



Commission Meeting Minutes Monday, February 10, 2025

Call to Order

Commission President Jasmine Vasavada called a regular meeting of the Port of Olympia Board of Commissioners to order and open to the public at 5:32 p.m., Monday, February 10, 2025, at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington 98501.

Present

Commissioners: Jasmine Vasavada, President; Maggie Sanders, Vice President; Sarah Tonge, Secretary; Amy Harding and Bob Iyall.

Staff: Alex Smith, Executive Director, Heather Burgess, General Counsel; Warren Hendrickson, Director of Operations; Mike Reid, Director of Community and Economic Development; Shawn Gilbertson, Director of Environmental Programs and Planning; James Sommer, Capital Assets Program Manager; Taber Lee, Marketing and Communications Senior Manager; and Missy Goodell, Executive and Commission Coordinator.

Opening Remarks

Commissioner Vasavada welcomed everyone to the commission meeting. She announced that this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make a virtual oral comment can use Zoom. She then invited guests to participate in the Pledge of Allegiance.

Approval of Agenda

Commissioner Tonge moved to approve the agenda. Commissioner Harding seconded the motion. Motion passed unanimously.

Executive Director Report

Alex Smith, Executive Director, reported on recent port activities including Port Day held at the Capital; an update on the Budd Inlet sampling taking place in West Bay; an announcement about an in-person Airport Master Plan Q&A with Airport Senior Manager, Chris Paolini and Port staff; and she shared Public Comment Period dates for the Airport Master Plan Update and SEPA.

Alex also recognized a guest group joining tonight's commission meeting. She introduced a delegation from Latvia, here as part of a program sponsored by the Congressional Office for International Leadership. The group consisted primarily of young to mid-career professionals from diverse fields, united by a shared purpose to deepen their understanding of civil society development in the United States. They attended to observe the role of the Port of Olympia's Commissioners and learn about the dynamics of government within the port.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the Port's website and encouraged everyone to check it out.

Public Comment

Ten individuals provided public comments.

Consent Calendar

Commissioner Tonge moved to approve the consent agenda as presented; Commissioner Harding seconded the motion. Motion passed unanimously.

Pending Issues or Business

None.

Action Calendar

2025 Capital Budget Amendment: Building Purchase and Purchase and Sale Agreement Authorization. Alex Smith, Executive Director, provided information related to the amendment of the 2025 capital budget for an additional \$2,157,850 for purchase of the Dancing Goats building and other assets from Dancing Goats. The financial impact and pros and cons for this purchase were shared.

Motion: Commission Harding moved to amend the 2025 Capital Budget to add \$2,157,850 for the purchase of the Dancing Goats building. Commissioner Tonge seconded the motion. Motion passed unanimously.

Motion: Commissioner Tonge moved to authorize the Executive Director to sign the Purchase and Sale Agreement for the Dancing Goats building. Commissioner Iyall seconded the motion. Motion passed unanimously.

Commission Rules Resolution. Executive Director Alex Smith brought forward proposed amendments to the Commission Rules Resolution. Proposed changes included: making the workload for Commissioners more manageable; allowing the staff and Commission to be more responsive to public comment at the meeting where the comment is made; and making the Commission meeting more efficient. Proposed changes include changing from three to two scheduled meetings per month; allowing for increased use of the Consent Agenda; and concentrating public comment on all items on the agenda into a single period early in the meeting.

Motion: Commission Harding moved to adopt Resolution 2025-03, amending Resolution 2023-08 regarding the transaction of Port business at Commission Meetings. Commissioner Tonge seconded the motion. Motion passed unanimously.

Motion: Commissioner Tonge moved to adopt changes to Commission Policy 127 as proposed. Commissioner Harding seconded the motion. Motion passed unanimously.

Action/Other Calendar

None.

Advisory Calendar

Information Technology Services Vendor Contract Approval. James Sommer, Capital Assets Program Manager, provided information on information technology services required by the port. The present contract with current IT provider, Firefly, expires on March 31, 2025. Contract approval will be brought to the Commission at the February 24, 2025, Commission meeting.

Public Comment on Advisory Item

Eight individuals provided public comments. _____

Commissioner Reports/Discussion

Commissioner Tonge announced that she would be changing her last name to Montano, so she will be Commissioner Sarah Montano.

Commissioner Sanders shared that she is looking forward to making a presentation at the Tenino Chamber of Commerce.

Commissioner Iyall stated that he recently attended a Solid Waste Advisory Board meeting and attended a holiday open house at the home of a commanding officer at JBLM. Commissioner Iyall has a Commissioner Town Hall scheduled for Thursday, February 27 at 5:30 p.m. at Nisqually Middle School.

Commissioner Harding shared a quote from Deepak Chopra. "If the child is poor at math but good at tennis, most people would hire a math tutor. I would rather hire a tennis coach."

Commissioner Vasavada requested port staff to set up a meeting to better understand Panattoni's vision for development if they are to move forward with an option to lease agreement. She would also like to have a public conversation about the Panattoni plan in relation to the Port's Master Plan.

A notice will be sent out this Wednesday regarding the Airport Master Plan Q&A session with Airport Senior Manager, Chris Paolini on Wednesday, February 26 from 5:30 to 7:00 p.m.

Other Business

None.

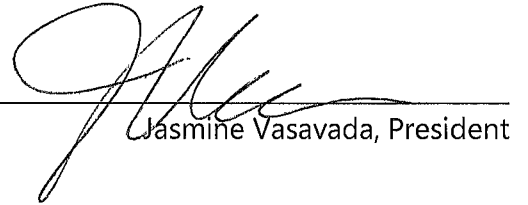
Meeting Announcements

A list of upcoming events was displayed on the screen for viewers to see upcoming Commission and POCAC meetings. Executive Director Smith stated the next Commission meeting will be held on Monday, February 25, 2025, at 5:30 p.m.

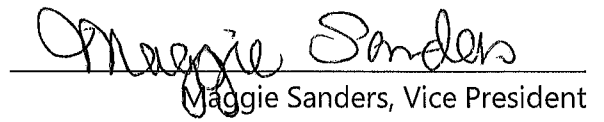
Adjournment

There being no further business to come before the Port of Olympia Board of Commissioners, the Monday, February 10, 2025, regular meeting was adjourned at 6:57 p.m. by Commissioner Vasavada.

PORT OF OLYMPIA COMMISSION



Jasmine Vasavada, President



Maggie Sanders, Vice President



Sarah Montano, Secretary