 24, 2025**

### **Call to Order**

Commission President Jasmine Vasavada called a regular meeting of the Port of Olympia Board of Commissioners to order and open to the public at 5:31 p.m., Monday, February 24, 2025, at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington 98501.

### **Present**

Commissioners: Jasmine Vasavada, President; Maggie Sanders, Vice President; Sarah Montano, Secretary; Amy Harding and Bob Iyall.

Staff: Alex Smith, Executive Director, Chris Wright-Pierce, General Counsel; Warren Hendrickson, Director of Operations; Mike Reid, Director of Community and Economic Development; James Sommer, Capital Assets Program Manager; Emily Girton, Marketing and Outreach Coordinator; and Missy Goodell, Executive and Commission Coordinator.

### **Approval of Agenda**

Commissioner Harding moved to approve the agenda. Commissioner Montano seconded the motion. Motion passed unanimously.

### **Executive Director Report**

Alex Smith, Executive Director, reported on recent port activities including an Olympia Regional Airport Q&A with Port staff on February 26 at 5:30 p.m. in the Olympics Room; a Town Hall with Commissioner Iyall on February 27 at 5:30 p.m. at Nisqually Middle School. Budd Inlet sampling has begun in West Bay and the public has been invited to view West Bay sediment sampling on Tuesday, March 4.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the Port's website and encouraged everyone to check it out.

### **Public Comment**

Two individuals provided public comments regarding the Airport Master Plan and the upcoming Open House related to the Airport Master Plan.

### **Consent Calendar**

Commissioner Harding moved to approve the consent agenda as presented; Commissioner Montano seconded the motion. Motion passed unanimously.

### **Pending Issues or Business**

None.

## **Action Calendar**

Information Technology Services Vendor Contract Approval. James Sommer, Capital Assets Program Manager, provided information related to the amendment of the 2025 capital budget for an additional \$2,157,850 for purchase of the Dancing Goats building and other assets from Dancing Goats. The financial impact and pros and cons for this purchase were shared.

*Motion: Commission Harding moved to authorize the Executive Director to execute contract number 2024-1040 with Firefly Technologies for a not-to-exceed amount of \$990,000.00. Commissioner Montano seconded the motion. Motion passed unanimously.*

## **Action/Other Calendar**

None.

## **Advisory Calendar**

Option to Lease Agreement 7<sup>th</sup> Amendment – Panattoni/New Market Industrial Campus. Warren Hendrickson, Director of Operations, provided information on information technology services required by the port. The present contract with current IT provider, Firefly, expires on March 31, 2025. Contract approval will be brought to the Commission at the February 24, 2025, Commission meeting.

## **Commissioner Reports/Discussion**

Commissioner Harding shared a quote, "Nothing in nature lives for itself. Rivers don't drink their own water, trees don't eat their own fruit, the sun doesn't shine for itself, flowers don't spread fragrance for themselves; living for others is the rule of nature."

Commissioner Iyall thanked Executive Director Smith for mentioning his upcoming Town Hall on Thursday, February 27 from 5:30 to 7:00 p.m. at Nisqually Middle School in Lacey. This is open to the public to discuss all things Port-related.

Commissioner Vasavada is excited to attend the Port Retreat held Tuesday, February 25 from 9:00 a.m. to 3:00 p.m. at South Puget Sound Community College's Lacey Campus.

Commissioner Sanders shared that she was invited to present at the Tenino Chamber of Commerce meeting where she updated the Tenino Chamber with recent Port activities. She announced that she is excited to attend Public Observation Day to view sediment sampling on West Bay.

Commissioner Montano recently attended the Thurston County Chamber Forum where the topic of discussion was Gen Z in the workforce and diversity.

## **Other Business**

None.

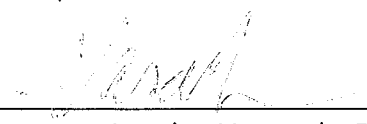
## **Meeting Announcements**

A list of upcoming events was displayed on the screen for viewers to see upcoming Commission and POCAC meetings. Executive Director Smith stated the next Commission meeting will be held on Monday, March 10, 2025, at 5:30 p.m.

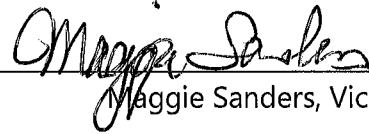
## Adjournment

There being no further business to come before the Port of Olympia Board of Commissioners, the Monday, February 24, 2025, regular meeting was adjourned at 6:41 p.m. by Commissioner Vasavada.

PORT OF OLYMPIA COMMISSION



Jasmine Vasavada, President



Maggie Sanders, Vice President



[Sarah Montano \(Mar 31, 2025 13:56 PDT\)](#)

Sarah Montano, Secretary