



Serving All of Thurston County

**Commission Meeting**  
**Monday, September 12, 2022**  
**5:30 PM**

Percival Plaza - Olympics Room  
626 Columbia Street NW  
Olympia, WA 98501  
[www.portolympia.com](http://www.portolympia.com)

The meeting agenda is available on the Port's website as of September 8, 2022.

<https://www.portolympia.com/commission>

The public may join the meeting from their computer, tablet or smartphone at:

<https://us02web.zoom.us/j/81882179803>

or Telephone: 1 253 215 8782

Webinar ID: 818 8217 9803

**Please note that the Zoom link changes for each meeting.**

Written public comments may be submitted to [commissioncoordinator@portolympia.com](mailto:commissioncoordinator@portolympia.com) by 12:00 p.m. on the date of the meeting. All written comments will be compiled and sent to the Commissioners prior to the meeting.

Verbal public comment is accepted in person at the meeting. If an individual would have difficulty physically attending the meeting, they may request the option to provide verbal comment remotely.

If you wish to make verbal public comment remotely, **please register in advance by 12:00 p.m. the day of the meeting by emailing [commissioncoordinator@portolympia.com](mailto:commissioncoordinator@portolympia.com).**

Please indicate the method which you will be giving public comment (computer or phone).  
Individual public comments are limited to 3 minutes per person.

- A. Call to Order
- B. Pledge of Allegiance
- C. Approval of Agenda
- D. Executive Director Report
- E. Public Comment
- F. Consent Calendar:
  - 1. None
- G. Action Calendar:
  - 1. WPPA Shared Staff Interlocal Agreement - Lisa Parks, Executive Services Director

***Port of Olympia Mission***

*Create economic opportunities by connecting Thurston County to the world by air, land & sea.*

H. Action/Other Calendar:

1. None
2. Public Comment on Action/Other Items

I. Advisory Calendar:

1. Centennial Legacy Project – Lisa Parks, Executive Services Director
2. Marine Center Scope Affirmation – Lisa Parks, Executive Services Director
3. Resolution 2022-XX Rules Resolution – Sam Gibboney, Executive Director
4. Redistricting Process – Sam Gibboney, Executive Director
5. Public Comment on Advisory Items

J. Commissioner Reports/Discussion

K. Other Business

L. Meeting Announcements

M. Adjourn



## COMMISSION MEETING

<b><u>BRIEFING DATE/TIME:</u></b>	<b>September 12, 2022</b>
<b><u>DEPARTMENT:</u></b>	<b>Environmental</b>
<b><u>STAFF CONTACT/TITLE:</u></b>	<b>Lisa Parks</b> <b>Telephone: 360.528.8020</b> <b>Email: Lisap@portolympia.com</b>
<b><u>TOPIC:</u></b>	<b>Interlocal Agreement for Federal Permit Review Liaisons</b>
<b><u>PURPOSE:</u></b> <i>Check all that apply</i>	<input type="checkbox"/> Information only <input checked="" type="checkbox"/> Decision needed <input type="checkbox"/> Follow up from previous briefing
<b><u>BACKGROUND &amp; OVERVIEW:</u></b>	
<p>The National Marine Fisheries Service (NMFS) and US Fish and Wildlife Service (USFWS) are authorized by Federal law to host Liaison staff in their offices who are paid for by other entities and dedicated to work on those entities' projects. In July of 2020, the Port of Olympia signed an Interlocal Agreement (ILA) with 10 other Puget Sound ports and the Washington Public Ports Association (WPPA) to cooperatively hire and fund a dedicated staff biologist (Liaison) to expedite Federal permit reviews and consultations. Partners to the ILA included Washington Public Ports Association (WPPA) and the Ports of Anacortes, Bellingham, Everett, Kalama, Longview, Olympia, Port Angeles, Seattle, Tacoma and Vancouver USA.</p> <p>The term of the original ILA was from July, 2020 through June 30, 2025, WPPA served as the employer to the one position, and the cost of the position was shared by all 10 ports based on the WPPA member dues formula. In the summer of 2021, the Partners identified a work load and significant backlog of permits waiting review/action by the Services, and began conversations centered around options and alternatives for hiring a second position. In the fall of 2021, the existing staff person moved to a different position, and the WPPA staff person supervising the position also left that organization. Throughout the rest of 2021 and into 2022 representatives of the Partner Ports met to discuss options and funding methodologies for supporting two staff positions, with WPPA assisting with legal services to draft a new ILA.</p> <p>The attached new ILA is the result of those efforts, outlining a different approach for achieving the original goals of the partnership: to cooperatively establish and fund Liaison positions to realize important beneficial efficiencies and enhanced compliance with federal environmental requirements. Generally, the approach is outlined below:</p> <ul style="list-style-type: none"><li>• Two Liaisons are hired as employees of the Northwest Seaport Alliance (NWSA). One position is dedicated to the work of the NWSA (essentially, ports of Tacoma and Seattle) and one position is dedicated to the work of the remaining eight port districts (Anacortes, Bellingham, Everett, Kalama, Longview, Olympia, Port Angeles and Vancouver USA).</li><li>• The fully burdened cost of the 8-Port position (estimated @ \$183,600) is paid for upfront, by March 1 of each year, based on the WPPA membership dues formula.</li></ul>	

