



**Port Commission and Port Leadership Retreat
Meeting Minutes**

Tuesday, February 25, 2025

9:00 a.m. to 3:00 p.m.

South Puget Sound Community College
Lacey Campus – Room 194
4220 Sixth Avenue SE, Lacey, WA 98503

Present

Commissioners: Jasmine Vasavada, President; Maggie Sanders, Vice President; Sarah Tonge, Secretary; Amy Harding and Bob Iyall.

Staff: Alex Smith, Executive Director, Warren Hendrickson, Director of Operations; Mike Reid, Director of Community and Economic Development; Shawn Gilbertson, Director of Environmental Planning and Programs; Tad Kopf, Director of Finance; Trisha Miller, Controller; Chris Paolini, Airport Senior Manager; James Sommer, Capital Assets Program Manager; Jon Wolf, Environmental Manager; Afsin Yilmaz, Marine Terminal Senior Manager; Damien Egan, Harbor Senior Manager; Taber Lee, Marketing and Communications Senior Manager; Tracy Aga, Human Resources Manager and Public Records Officer; and Missy Goodell, Executive and Commission Coordinator.

Guest: Jason Robertson, Jason Robertson & Company (JRO & Co.).

As an exercise associated with the retreat we paused at the midway point and again at the conclusion of the retreat to capture areas of discussion in which there was consensus amongst the Commissioners. This was titled "Areas of Agreement." The following is a listing of the items that were captured. The items are not listed in any priority order; they were instead captured in the sequence in which they were discussed.

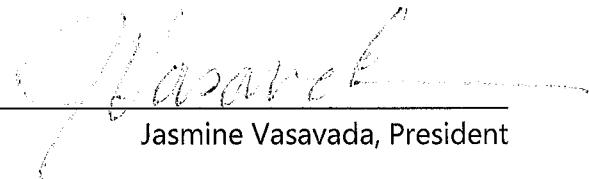
Areas of Agreement

- Vision 2050 is to be used as our primary policy guidance document.
- Over the coming year we will work towards developing a 5-year action plan for 2026 – 2030, as it is contemplated in the implementation strategy of Vision 2050.
- Clear direction to continue to "tell the story" of how Vision 2050 was developed (the process) and how the document works as a policy guide and priority setting document (the product).
- The Commission needs timely and accurate financial data for decision making.
- Community benefit, economic development benefit, and an environmental stewardship lens are to be applied to our decision making.
- The trust level between Commissioners and staff is currently very good.

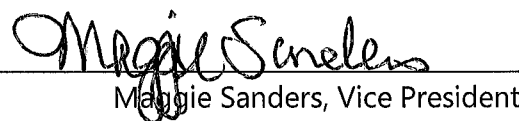
Areas of Agreement (continued)

- The Port will continue to fulfill its role as an economic driver in this community and there is a desire to find ways to make a direct economic impact in geographic areas of the County other than Olympia and Tumwater.
- Connectivity, access, and tourism is a significant driver for the future of Port properties.
- The Commission supports utilizing, preserving, and maintaining Port industrial lands in Olympia and Tumwater for industrial purposes.
- We will continue to have and support a working waterfront.
- Sometimes we need to make trade-offs, concessions, and/or add community value to get projects over the finish line.
- We will use Vision 2050 as a guiding policy document for the Peninsula Integrated Master Plan.
- There is a desire to evaluate how port owned real estate supports, or could support, the finances and functions of the Airport, Marina, and Marine Terminal properties.
- We will be utilizing the General Allocation formula that was used in 2024 again in 2025 for internal reporting while the allocation method is refined for the 2026 budget.
- We will dig deeper into what expenses qualify as "Government Services."
- These "areas of agreement" will serve as the minutes of the retreat.

PORT OF OLYMPIA COMMISSION



Jasmine Vasavada, President



Maggie Sanders, Vice President



Sarah Montano (Mar 31, 2025 13:57 PDT)

Sarah Montano, Secretary