



Remote Special Commission Work Session Minutes

Tuesday, July 6, 2021

Commission President Joe Downing called the Remote Special Commission Work Session of July 6, 2021 to order at 2:30 p.m. This meeting was held remotely.

Attending remotely: Commissioner Joe Downing, Commissioner E.J. Zita, Commissioner Bill McGregor, Executive Director Sam Gibboney, Port General Counsel VaLiesha Brown, Acting Executive and Commission Coordinator Tracy Aga, Len Faucher, Port Marine Terminal Director, and Jeri Sevier, Port Administrative Services Director.

Others: Troy Nichols, Phillips Burgess Government Relations, Josh Gobel, Thomas Architecture Studios, Michael Strub, LOTT Executive Director, and Matt Kennelly, LOTT Assistant Executive Director.

Approval of Agenda

Commissioner McGregor moved to approve the agenda, seconded by Commissioner Downing and the motion passed unanimously.

West Bay Yard Development

A presentation was made by Josh Gobel, with Thomas Architecture Studios, and Troy Nichols, with Phillips Burgess Government Relations, to update the Commission on the West Bay Yard Development.

The Commissioners asked questions and discussed this topic.

LOTT Master Planning

A presentation was made by Michael Strub, LOTT Executive Director, and Matt Kennelly, LOTT Assistant Executive Director, to inform the Commission of LOTT's Master Planning and discuss future collaboration with the Port.

The Commissioners asked questions and discussed this topic.

Ferry Update

Port Marine Terminal Director, Len Faucher, provided an update to the Commission on the status of the docked ferry and the extended stay agreement terms with the current owner who intends to electrify the vessel.

On-Call Parliamentarian Contract

Port Administrative Services Director, Jeri Sevier, is following up with the Commission on their indicated desire to have a parliamentarian attend their meetings to assist with conducting the Port Commission meetings in compliance with Robert's Rules, and determine the Commissions' direction to move forward and pursue a contracted service.

The Commissioners asked questions and discussed the topic and need for the service moving forward. Commission Chair Downing asked that any local names of Parliamentarian's that Commissioner Zita may have should be forwarded to Jeri Sevier to

hold on file if the Commission decides in the future that a need exists to contract for services.

Upcoming Topics and Agenda Items

Executive Director Gibboney presented a list of upcoming calendar topics and agenda items for regular commission meetings and work sessions. The Commissioners asked questions and discussed the upcoming topics.

Adjournment

The meeting adjourned at 4:27 p.m.

PORT OF OLYMPIA COMMISSION

J Downing

[J Downing \(Sep 14, 2021 09:13 PDT\)](#)

President, Joe Downing

EJZ

[EJZ \(Sep 14, 2021 20:52 PDT\)](#)

Vice President, E.J. Zita

Bill McGregor

[Bill McGregor \(Sep 13, 2021 19:10 PDT\)](#)

Secretary, Bill McGregor