- Work of the position is tracked hourly by project and by port district throughout the year.
- By January 31 of the next year, a “true-up” is performed based on hours worked by port district, and an appropriate credit (low hourly use) or debit (high hourly use) is applied to the calculated, fully burdened position cost for that year.
- WPPA serves as the financial agent, collecting payments from the 8 ports, tracking time, project and financial information and calculating the “true-up” at the end of each calendar year.
- The hourly rate paid by member Ports is calculated at 85% of the fully burdened hourly rate for the position. Other, non-member ports may be allowed to utilize the Liaison if the work load allows, with an hourly rate of 180% of the fully burdened hourly rate.

This methodology allows for the annual fee paid by each of the 8 ports to be modified based on the hours used, as opposed to the previous ILA which had a set annual fee that was not reflective of hours used. For the Port of Olympia, there weren’t any permits we needed assistance with in 2021 or 2022, but it is possible we will need assistance with permits in each of the next several years, beginning in 2023. Throughout August and September the Partners will be reviewing and considering approval of the ILA, and several have already taken affirmative action, including the Ports of Seattle and Tacoma (as the authorizing entities for the NWSA), and the Ports of Kalama, Port Angeles and Vancouver USA.

Staff is recommending the Commission authorize the ED to sign the ILA at the September 12, 2022 regular Commission meeting.

**DOCUMENTS ATTACHED:**

- Power Point Presentation
- Interlocal Agreement



# Interlocal Agreement: Federal Permit Review Liaisons

August 8, 2022

Lisa Parks  
Executive Services Director

## Interlocal Agreement: Federal Permit Review Liaisons

### *Purpose and Partners*

- **Purpose:** Cooperatively establish and fund two technical liaison positions to assist nine Puget Sound ports with securing in-water Federal permits required by National Marine Fisheries Service (NMFS) and/or US Fish and Wildlife Service.
- **Partners:**



## Interlocal Agreement: Federal Permit Review Liaisons

### *New Methodology Overview*

- Hire two positions, both are employees of NWSA
  - One dedicated to NWSA (Tacoma and Seattle)
  - One dedicated to the remaining 8 ports
    - Fully burdened cost of one position paid to NWSA upfront based on WPPA dues formula to determine pro rata share
    - Work hours are tracked by project and port district
    - "True-up" at end of year based on hours used
      - Member ports rate - 85% of fully burdened hourly rate
      - Non Member ports rate - 180% of fully burdened hourly rate
      - Heavy hourly users may owe additional funds at beginning of next year
      - Low/no hourly users may have a credit that is applied to the next year's upfront payment.
- WPPA serves as financial agent

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## Interlocal Agreement: Federal Permit Review Liaisons

### *Port of Olympia Permit Needs & Benefits*

#### **Future In-Water Permit Needs:**

- Berth 1 Repair
- Marina Breakwater
- Programmatic Pier Repair/Replacement
- Sediment Cleanup
- Maintenance Dredging

#### **Benefits:**

- Available technical expertise
- Rapport with Services
- Collective knowledge/experience
- Beneficial efficiencies
- Enhanced Compliance
- Cost Savings

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## Interlocal Agreement: Federal Permit Review Liaisons

### *Suggested Motion...*

*"...move to authorize the Executive Director to sign the 2022 Interlocal Agreement for Federal Permit Review Liaisons, as presented."*

**2022 INTERLOCAL AGREEMENT  
FOR  
FEDERAL PERMIT REVIEW LIAISONS**

This Interlocal Agreement (the "Agreement") is between the following (referred to herein individually as a "Party" and collectively as the "Parties");

the PORT OF ANACORTES  
the PORT OF BELLINGHAM  
the PORT OF EVERETT  
the PORT OF KALAMA  
the PORT OF LONGVIEW  
the PORT OF OLYMPIA  
the PORT OF PORT ANGELES  
the PORT OF VANCOUVER USA  
the NORTHWEST SEAPORT ALLIANCE  
and  
the WASHINGTON PUBLIC PORTS ASSOCIATION

**WHEREAS**, the port districts named above are Washington public port districts (the "Districts").

**WHEREAS**, the Northwest Seaport Alliance ("NWSA") is a port development authority created and existing pursuant to Title 53 RCW.

