

Community Advisory Committee Meeting

Tuesday, April 21, 2026 – 4:00 pm

In-Person: Percival Plaza – Olympics Room, 626 Columbia Street NW, Suite 1B, Olympia
 Zoom (Public Link): <https://us06web.zoom.us/j/85461526517?pwd=geiPXvJmwzvlv6n74bvn3ow1m2nLCO.1>
 Meeting ID: 854 6152 6517 | Passcode: 562950 | Or Telephone: 1 253 215 8782

AGENDA

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| 4:00 – 4:05 p.m. | Welcome and Call to Order | 5 min | Quentin Phillips, Chair |
| 4:05 – 4:10 p.m. | Approval of Agenda | 5 min | Quentin Phillips |
| 4:10 – 4:20 p.m. | Public Comment – 10 minutes – Citizens may address the POCAC/ Commission with any items related to the agenda. Limit comments to 3 minutes per person. Members of the public may comment on agenda items and other port business. | 10 min | |
| | NOTE: Guidelines for public comment can be found in the Commission Rules in Resolution 2026-02 Article VI. | | |
| | <ul style="list-style-type: none"> • <u>Comments should be directed to POCAC/Commission</u>: Comments should be directed to the POCAC/ Commission as a whole and should not include comments about individual Port staff or members of the public. • <u>Courtesy</u>: All speakers (members of the public, Port staff, the POCAC and Commissioners) shall be courteous in language and demeanor and shall confine remarks to those facts that are germane and relevant to the question or issue under discussion. | | |
| 4:20 – 4:55 p.m. | Port of Olympia Financial Presentation | 35 min | Alex Smith Executive Director |
| 4:55 – 5:00 p.m. | Approval of March 17, 2026 Minutes | 5 min | |
| 5:00 – 5:15 p.m. | Subcommittee Updates | 15 min | |
| | <ul style="list-style-type: none"> • Budd Inlet Subcommittee • Destination Waterfront Subcommittee | | Bob Wubbena, Chair Quentin Phillips, Chair |
| 5:15 – 5:25 p.m. | Old Business | 10 min | Quentin Phillips |
| | <ul style="list-style-type: none"> • Discussion on New Resolution: Status • Presentation of Warehouse Letter: Status | | |
| 5:25 – 5:30 p.m. | New Business | 5 min | Quentin Phillips |
| 5:30 p.m. | Adjourn | | |

<http://www.portolympia.com/commission>

Written public comments may be submitted to commissioncoordinator@portolympia.com by 12:00 p.m. on the date of the meeting.

All written comments will be compiled and sent to the POCAC Chair and Commissioners prior to the meeting.

Verbal public comment is accepted in person at the meeting.

If you are attending the meeting via Zoom, you may raise your hand during the meeting to give public comment.

For those listening by phone, press *9 if you wish to raise your hand and provide comment.

Individual public comments are limited to 3 minutes per person.

Port of Olympia Mission

Creating economic opportunities and building community for all of Thurston County through responsible resource use.



**Community Advisory Committee
Meeting Minutes
Tuesday, March 17, 2026**

Port of Olympia Community Advisory Committee Chair, Quentin Phillips, called the Community Advisory Committee meeting of March 17, 2026, to order at 4:00 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington.

Present

Members: Quentin Phillips – Chair, Jack Havens, Darlene Kemery, Sue Patnude, Debby Pattin, Jim Thornton, Commissioner Krag Unsoeld, Sheila Wilson, and Bob Wubbena.

Attended Virtually: Commissioner Jerry Toompas.

Staff: Alex Smith, Executive Director; Shawn Gilbertson, Director of Environmental Planning and Programs; and Missy Goodell, Commission Coordinator.

Approval of Agenda

Jim Thornton moved to approve the agenda, Bob Wubbena seconded the motion; Quentin Phillips moved to reposition the Warehouse presentation to occur after the discussion of the recent Joint POCAC and Commission Work Session. The amended motion was passed unanimously.

Public Comment

Two individuals provided comments regarding the closing of the Evergreen College pool.

Discussion of POCAC Work Session on March 16, 2026

The group discussed the results of the recent Joint POCAC and Commission Work Session, held March 16, 2026, with the Port Commissioners. Alex Smith, Executive Director, shared updated POCAC Resolution results. Differences from the prior POCAC Resolution are that this updated resolution:

- Clarifies total number of members and district representation goals
- Removes provisions to align with OPMA
- Clarifies how and when tasks to the POCAC are assigned
- Clarifies how and when recruitment for new POCAC members happens

Warehouse Presentation

Alex Smith, Executive Director, provided information on the proposed warehouse on the Marine Terminal and how the second warehouse fits into the Port's Peninsula Master Plan. The Port's Peninsula Master Plan is part of the Port's comprehensive plan, which identifies the long-term vision for future land uses on the Peninsula and provides guidance for decision-making on development proposals. Proposed warehouse information was shared including financials and return on investment, physical location and makeup of the warehouse and potential users.

Subcommittee Updates

Budd Inlet Subcommittee Report. Bob Wubbena reported that a working draft to the first part of the Story Maps was presented by Port staff at their March Subcommittee meeting. The working draft will be available to view on April 2. Shawn Gilbertson, Director of Environmental Planning and Programs, provided an update regarding sediments, work with the Army Corp of Engineers, and results which are currently being validated from the West Bay area. Clean-up strategies are being discussed with the Department of Ecology, funding and potential liable parties were also discussed.

Destination Waterfront Subcommittee Report. Debby Pattin reported that this subcommittee met last month and will not be meeting this month. It was reported that the Port will host an open house with Swantown Marina tenants to discuss possible waterfront updates and what those potential changes would mean to parking and boat storage concerns. Dock replacement was discussed as was revenue stream needed to update the docks.

Old Business

None.

New Business

None.

Adjournment

The meeting adjourned at 5:17 p.m.