



Commission Meeting Minutes Monday, May 12, 2025

Call to Order

Commission President Jasmine Vasavada called a regular meeting of the Port of Olympia Board of Commissioners to order and open to the public at 5:30 p.m., Monday, May 12, 2025, at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington 98501.

Present

Commissioners: Jasmine Vasavada, President; Maggie Sanders, Vice President; Sarah Montano, Secretary; Amy Harding and Bob Iyall.

Staff: Alex Smith, Executive Director; Chris Wright-Pierce, General Counsel; Warren Hendrickson, Director of Operations; Mike Reid, Director of Community and Economic Development; Brent Barnes, Director of Enterprise Services; Trisha Miller, Controller; Chris Paolini, Airport Senior Manager; Emily Girton, Marketing and Outreach Coordinator; Tina Champion, Executive Assistant to Executive Services; and Missy Goodell, Executive and Commission Coordinator.

Approval of Agenda

Commissioner Harding moved to approve the agenda. Commissioner Montano seconded the motion. Motion passed unanimously.

Executive Director Report

Alex Smith, Executive Director, reported on recent port activities. A team from the Port volunteered for a Women Build Day with South Puget Sound Habitat for Humanity. On May 8, guests had the opportunity to ride aboard Artemis Technologies' new all-electric fast foil passenger ferry as it glided across Budd Inlet. On May 9 the Port sponsored the Lacey South Sound Chamber's annual golf tournament. The Parthia Tugboat is slated to be completed in late summer with a goal of unveiling the restored boat in time for the 50th anniversary of Harbor Days. Tina Champion, newly hired executive assistant, was introduced. Port leadership and Commissioners will be attending this week's WPPA 2025 Spring Meeting in Spokane Washington. The Thurston Chamber will celebrate its 120th Annual Meeting featuring Governor Bob Ferguson as the keynote speaker; the Port is a proud sponsor of this event. On Saturday, May 18, Port team members will participate in the South Sound Climate Action Team's "Climate Action Convention," where the Port is honored to be a sponsoring partner. 2025 Port Summer events were also announced.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the Port's website and encouraged everyone to check it out.

Public Comment

Two individuals provided public comments regarding the Airport Master Plan and surrounding habitat and development in Tumwater.

Consent Calendar

Commissioner Harding moved to approve the consent agenda as presented; Commissioner Montano seconded the motion. Motion passed unanimously.

Pending Issues or Business

Q1 2025 Financial Report. Trisha Miller, Controller, provided financial data for the calendar period January, February and March 2025, Q1 2025. Port revenue generating departments were highlighted to aid in Q1 2025 reporting context and for preparation of the 2026 budget development.

Action Calendar

1. PUBLIC HEARING: Resolution 2025-04, 2025-05 and 2025-06: A Resolution of the Port of Olympia to surplus real property located in downtown Olympia in Thurston County, Resolution 2025-05: A Resolution of the Port of Olympia to amend its Comprehensive Scheme of Harbor Improvements regarding certain East Bay District property, and Resolution 2025-06: A Resolution of the Port of Olympia Authorizing the sale of real property located in downtown Olympia in Thurston County all related of which are related to the potential sale of real property located at 427 and 517 Marine Dr NE, in Olympia, Washington. *Pursuant to RCWs 53.08.090, 53.20.010, and 53.02.020, the Port of Olympia Commission will hold a public hearing to consider a change to the Port Comprehensive Scheme of Harbor Improvements (CSHI) to declare the property at 427 and 517 Marine Drive and also described as Lot 6 and 7 (HOCM) of East Bay Redevelopment Short Plat, City of Olympia Master File #07-0154.*
 - a. Open Public Hearing.
 - b. Presentation regarding the Sale of Port Property to the City of Olympia for the expansion of the Hands on Children's Museum and supporting Commission Resolutions of 2025-04, 2025-05, and 2025-06: Mike Reid, Director of Community and Economic Development.
 - c. Accept Public Testimony. One individual provided testimony related to this sale.
 - d. Close Public Hearing
2. Commission Resolutions in support of the sale of Port property to the City of Olympia for the Hands on Children's Museum Expansion: Mike Reid, Director of Community and Economic Development.
 - a. Resolution 2025-04: A Resolution of the Port of Olympia to surplus real property located in downtown Olympia in Thurston County. Mike Reid, Director of Community and Economic Development, presented background information to surplus property in order to conduct a sales transaction.