**WHEREAS**, the Washington Public Ports Association is organized pursuant to chapter 53.06 RCW (the "WPPA").

**WHEREAS**, in 2008 the Districts noted above along with the Port of Tacoma and the Port of Seattle (as predecessors to the NWSA) entered into an interlocal agreement for a federal permit review (the "2008 Interlocal") to fund a port district and dedicated a NMFS liaison to expedite applicable permit reviews and consultations.

**WHEREAS**, the Districts and the NWSA each engage in projects requiring permit review by, or consultations with, the National Marine Fisheries Service and/or the United States Fish and Wildlife Service (respectively, "NMFS" and "USFWS" and collectively "Services").

**WHEREAS**, the Services are authorized by federal law, and have agreed in a Memorandum of Agreement between the NWSA and each Service (the "MOAs"), attached as Appendices A & B hereto, to host within the Services' offices two NWSA employees (the "Liaisons") in the position of staff biologist to assist the Districts and the NWSA to comply with the Endangered Species Act and other authorities or environmental regulations regarding listed species thereby resulting in focused document review, project coordination on applicable projects and expedited permit processing by the Services.

**WHEREAS**, one of the Liaisons will be dedicated to assist NWSA on its projects (the "NWSA Liaison") and the other will be dedicated to assist the Districts on their projects (the "Districts Liaison").

**WHEREAS**, the Parties recognize that each District will realize important beneficial efficiencies and enhanced compliance with federal environmental requirements from the Districts Liaison's work on permit applications and; therefore, desire to enter into a collaboration and cooperative arrangement to provide for and fund the one (1) Districts Liaison to work on District projects.

**WHEREAS**, on behalf of the Districts, the NWSA has agreed to: (i) hire, employ, supervise and pay the compensation of the Districts Liaison as a full-time NWSA employee, including salary, benefits, leave, and other appropriate overhead costs according to NWSA employment policies; and (ii) pay any other fees charged by the Services directly related to the District Liaison (collectively the "Districts Liaison Costs") as further defined below.

**WHEREAS**, the Districts have agreed to pay, according to the terms of this Agreement, to the NWSA, the full amount of the annual Districts Liaison Costs.

**WHEREAS**, it is anticipated that the Districts Liaison will work for the Districts and the other NWSA Liaison will work for the NWSA although it is recognized that the Liaisons will be available to work on behalf of Districts and/or the NWSA as primary workloads permit.

**WHEREAS**, the NWSA permits are for work on or adjacent to property owned by the Port of Tacoma and the Port of Seattle.

**WHEREAS**, the Districts appreciate the willingness of the NWSA to undertake the administration of the Districts Liaison under this Agreement.

**WHEREAS**, the Parties are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW.

**NOW THEREFORE**, the Parties, for and in consideration of the mutual covenants herein contained, hereby agree as follows:

**A. Purpose, Utilization and Exhibits.**

1. The purpose of this Agreement is to cooperatively establish and fund the Districts Liaison position for the primary support of the Districts' applications to the Services. The Districts Liaison will prioritize permit applications, with coordination of the Districts' project manager and representative, submitted by the Districts and process consultations for said permit applications to promote focused document review and project coordination on applicable District projects. It is expected that this will enhance the Districts' ability to comply with the Endangered Species Act and other authorities or environmental regulations regarding listed species in a timely manner.

2. The Districts shall utilize the Districts Liaison to interface with the Services in support of their respective federal permit applications.

3. The following exhibits are appended to this Agreement and incorporated herein by reference.

Exhibit A	MOA between the NMFS and NWSA
Exhibit B	MOA between the USFWS and NWSA
Exhibit C	Formula for allocation of cost of the Districts Liaison

**B. The Districts' Obligations.** The Districts are obligated under this Agreement as follows:

1. For a period of five years (years 2023-2027) annually contribute their respective pro-rata share of the Districts Liaison Costs to the NWSA in a timely manner; provided that the Districts shall not be responsible to cover NWSA costs arising from employment claims asserted by the Districts Liaison or employee/employer disputes.

2. Collectively appoint a Districts' project manager (the "Districts' Project Manager") to (i) represent the Districts in meetings with NWSA and the Services, (ii) schedule periodic meetings of the Districts and/or NWSA as may be necessary to implement this Agreement, (iii) if necessary, make the final determination as to the work priorities of the Liaison assigned to the Districts and (iv) be the point of contact between the Districts and the NWSA.

