



PORT of OLYMPIA
Serving All of Thurston County

POCAC Resolution and Operating Rules


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Executive Director
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Agenda

- POCAC Rules Resolution
- Operating Procedures and Rules



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POCAC Resolution (Draft Resolution 2026-04)

- Membership:
 - 15 members, with three from each legislative district.
 - No fewer than 9 members total
- Assignments:
 - Approved by the Commission in writing
 - Initiated by Commission, POCAC or staff through submission of a form
 - Commission decides the work product required for each task
- Subcommittees:
 - Three standing subcommittees:
 - Budd Inlet Environmental
 - Destination Waterfront
 - Economic Development
 - Ad Hoc subcommittees can also be formed

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POCAC Resolution (Draft Resolution 2026-04)

- Terms:
 - Three years, with no more than four terms.
 - Commission has the ability to re-appoint members or extend terms to address exigent circumstances.
- Recruitment:
 - Includes advertising for new members, or referral from Commissioners.
 - Each candidate submits an application.
 - Applications sent to all Commissioners, the Executive Director and the POCAC chair for review.
 - Interviews held by a Port Commissioner, the Executive Director and the POCAC Chair.

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Operating Procedures and Rules

- Includes:
 - Ethics and Conflict of Interest
 - Coordination with Port Staff
 - Required Training
 - How Meetings are Conducted (using Roberts Rules of Order)
 - Responsibilities of Members
 - Task Form



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Differences from Prior Resolution

1. Clarifies total number of members and district representation goals
2. Removes provisions to align with OPMA
3. Clarifies how tasks are assigned
4. Clarifies how and when recruitment for new POCAC members happens

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Questions and Discussion

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