Motion: Commissioner Sanders moved to approve Resolution 2025-04: A Resolution of the Port of Olympia to surplus real property located in downtown Olympia in Thurston County. Commissioner Montano seconded the motion. Motion passed unanimously.

- b. Resolution 2025-05: A Resolution of the Port of Olympia to amend its Comprehensive Scheme of Harbor Improvements regarding certain East Bay District property. Mike Reid, Director of Community and Economic Development, presented background information to amend the Comprehensive Scheme of Harbor Improvements.

Motion: Commissioner Montano moved to approve Resolution 2025-05: A Resolution of the Port of Olympia to amend its Comprehensive Scheme of Harbor Improvements regarding certain East Bay property. Commissioner Sanders seconded the motion. Motion passed unanimously.

- c. Resolution 2025-06: A Resolution of the Port of Olympia Authorizing the sale of real property located in downtown Olympia in Thurston County. Mike Reid, Director of Community and Economic Development, presented background information to surplus property in order to conduct a sales transaction.

Motion: Commissioner Harding moved to approve Resolution 2025-06: A Resolution of the Port of Olympia authorizing the sale of real property located in downtown Olympia in Thurston County. Commissioner Montano seconded the motion. Motion passed unanimously.

Action/Other Calendar

None.

Advisory Calendar

Interlocal Agreement with the Thurston Regional Planning Council. Alex Smith, Executive Director, explained the request for entering into an interlocal agreement with the Thurston Regional Planning Council (TRPC), to take advantage of the cost-effective expertise provided by TRPC staff and to have the TRPC provide planning for our smaller jurisdiction that does not have in-house planning expertise.

Port Legal Counsel Contract Amendment. Alex Smith, Executive Director, apprised the Commission of the need to increase the "not-to-exceed" amount in the Port's contract with Dickson Frohlich Phillips Burgess PLLC (DFPB).

Commissioner Reports/Discussion

Commissioner Sanders shared that she participated in the South Puget Sound Habitat for Humanity Women Build. She enjoyed the visit from the Artemis Ferry and is excited to see advances in innovation and technology, and how this can help address climate change and how clean and green energy could be viewed.

Commissioner Iyall attended the Tumwater City Council / Port of Olympia Joint dinner meeting and found it productive and looks forward to future interactions. He attended the Artemis boat demonstration and found it outstanding. He participated in the Lacey Chamber Golf Tournament.

Commissioner Harding shared a quote from Viktor E. Frankl who wrote "Man's Search for Meaning." "The more one forgets himself – by giving himself to a cause to serve or another person to love – the more human he is and the more he actualizes himself. What is called self-actualization is possible only as a side-effect of self-transcendence."

Commissioner Montano recently attended the South Puget Sound Habitat for Humanity Women Build and enjoyed they day. She also attended the visit from the Artemis Ferry and is excited for what this new technology can bring.

Commissioner Vasavada looks forward to opportunities ahead with regard to the Artemis Ferry.

Other Business

Alex Smith introduced the Port's new Director of Enterprise Services, Brent Barnes.

Meeting Announcements

A list of upcoming events was displayed on the screen for viewers to see upcoming Commission and POCAC meetings. Executive Director Smith stated the next Commission meeting will be held on Tuesday, May 27, 2025, at 5:30 p.m.

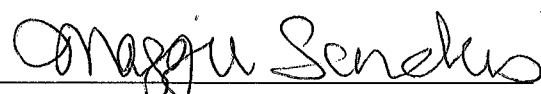
Adjournment

There being no further business to come before the Port of Olympia Board of Commissioners, the Monday, May 10, 2025, regular meeting was adjourned at 6:37 p.m. by Commissioner Vasavada.

PORT OF OLYMPIA COMMISSION



Jasmine Vasavada, President



Maggie Sanders, Vice President



Sarah Montano, Secretary