3. Appoint a representative (the "District Representative") to be the contact for their respective District for the purpose of implementing this Agreement, including but not limited to, (i) working with NWSA to develop appropriate chargeable hour tracking procedures, (ii) participating in meetings with the NWSA, other Representatives and the Districts' Project Manager, and (iii) if necessary, assist in determining work priorities of the Districts Liaison.

4. Cooperate together and with NWSA to determine, no later than August 31, 2022, and annually thereafter, the subsequent year's budget for the Districts Liaison Costs, including the payment of any Districts Liaison Cost incurred by NWSA in excess of the then-current year's budget, and each District's individual portion thereof (the "Allocated Share").

5. Commencing in the fall of 2023, and annually thereafter, include in its adopted annual budget for the ensuing year adequate funds to pay its Allocated Share.

6. No later than sixty (60) days after the Effective Date, provide its Allocated Share as set forth in Exhibit C hereto, and within 30 days after receipt of an invoice in subsequent years.

7. Take all reasonably required actions to work with the other Districts and the NWSA in a collaborative manner to conduct, monitor, and adapt this Agreement in the best interest of all Parties.

8. Act promptly and reasonably to address any request from other port districts to join this Agreement.

9. Cooperate with the NWSA to evaluate the performance of the Districts Liaison.

**C. NWSA's Obligations.** NWSA is obligated under this Agreement as follows:

1. Administer this Agreement and the MOAs according to its terms and conditions and perform duties set forth herein in furtherance of a successful liaison program and in a manner consistent with the MOAs with the Services.

2. For each calendar year during the existence of this Agreement establish, after consultation with the Districts, an "Annual Budget" by no later than August 31 for the following year.

3. As part of the Annual Budget, provide the Fully Burdened Hourly Rate for the Districts Liaison. The term "Fully Burdened Hourly Rate" means:

- a. The salary x 1.5 (to account for benefits) = "Full Salary;" and then,
  - b. The Full Salary x 1.20 (to account for the NWSA overhead) = "NWSA Full Salary;" and then,
  - c. The NWSA Full Salary x 1.02 (to account for the WPPA fee) = the "Fully Burdened Hourly Rate."
4. Pay all reasonable and necessary expenses related hereto and account fully to the Districts for such expenses during July of each year starting in 2023.
5. Select (in consultation with the Districts Project Manager), employ and supervise (including, as appropriate, discipline or terminate) the District Liaison as a NWSA employee to perform the duties described in the MOAs. The District Liaison will be compensated, receive benefits, attend conferences and receive technical training consistent with NWSA human resource policies. To be clear NWSA will employ the Districts Liaison for a minimum of five years based, in part, upon the five-year commitments from the Districts. If a Districts Liaison resigns or is terminated from employment, NWSA shall select (in consultation with the Districts) and employ a replacement. To be clear, Districts may interact with the Districts Liaison to address routine issues that may arise during application review but shall in no manner supervise the Districts Liaison's work.
6. Provide supervision and evaluation of the Districts Liaison consistent with the MOAs and the human resource policies of NWSA and to reasonably conduct the purposes of this Agreement. The Districts Liaison shall be subject to the performance expectations of the NWSA and is subject to NWSA sole discretion with regard to employee performance and management, including any decisions relating to compensation, discipline, or termination.
7. To the extent permitted by law, save, defend, indemnify and hold harmless the Districts from third-party claims, demands or damages arising from the Districts Liaison's acts or omissions that occurred or are alleged to have occurred in the course and scope of their employment. Additionally, NWSA will save, defend, indemnify and hold harmless the Districts from any claims, demands or damages brought by the Districts Liaison relating to their employment with NWSA. This defense and indemnity obligation shall not apply to a District to the extent that the claim, demand, or damages arise from that District's acts, omissions, or conduct.
8. Track the chargeable time for the Districts Liaison's time by project and by port district and provide a report/spreadsheet to the Districts.

**D. The WPPA Accounting Function.**

1. The WPPA shall function as the financial agent for this Agreement. As financial agent, the WPPA shall:
  - a. Periodically receive reports from the NWSA tracking time for the Districts Liaison's time by project and by port districts.
  - b. Upon request, provide time, project and financial information to the Districts.
  - c. Where the services of the Districts Liaison are utilized by a port district that is not a Party to this Agreement, bill such port district using the rate established herein.

d. On or before January 31 of each year, perform the true-up required herein and circulate the draft true-up calculation to each District Representative. On or before February 15 of each year, the WPPA will work to resolve any concerns of the District Representatives and issue a final calculation of the account for each District.

e. On or before March 1 of each year, receive the payments due for the following year from Districts.

f. After receiving payments from the Districts forward the amount equal to the Annual Budget to the NWSA.

g. Maintain any excess funds for application to subsequent years' Annual Budget.

h. Recognizing that the true-up procedure will yield credits or debits to various Districts, (i) any excess funds will be held by the WPPA and (ii) the credits and debits will be applied in following years' allocations. By way of example only, a District that has paid its allocated share for a year and not used the services of the Districts Liaison would expect to receive a credit as a result of the true-up procedure. This credit would be applied by the WPPA for the following year's allocated share.

