Commission Work Session Minutes
Monday, July 20, 2026

Call to Order

Commission President Jasmine Vasavada called the Commission Work Session of July 20, 2026, to order and open to the public at 4:03 p.m., at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington 98501.

Present

Commissioners: Jasmine Vasavada – President, Joel Hansen – Secretary, Jerry Toompas and Krag Unsoeld.

Attended Virtually: Commissioner Sarah Montano – Vice President.

Staff: Alex Smith, Executive Director; Warren Hendrickson, Director of Operations; Brent Barnes, Director of Enterprise Services; Shawn Gilbertson, Director of Environmental Planning and Programs; Damien Egan, Harbor Senior Manager; Afsin Yilmaz, Marine Terminal Senior Manager; James Sommer, Public Works Program Manager; Taber Lee, Communications and Marketing Senior Manager; and Missy Goodell, Commission Coordinator.

Approval of Agenda

Commissioner Toompas moved to approve the agenda. Commissioner Hansen seconded the motion. Motion passed unanimously.

6-Month Update on Operating Budgets

Real Estate. Warren Hendrickson, Director of Operations, provided an overview of the consolidated properties of the Port of Olympia. He listed the services provided by the 3-person department, discussed real estate agreements including ground leases and their terms; space leases and license agreements. He illustrated how Port Real Estate revenue and expenses were spread over multiple budgets; anticipated 2027 revenue was shared along with current (Q1 and Q2 of 2026) actuals vs budget numbers were displayed.

Marine Terminal. Afsin Yilmaz, Marine Terminal Senior Manager, presented 2026 Quarter 1 and 2 budget highlights for the Port's Marine Terminal. This information included a reduction in log vessels, and steady paper pulp vessels. Port calls, tonnage, financials and other factors (use of outside professional services and disciplines maintenance spend) were shared.

Swantown Marina and Boatworks. Damien Egan, Harbor Senior Manager, shared Q1 and Q2 budget information about Swantown Marina and Boatworks operations, revenue types, and occupancy, moorage and boat yard rates. Other contributing factors reviewed were storage, fuel sales, TraveLift operations, derelict vessel removals, and future rates. Key performance indicators denoting success were communicated.

Due to time constraints, the meeting was adjourned at 6:00 p.m. The remaining agenda items, a 6-Month Update of the Olympia Regional Airport's Operating Budget and a 6-Month Update on Capital Projects, will be either added to an upcoming Commission meeting or a separate special meeting will be scheduled to conclude those presentations.

Presentations from this meeting will be posted on the Port's website.

Adjournment
There being no further business to come before the Port of Olympia Board of Commissioners, the Monday, July 20, 2026, Commission Work Session was adjourned at 6:01 p.m.

PORT OF OLYMPIA COMMISSION

Jasmine Vasavada, President

Joel Hansen, Secretary

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