

Community Advisory Committee Meeting

Tuesday, June 16, 2026 – 4:00 pm

In-Person: Percival Plaza – Olympics Room, 626 Columbia Street NW, Suite 1B, Olympia
Zoom (Public Link): <https://us06web.zoom.us/j/83707239528?pwd=MtdkERGdoscBpTbCHJbmAKwPOP7HRV.1>
Webinar ID: 837 0723 9528 | Passcode: 893208 | Or Telephone: 1 253 215 8782

AGENDA

4:00 – 4:05 p.m.	Welcome and Call to Order	5 min	<i>Debby Pattin, Chair</i>
4:05 – 4:10 p.m.	Approval of Agenda	5 min	<i>Debby Pattin</i>
4:10 – 4:15 p.m.	Approval of May 19, 2026 Minutes	5 min	<i>Debby Pattin</i>
4:15 – 4:35 p.m.	POCAC Resolution Update	20 min	<i>Alex Smith Executive Director</i>
			<i>Shawn Gilbertson Director of Environmental Planning and Programs</i>
4:35 – 4:55 p.m.	Subcommittee Updates • Budd Inlet Subcommittee • Destination Waterfront Subcommittee	20 min	<i>Sue Patnude, Vice Chair Debby Pattin, Chair</i>
4:55 – 5:05 p.m.	Old Business • Tours	10 min	<i>Mike Reid Director of Community and Economic Development</i>
5:05 – 5:15 p.m.	New Business	10 min	<i>Debby Pattin</i>
5:15 p.m.	Adjourn		

<http://www.portolympia.com/commission>

Written public comments may be submitted to commissioncoordinator@portolympia.com by 12:00 p.m. on the date of the meeting.

All written comments will be compiled and sent to the POCAC Chair and Commissioners prior to the meeting.

Verbal public comment is accepted in person at the meeting.

If you are attending the meeting via Zoom, you may raise your hand during the meeting to give public comment.

For those listening by phone, press *9 if you wish to raise your hand and provide comment.

Individual public comments are limited to 3 minutes per person.

Port of Olympia Mission

Creating economic opportunities and building community for all of Thurston County through responsible resource use.

**Community Advisory Committee
Meeting Minutes
Tuesday, May 19, 2026**

Port of Olympia Community Advisory Committee Interim Chair, Debby Pattin, called the Community Advisory Committee meeting of May 19, 2026, to order at 4:02 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington.

Present

Members: Debby Pattin – Interim Chair, Jack Havens, Darlene Kemery, Sue Patnude, Jim Thornton, Sheila Wilson, and Bob Wubbena.

Attended Virtually: Commissioner Jerry Toompas; Alex Smith, Executive Director; and Shawn Gilbertson, Director of Environmental Planning and Programs.

Excused Absence: Commissioner Krag Unsoeld.

Staff: Mike Reid, Director of Community and Economic Development; and Missy Goodell, Commission Coordinator.

Approval of Agenda

Jack Havens moved to approve the agenda, Jim Thornton seconded the motion. The motion was passed unanimously.

Approval of April 21, 2026 Minutes

Sheila Wilson moved to approve the minutes as presented; Darlene Kemery seconded the motion; motion passed unanimously.

Public Comment

Two individuals provided comments regarding Swantown Marina and discussions occurring about the possibility of a hotel near the waterfront.

Motion: Jack Havens moved to adjust the agenda to move the Hotel Project Update so it is presented as the next agenda item in the meeting. Motion seconded by Darlene Kemery; motion passed unanimously.

Hotel Project Update

Mike Reid, Director of Community and Economic Development, shared a presentation with the group that was previously shown to the Port Commission in January 2026 regarding the Waterfront Site Solicitation of Interest. Background information was shared that on October 1, 2025, the Port issued a Solicitation of Interest (SOI) seeking responses from qualified developers, operators, and prospective

tenants for the development of a 6.05-acre waterfront parcel adjacent to Swantown Marina in Olympia, Washington. This solicitation sought innovative and viable concepts that align with the Port's long-term Destination Waterfront vision and guiding principles.

The Solicitation of Interest communicated clear project vision and guiding principles that were created and refined by the Port Commission over the course of two Commission Work Sessions (5/19/25 and 6/16/25). The consensus of the Commission was that a successful project would align with the six guiding principles:

- Leverage Marine Identity
- Support Marina Operations and Growth
- Ensure Financial Sustainability
- Maintain Strategic Flexibility
- Enhance Community Access and Tourism
- Plan for Climate Resilience and Sea Level Rise

Alignment with Vision 2050:

Goal #3: Turn the Port Peninsula into a premier destination by adding attractions, increasing accessibility and maintaining a clean and safe environment.

Action Item #14: Establish task force to develop waterfront destination opportunities. (Note: This task was completed through the Destination Waterfront planning effort. The outcomes of that effort are reflected in this solicitation).

Action Item #18: Attract another anchor tenant to port peninsula.

Warehouse Project Update

Shawn Gilbertson, Director of Environmental Planning and Programs, shared that a grant is being applied for to cover the cost of the warehouse. Permitting and work with the City of Olympia has been challenging and has slowed the process. Currently, some inventory is being stored in Lacey and will be moved back to the Terminal once space opens up in the current warehouse. State and federal requirements are challenging and the Port wants to be nimble and address environmental protections. More meetings will be held to move this project forward.

Subcommittee Updates

In the interest of time, Subcommittee Updates were tabled until the next POCAC meeting.

Old Business

Discussion of New Resolution: Status

It was reported that the updated POCAC Resolution will be taken to the Port Commission for a vote on May 26, 2026. This updated resolution includes alternative language as the Commission had specific language they wanted included. Possible updates included each Commissioner appointing members from their districts, staggering terms, and the Commission having the job of appointing a POCAC Chair and Vice Chair each year. Details will be discussed and decided at the next Commission meeting.

New Business

Election of New Vice Chair

Current language to elect a new Vice Chair was shared by Interim Chair, Debby Pattin, as a new Vice Chair needed to be elected.

Motion: Sue Patnude moved to nominate Jim Thornton to serve as Vice Chair; Jack Havens seconded the motion. Motion passed unanimously.

Forming a POCAC Nominating Committee was discussed, but as an updated POCAC Resolution will be voted on next Tuesday, it was moved by Bob Wubbena to temporarily postpone forming a POCAC Nominating Committee until after the POCAC Resolution has been updated and voted on by the Commission. Darlene Kemery seconded the motion. The motion passed unanimously.

Olympia Airport and Marine Terminal Site Visits

Offering a tour of the Olympia Airport and Marine Terminal was discussed. A date and time in the future will be set for this offering.

Adjournment

The meeting adjourned at 5:20 p.m.