2. The WPPA shall be paid two (2%) of the Annual Budget for providing the services described herein (the "WPPA Fee"). The Annual Budget shall be adjusted each year to include the WPPA Fee.

**E. Withdrawal By Parties.**

1. A District may withdraw from this Agreement by providing written notice to all other Parties of its intent to withdraw from this Agreement no later than September 30th of any year with withdrawal effective on December 31<sup>st</sup> of the following year (the "Exit Date"). Any permit work by the Districts Liaison prioritized for the withdrawing District under this Agreement shall continue until the Exit Date.

2. The Exit Date for any District providing notice of withdrawal after September 30, shall be December 31<sup>st</sup> of the second year thereafter.

3. The withdrawing District shall not be entitled to any reimbursement or repayment of its paid Allocated Share.

4. So long as the cost of the Districts Liaison is paid to NWSA by the Districts, the NWSA shall not withdraw during the term of this Agreement.

**F. Addition of Parties and Project Assistance.**

1. The Parties, by majority vote of the District Representatives and the affirmative vote of the representative of the NWSA, may allow another port district to join this Agreement under such terms and conditions as the Parties may determine.

2. The Parties, by majority vote of the District Representatives and the affirmative vote of the representative of the NWSA, may allow another port district without joining this Agreement to utilize the Districts Liaison for assistance on a particular project as provided in this Agreement and under

such terms and conditions as the Parties may determine. Provided, that no such agreement shall delay or interfere with any permit work being performed for a District under this Agreement.

3. NWSA may allow another port district to utilize the NWSA Liaison for assistance on a particular project under such terms and conditions as NWSA may determine. Provided, that no such agreement shall delay or interfere with any permit work being performed for a District under this Agreement.

**G. Determination of Annual Budget, Allocated Shares and True-Up.**

1. The determination of each District's Allocated Share for any year shall be based on the Annual Budget established by NWSA as provided herein. The Annual Budget shall not include any allocated NWSA corporate overhead or NWSA human resource department expenses. For any partial year, the Annual Budget and the District's Allocated Shares shall be prorated based on the period during which the Liaison is employed.

2. The Allocated Shares for the Port of Kalama, Port of Longview, and Port of Vancouver, shall be based on an average of the Allocated Share determined for each.

**H. Effective Date, Term, and Agreement Termination.**

1. The "Effective Date" of this Agreement shall be the last day upon which all the Parties have executed this Agreement.

2. The "Term" of this Agreement shall begin on the Effective Date and end on December 31, 2027, unless extended by written agreement of the Parties. To provide reasonable notice to the Liaisons and the Services, the Parties shall attempt, but not be required, to reach an agreement extending--or not extending--this Agreement by June 30, 2026.

3. So long as the cost of the Districts Liaison is covered by the Districts, this Agreement may be terminated prior to the end of the Term only upon agreement of all Districts and the NWSA. In such an event the Parties will agree on a reasonable termination date.

4. Upon termination of this Agreement, all Parties' obligations hereunder shall end, and any funds held as an Allocated Share credit shall be distributed to the respective Parties entitled thereto.

**I. Miscellaneous Provisions.**

1. Any notice, demand, or communication required or permitted under this Agreement shall be addressed to the respective Representative and deemed to have been duly given (i) on the date of delivery if delivered by courier, (ii) three business days after posting a postage pre-paid first class letter addressed to the mailing address of the Party, or (iii) upon confirmation by the intended recipient of the receipt of email addressed to the Party to whom directed at the relevant Party's email address specified below its signature.

2. Pursuant to RCW 39.34.030 it is acknowledged that:

a. This Agreement shall not be construed to create any entity.

b. The NWSA shall be the Administrator of this Agreement.

c. No property--real, personal or intangible--shall be acquired by the Parties collectively or individually pursuant to this Agreement.

3. This Agreement shall be construed and enforced in accordance with the laws of the State of Washington. Any action to enforce the terms and conditions of this Agreement shall be brought either in Thurston County, Washington or in the county wherein the Party that is the subject of the enforcement action is located.

4. This Agreement may not be amended except by the unanimous written agreement of all the Parties.

5. Whenever the singular number is used in this Agreement and when required by the context, the same shall include the plural and vice versa, and the masculine gender shall include the feminine and neuter genders and vice versa.

6. The headings in this Agreement are inserted for convenience only and shall not affect the interpretations of this Agreement.

