



## Commission Meeting Minutes Monday, January 9, 2023

Commission President Bob Iyall called the Commission Meeting of January 9, 2023 to order at 5:30 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington.

### **Present:**

Commissioner: Bob Iyall, President; Amy Evans Harding, Vice President; and Joe Downing, Secretary.

Staff: Sam Gibboney, Executive Director; Rick Hughes, Port General Counsel; Lisa Parks, Executive Services Director; Rudy Rudolph, Operations Director; Matt Peach, Finance Director; Warren Hendrickson, Airport Senior Manager; Ben McDonald, HR and Administrative Director; Danny Kim, GL Accountant; and Hannah Ellis, Accounting Coordinator.

Guest: Bruce Beckett, The Beckett Group.

Public: Thirteen attendees.

### **Approval of Agenda**

Commissioner Evans Harding moved to approve the agenda as presented; Commissioner Downing seconded the motion. Motion passed unanimously.

### **Executive Director Report**

Executive Director Sam Gibboney reported on recent Port events and activity.

### **Public Comment**

Eleven individuals provided comments.

### **Consent Calendar**

It was moved by Commissioner Downing and seconded by Commissioner Evans Harding to approve the Consent Agenda as presented. The motion passed unanimously.

### **Pending Issues**

Sam Gibboney, Executive Director, provided brief updates to the CACC letter and Marine Center contracts on the list of Pending Issues. There was no update on the FAA Land Release.

### **Action Calendar**

No items on the Action Calendar.

### **Action/Other Calendar**

Election of Officers. A slate of officers for the 2023 year was discussed:

*Motion 2023-01: Commissioner Downing moved to appoint the following Port of Olympia Commission officers to serve during calendar year, 2023: Commissioner Amy Evans Harding as President; Commissioner Joe Downing as Vice President; and Commissioner Bob Iyall as Secretary. Commissioner Evans Harding seconded the motion. Motion approved unanimously.*

Commissioner Committee Assignments

*Motion 2023-02: Commissioner Iyall moved to approve Commission Committee Assignments for calendar year 2023 as follows:*

<b>Entity/Group/Board</b>	<b>Scheduled Meeting</b>	<b>Commissioner</b>
Visitors Convention Bureau (VCB)	Monthly 3 <sup>rd</sup> Tuesday 3:30 PM	Commissioner Evans Harding
Thurston County Chamber	Monthly 2 <sup>nd</sup> Wednesday 11:30 AM	Commissioner Downing
Transportation Policy Board	Monthly 2 <sup>nd</sup> Wednesday 7:00 AM	Commissioner Downing
Solid Waste Advisory Committee	Monthly 1 <sup>st</sup> Wednesday 10:00 AM	Commissioner Downing
Tenino Chamber	Monthly 3 <sup>rd</sup> Wednesday 11:30 AM	Commissioner Iyall
Economic Development Council	Monthly 4 <sup>th</sup> Wednesday 12:00 PM	Commissioner Evans Harding and Commissioner Downing
Yelm Chamber	Monthly 2 <sup>nd</sup> Tuesday 11:30 AM	Commissioner Iyall
Lacey Chamber	Monthly 1 <sup>st</sup> Wednesday 11:30 AM	Commissioner Downing
Makers Space	Monthly 2 <sup>nd</sup> Tuesday 4:00 PM	Commissioner Iyall
Thurston Regional Planning Council	Monthly 1 <sup>st</sup> Friday 8:30 AM	Commissioner Evans Harding
Capital Lake-Deschutes Estuary Executive Work Group	Scheduled Quarterly	Commissioner Downing
Sea Level Rise Collaborative: Executive Committee	Scheduled Quarterly	Commissioner Iyall
Tumwater Chamber	Monthly 3 <sup>rd</sup> Wednesday 11:30 PM	Commissioner Evans Harding
Grand Mound Rochester Chamber	Monthly 1 <sup>st</sup> Wednesday 12:00 PM	Commissioner Evans Harding
STEDI (South Thurston Econ. Dev. Initiative)	Monthly 3 <sup>rd</sup> Friday 8:00 AM	Commissioner Iyall
Washington Public Ports Association Trustee	Two Annual Meetings & as Needed	Commissioner Evans Harding
Joint Base Lewis McChord Community Connector Program Representative	Scheduled as Needed	Commissioner Iyall

*Commissioner Downing seconded the motion. Motion approved unanimously.*

Yearly Commission Meeting Calendar – Consistent with Article IV, Section A of the Rules Resolution, the Commission is to adopt a calendar of its regular meetings at the first of the year, or as soon as possible. Lisa Parks, Executive Services Director shared the 2023 Commission Meeting schedule, establishing the annual schedule of regular meetings and work sessions.

