Commission Special Meeting / Retreat Minutes
Monday, October 5, 2026

Call to Order

Commission President Jasmine Vasavada called the Commission Special Meeting / Retreat of October 5, 2026, to order and open to the public at 5:00 p.m., at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington 98501.

Present

Commissioners: Jasmine Vasavada – President, Sarah Montano – Vice President, Joel Hansen – Secretary, Jerry Toompas and Krag Unsoeld.

Staff: Alex Smith, Executive Director; Warren Hendrickson, Director of Operations; Brent Barnes, Director of Enterprise Services; Mike Reid, Director of Community and Economic Development; Jon Wolf, Interim Director of Environmental Planning and Programs; Megan Lin, General Counsel; Damien Egan, Harbor Senior Manager; James Sommer, Public Works Program Manager; and Missy Goodell, Commission Coordinator.

Commission Discussion of Port Budget

Alex Smith, Executive Director, presented an overview of the working draft budget for 2027. More detailed information was then provided regarding the Tax Levy, Bonds, and budgets from Environmental, Government Services, Executive, and the Administrative business units.

How the budget was built was shared along with what each business unit is responsible for from their budgets. Areas where the Commission has discretion and needed to make decisions are in the Government Services budget, the Capital Investment Plan, the COLA for non-represented staff, and the Tax Levy. Reasons for changes from 2026 to 2027 were communicated.

At 6:00 p.m. a short break was taken; meeting resumed at 6:02 p.m.

The budget process and schedule was imparted. A second review of the budget will occur at the October 26, 2026, Commission meeting; a Public Hearing and introduction of budget and levy resolutions will be conducted at the November 9, 2026, Commission meeting; a Work Session discussing requested budget changes will take place on November 16, 2026; and November 23, 2026, should see adoption of the 2027 Budget and Tax Levy.

Adjournment

The October 5, 2026, Commission Special Meeting / Retreat was adjourned at 7:02 p.m. with no decisions being made, and no action taken.

PORT OF OLYMPIA COMMISSION

Jasmine Vasavada, President

Joel Hansen, Secretary

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