7. The failure of any Party to seek redress for violation of or to insist upon the strict performance of any covenant or condition of this Agreement shall not prevent a subsequent act, which would have originally constituted a violation, from having the effect of an original violation.

8. If any provision of this Agreement or the application thereof to any person, entity or circumstance shall be invalid, illegal or unenforceable to any extent, the remainder of this Agreement and the application thereof shall not be affected and shall be enforceable to the fullest extent permitted by law.

9. All covenants, promises and performances which are not fully performed as of the date of termination shall survive termination as binding obligations.

10. Each of the provisions of this Agreement has been reviewed, negotiated, and represents the combined work product of all parties hereto. No presumption or other rules of construction which would interpret the provisions of this Agreement in favor of or against the party preparing the same shall be applicable in connection with the construction or interpretation of any of the provisions of this Agreement.

11. This Agreement is not assignable absent written approval by all Parties, which approval shall be granted, withheld, or conditioned in the discretion of each party. Each of the covenants, terms, provisions, and agreements herein contained shall be binding upon and inure to the benefit of the Parties hereto and, to the extent permitted by this Agreement, their respective legal representatives, successors, and assigns.

12. This Agreement is not for the benefit of any individual or entity other than the Parties and shall not be enforceable thereby under any circumstances whatsoever.

13. This Agreement may be executed by the Parties hereto in counterparts and once so signed by all Parties and posted to each Party's web site in accordance with RCW 39.34, shall have full

force and effect. PDF copies of relevant signature pages or electronic signatures shall be treated as originals. Each of the undersigned warrant that they have authority to execute this Agreement.

14. The entire agreement (including the recitals and the amendments) between the Parties hereto is contained in this Agreement, and this Agreement supersedes all of their previous understandings and agreements, written and oral, with respect to this transaction. This Agreement may be amended only by written instrument executed by the parties subsequent to the date hereof.

PORT OF ANACORTES

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Email: \_\_\_\_\_

PORT OF BELLINGHAM

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Email: \_\_\_\_\_

PORT OF EVERETT

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Email: \_\_\_\_\_

PORT OF KALAMA

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Email: \_\_\_\_\_

PORT OF LONGVIEW

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Email: \_\_\_\_\_

PORT OF OLYMPIA

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Email: \_\_\_\_\_

PORT OF PORT ANGELES

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Email: \_\_\_\_\_

PORT OF VANCOUVER USA

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Email: \_\_\_\_\_

NORTHWEST SEAPORT ALLIANCE

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Email: \_\_\_\_\_

WASHINGTON PUBLIC PORTS ASSOCIATION

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Email: \_\_\_\_\_

**Exhibit C**  
**Formula to Determine Allocated Share for Each District**

**Step 1: The Districts Will Determine Each District's  
Percentage Share of the Annual Budget**

- A. Using the formula then in effect to assess WPPA membership dues according to the WPPA Bylaws, determine each District's percentage share of the Annual Budget for the following year.
- B. Average the percentage share for the Port of Kalama, Port of Longview, and Port of Vancouver.
- C. Using the percentages x the Annual Budget determine each District's presumed annual contribution. In the first year this amount will be paid.
- D. In subsequent years, each District's presumed annual contribution will be adjusted to a final annual contribution using the true-up procedure noted herein.

**Step 2: NWSA Tracks Project Time**

- A. NWSA tracks the chargeable hours of the Districts Liaison by "project" and by "port district" for both member Districts and non-member Districts. The NWSA will provide a spreadsheet on a shared site periodically updated showing the amount of time charged to each project and each port district. The spreadsheet may include notes of what work was performed for the time charged.

**Step 3: The WPPA Performs an Annual True-Up  
of Each District's Allocated Share**

- A. On or before January 31, the WPPA will perform a "true-up" using the following rules
  - 1. The total hours tracked will be multiplied by:
    - a. For member Districts, 85% of the previous year's fully burdened hourly rate.
    - b. For non-member Districts 180% of the previous year's fully burdened hourly rate.
  - 2. The result of the calculations will yield "notational revenue."
  - 3. Non-member Districts will be billed according to this formula by the WPPA District which will hold the funds until disbursed as provided in this Exhibit C.
  - 4. The "notational revenue" which includes the actual revenue from non-member Districts and the amount owed by the member Districts will be used to first offset the Annual Budget.

5. Any amount of “notational revenue” above the Annual Budget will be credited to the member Districts by percentage.
6. A true-up will be performed using the notational revenue. Port districts that were heavy hourly users may owe additional funds even after the credit against their initial payment. Other port districts may be entitled to a credit.
7. The credits will be maintained by the WPPA for application in following years. In the event this Agreement is terminated each port district will receive the balance of their account less its prorated share of final expenses.


