

Citizens Advisory Committee Meeting

Tuesday, July 16, 2024 – 6:00 pm

In-Person: Percival Plaza – Olympics Room, 626 Columbia Street NW, Suite 1B, Olympia
Zoom (Public Link): <https://us02web.zoom.us/j/84674604678?pwd=jlCzeRtY8iGmKGnwVUSTy7wbJm9YjC.1>
Meeting ID: 846 7460 4678 | Passcode: 145352 | Or Telephone: 1 253 215 8782

AGENDA

6:00 – 6:05 p.m.	Welcome and Call to Order	5 min	Joel Hansen, Chair
6:05 – 6:10 p.m.	Approval of Agenda	5 min	Joel
6:10 – 6:20 p.m.	Approval of June 25, 2024 Minutes	10 min	Joel
6:20 – 6:40 p.m.	Public Comment – 20 minutes – Citizens may address the POCAC/ Commission with any items related to the agenda. Limit comments to 3 minutes per person. Members of the public may comment on agenda items and other port business. NOTE: Guidelines for public comment can be found in the Commission Rules in Resolution 2022-09 Article VI. <ul style="list-style-type: none">• <u>Comments should be directed to POCAC/Commission</u>: Comments should be directed to the POCAC/ Commission as a whole and should not include comments about individual Port staff or members of the public.• <u>Courtesy</u>: All speakers (members of the public, Port staff, the POCAC and Commissioners) shall be courteous in language and demeanor and shall confine remarks to those facts that are germane and relevant to the question or issue under discussion.	20 min	
6:40 – 6:50 p.m.	Chair Update	10 min	Joel / Don Krug
6:50 – 7:20 p.m.	Committee Updates <ul style="list-style-type: none">o Destination Waterfront Subcommittee	30 min	Bob Butts
7:20 – 7:50 p.m.	Old Business <ul style="list-style-type: none">o Subcommittee Recommendations	30 min	Don / Joel
7:50 – 8:00 p.m.	New Business	10 min	Don / Joel
8:00 p.m.	Adjourn		

<http://www.portolympia.com/commission>

Written public comments may be submitted to commissioncoordinator@portolympia.com by 12:00 p.m. on the date of the meeting.

All written comments will be compiled and sent to the POCAC Chair and Commissioners prior to the meeting.

Verbal public comment is accepted in person at the meeting.

If you are attending the meeting via Zoom, you may raise your hand during the meeting to give public comment.

For those listening by phone, press *9 if you wish to raise your hand and provide comment.

Individual public comments are limited to 3 minutes per person.

Port of Olympia Mission

Creating economic opportunities and building community for all of Thurston County through responsible resource use.

**Special Citizens Advisory Committee
Meeting Minutes
Tuesday, June 25, 2024**

Port of Olympia Citizens Advisory Committee Chair, Joel Hansen, called the Citizens Advisory Committee meeting of June 25, 2024, to order at 6:02 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington.

Present

Members: Harry Branch, Bob Butts, Joel Hansen - Chair, Jack Havens, Anthony Hemstad, Darlene Kemery, Sue Patnude, Debby Pattin, Quentin Phillips, Jim Thornton, and Bob Wubbena.

Excused Absence: Don Krug, Tom Szymoniak, and Sheila Wilson.

Staff: Camille St. Onge, Director Strategic Initiatives and Commission Affairs; and Missy Goodell, Executive and Commission Coordinator.

Public Comment

Greg Griffiths spoke on the application to add the KGY building to the historic register.

Discussion of Subcommittees and Norms

The POCAC approved a recommendation to the Port Commission including the following:

- Establish a Budd Inlet Subcommittee to support the work of the environmental team
- Add the topic of economic development to the role of the existing Destination Waterfront Subcommittee
- Add regular POCAC updates to the Commission business meetings
- Codify the following norms for POCAC Subcommittees:
 - Subcommittees will use Robert's Rules of Order
 - Subcommittees will publish agendas 3 days in advance of meetings
 - Subcommittees will publish meeting minutes
 - Subcommittees will publish meeting calendars
 - Subcommittees will present recommendations to the full POCAC
 - Subcommittees will not, as a rule, take public comment
 - Subcommittees may choose to invite public discussion and involvement
 - POCAC will be the body that takes public comment

If established, the POCAC members who expressed interest in the Budd Inlet Environmental Subcommittee: James Thornton, Sue Patnude, Bob Wubbena, Jack Havens, Harry Branch, Tom Szymoniak, (Sheila Wilson expressed her interest, although she was not at the meeting on the 25th).

The existing Destination Waterfront Subcommittee will include: Bob Butts, Quentin Phillips, Deb Pattin, Darlene Kemery, Anthony Hemstad, Tom Szymoniak.

POCAC Member Update

Camille St. Onge reported that there were two openings on the Citizens Advisory Committee, and two applications have been received. The Port is in the process of interviewing these two applicants and having them on board to attend the September 2024 POCAC meeting. Camille also shared that former POCAC member, Dave Wheeler, will be rejoining the POCAC and will serve on the Airport Master Plan Technical Team.

She also shared that the information from this meeting will be used in an advisory presentation to the Commission on July 22.

Adjournment

The meeting adjourned at 7:10 p.m.

DRAFT