The Port of Olympia Board of Commissioners 2023 Commission Meeting Schedule: Regular Meetings are scheduled on the second and fourth Monday at 5:30 p.m. except as specifically identified below. Work Sessions are scheduled on the third Monday at 2:30 p.m. except as specifically identified below.

## **January**

Monday, January 9, Commission Meeting  
Tuesday, January 17, Work Session  
Monday, January 23, Commission Meeting

## **February**

Monday, February 13, Commission Meeting  
Tuesday, February 21, Work Session  
Monday, February 27, Commission Meeting

## **March**

Monday, March 13, Commission Meeting  
Monday, March 20, Work Session  
Monday, March 27, Commission Meeting

## **April**

Monday, April 10, Commission Meeting  
Monday, April 17, Work Session  
Monday, April 24, Commission Meeting

## **May**

Monday, May 8, Commission Meeting  
Monday, May 15, Work Session  
Monday, May 22, Commission Meeting

## **June**

Monday, June 12, Commission Meeting  
Tuesday, June 20, Work Session  
Monday, June 26, Commission Meeting

## **July**

Monday, July 10, Commission Meeting  
Monday, July 17, Work Session  
Monday, July 24, Commission Meeting

## **August**

Monday, August 14, Commission Meeting

## **September**

Monday, September 11, Commission Meeting  
Monday, September 18, Work Session  
Monday, September 25, Commission Meeting

## **October**

Monday, October 9, Commission Meeting  
Monday, October 16, Work Session  
Monday, October 23, Commission Meeting

## **November**

Monday, November 13, Commission Meeting  
Monday, November 20, Work Session  
Monday, November 27, Commission Meeting

## **December**

Monday, December 11, Commission Meeting

*Motion 2023-03: Commissioner Iyall moved to approve the 2023 Commission Meeting Schedule as presented. Commissioner Downing seconded the motion. Motion passed unanimously.*

Resolution 2023-01 Surplus Property Disposal Dollar Limit - Lisa Parks, Executive Services Director shared background on RCW 53.08.090 – Commission may annual authorize the Executive Director to sell port property below a stated value limit by Resolution.

*Motion 2023-04: Commissioner Downing moved to approve Resolution 2023-01, authorizing the Executive Director to dispose of surplus Port District personal property of less than \$20,681 in individual value for calendar year 2023. Commissioner Iyall seconded the motion. Motion passed unanimously.*

Thurston Regional Planning Council Letter – Rudy Rudolph, Operations Director shared the letter that the Thurston Regional Planning Council drafted to the Commercial Aviation Coordinating Committee opposing consideration of the Central Thurston County location as a potential site for developing a new two-runway airport. Commission discussion followed. No action was taken on this agenda item.

**Public Comment on Action/Other Items:**

None.

**Advisory Calendar**

State Legislative Issues and Strategy - Lisa Parks, Executive Services Director and Bruce Beckett, The Beckett Group, provided an overview of the 2023 Washington State legislative agenda for the Washington Public Ports Association, the Thurston Region Shared Legislative Agenda and the Port of Olympia. Next steps were also discussed.

Third Quarter Financial Results – Matt Peach, Finance Director, presented the 2022 Financial Report for the third quarter.

Crossroads Strategies Agreement Amendment No. 1 - Lisa Parks, Executive Services Director provided background on the current agreement, proposed changes and next steps.

**Public Comment on Advisory Items**

None.

**Commissioner Reports/Discussion**

Each commissioner provided an update of their current activities in the community.

**Other Business**

None.


**Meeting Announcements**

Executive Director Gibboney provided information on upcoming Commission meetings.

**Adjournment**

The meeting adjourned at 8:34 p.m.

PORT OF OLYMPIA COMMISSION

  
Amy Harding (Apr 28, 2023 09:23 PDT)

President, Amy Evans Harding

  
J Downing (Apr 28, 2023 17:10 PDT)

Vice President, Joe Downing

  
Bob Iyall (Apr 28, 2023 06:15 PDT)

Secretary, Bob Iyall