**PORT of OLYMPIA**  
**COMMISSION MEETING**

<b><u>BRIEFING DATE/TIME:</u></b>	<b>September 12, 2022</b>
<b><u>DEPARTMENT:</u></b>	<b>Executive</b>
<b><u>STAFF CONTACT/TITLE:</u></b>	<b>Lisa Parks</b> <b>Telephone: 360.528.8020</b> <b>Email: <a href="mailto:LisaP@PortOlympia.com">LisaP@PortOlympia.com</a></b>
<b><u>TOPIC:</u></b>	<b>Centennial Legacy Project</b>
<b><u>PURPOSE:</u></b> <i>Check all that apply</i>	<input checked="" type="checkbox"/> Information only <input type="checkbox"/> Decision needed <input type="checkbox"/> Follow up from previous briefing
<b><u>BACKGROUND &amp; OVERVIEW:</u></b>	
<p>Port of Olympia is celebrating its Centennial with a Centennial Legacy Project.</p> <p>Port staff created a Legacy Project Team, who brainstormed project ideas. After five ideas were selected, the Legacy Team sent a survey to Port Staff asking them to select their top four choices.</p> <p>After Port staff made their selections, a survey was sent to the community to narrow down to one project idea. The community selected a fog bell as their preferred project among the project ideas proposed.</p> <p>The 2022 Capital Budget includes \$50,000 for planning, design, engineering and permitting of the Legacy Project, with construction of the project anticipated on the 2023 capital budget.</p> <p>Today's presentation is to update the Commission on the overall process staff has undertaken for the Centennial Legacy Project this year. Staff hopes to gain Commission input and direction.</p>	
<b><u>DOCUMENTS ATTACHED:</u></b>	
<ul style="list-style-type: none"> <li>▪ Power Point Presentation</li> </ul>	

**PORT of OLYMPIA** **100** YEARS  
1922-2022

## CENTENNIAL LEGACY PROJECT

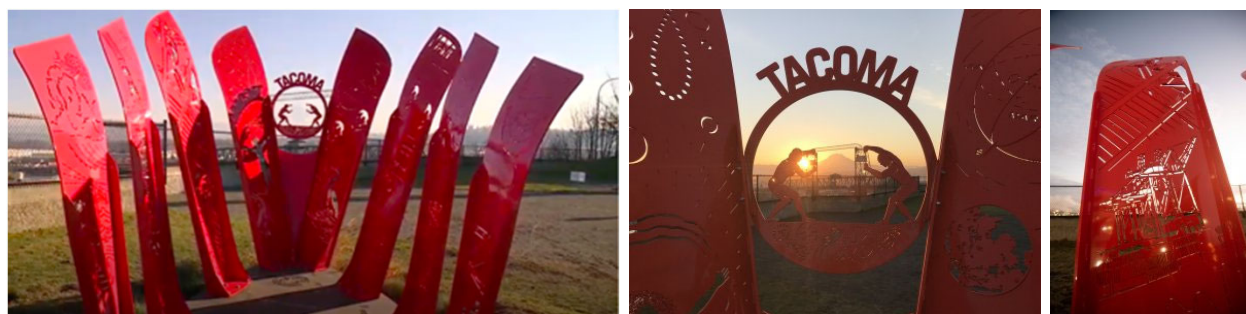


SEPTEMBER 12, 2022

LISA PARKS

EXECUTIVE SERVICES DIRECTOR

## Inspiration for a Legacy Project



## More Inspiration



3



A

## Background

Port Staff Legacy Team:

- Emily Madsen
- Jessie Bensley
- Jennie Foglia-Jones
- Clarita Mattox
- TJ Quandt



4

## Legacy Project Timeline: 2022



- Commission Selects a Project
- Begin...
  - Design
  - Engineering
  - Permitting

5



## Legacy Project Timeline: 2023

- Complete D/E/P
- Complete Construction



6



## What to Build?

### Survey to Staff in May/June:

- Monument Sign
- Fog Bell
- Clock
- Commissioned Art
- Historical/Community Wall

### Survey to Public in August/September

- Monument Sign (12)
- Fog Bell (119) **WINNER**
- Clock (25)
- Commissioned Art (32)



**WINNER**



7



## Next Steps...



Commission  
Input & Direction

8





## COMMISSION MEETING

<b><u>BRIEFING DATE/TIME:</u></b>	<b>September 12, 2022</b>
<b><u>DEPARTMENT:</u></b>	<b>Executive</b>
<b><u>STAFF CONTACT/TITLE:</u></b>	<b>Lisa Parks</b> <b>Telephone: 360.528.8020</b> <b>Email: Lisap@portolympia.com</b>
<b><u>TOPIC:</u></b>	<b>Marine Center Scope Affirmation</b>
<b><u>PURPOSE:</u></b> <i>Check all that apply</i>	<input checked="" type="checkbox"/> Information only <input type="checkbox"/> Decision needed <input type="checkbox"/> Follow up from previous briefing
<b><u>BACKGROUND &amp; OVERVIEW:</u></b>	
Staff will provide an overview of the Marine Center project, including background information, a description of the partnership with the Puget Sound Estuary, and a discussion of benefits and synergies that are anticipated from the project. Staff has also provided a recommendation for continuing forward with the project in a way that doesn't limit the Port in its available options to construct the Marine Center project, or to implement the additional components of the Destination Waterfront plan. A copy of the final report of the Destination Waterfront Development Vision is printed and included in the "Commissioner Binders" that were compiled and provided to the Commission in January of this year.	
<b><u>DOCUMENTS ATTACHED:</u></b>	
<ul style="list-style-type: none"><li>▪ Power Point Presentation</li><li>▪ Capital Budget Appropriation Request, including sample letters of support</li></ul>	

# Marine Center Briefing

**September 12, 2022**

**Lisa Parks, Executive Services Director**

**TJ Quandt, Senior Harbor Master**

**Paris McClusky, Executive Director, Puget Sound Estuarium**

## Background: Timeline



## Background:

### *Vision 2050 Action Plan*



3



## Background:

The Port of Olympia invites you to participate  
in our first Public Outreach Opportunity

### **WATERFRONT DESTINATION DEVELOPMENT PLAN**

A continuation of the Port 2050 Vision Plan

Wednesday  
November 18th  
5:30 PM - 6:30 PM

Remote Meeting

Attend a brief presentation to learn  
more about the Waterfront Destination  
Development Plan, followed up with  
opportunities for questions and  
feedback

Please RSVP to Amos at [amos@tasolympia.com](mailto:amos@tasolympia.com) to be  
added to our email list for future notices and updates



### *Destination Waterfront Vision Plan*

4



## Guiding Principals

**Balance and Honor** - The Destination Waterfront will balance commercial development with a mix of mission driven enterprises that incorporate our maritime heritage, beauty of the natural environment and rich artistic community. The Port of Olympia supports the implementation of the City of Olympia's Downtown Strategy and honors the Squaxin Island Tribe who have stewarded these lands and waters since time immemorial.

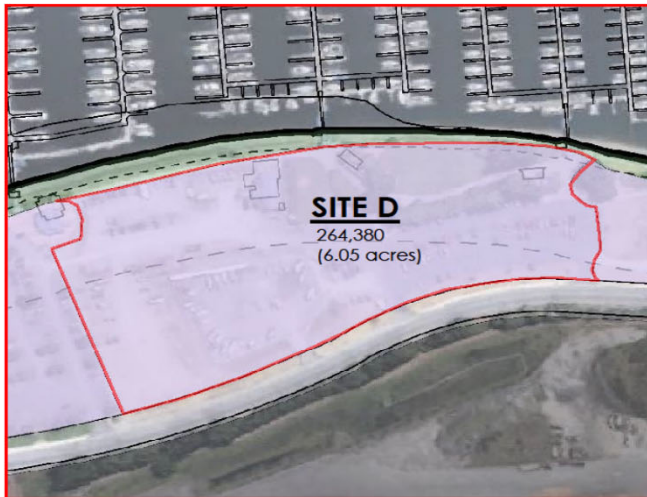
**Sustainability** – Development on the Port Peninsula will address the reality of sea level rise and environmental legacies by incorporating principles of sustainable design and striving for a net positive environmental impact. The Destination Waterfront will create a balanced portfolio of businesses and endeavors that is financially sustainable.

**Community** - Through community and neighborhood coordination, the Destination Waterfront will welcome visitors and locals alike, will amplify the efforts to attract kids and life-long learners, and provide opportunities to learn, work and play. Development on the Port Peninsula adds to the resiliency of the community by creating economic opportunities, stewarding the natural environment and caring for community assets.

## Outcome Statement

The Port Peninsula develops as a Destination Waterfront that offers first-rate restaurants, recreation, public art, visitor accommodations and gathering places while ensuring connectivity with the water, nearshore and the existing downtown core. Within ten years the Destination Waterfront features an inviting and walkable environment that is home to at least one anchor hospitality tenant, Port business and administrative offices and a mix of mission driven and small business enterprises. There are public amenities, interpretive and educational displays and opportunities for both active and passive recreation with an emphasis on view preservation. Standards for adaptation to sea level rise have been developed and implemented, and environmental cleanup and restoration efforts are well underway.

## Development Plan – Current Scope



### Site D:

**Area:**  
263,380 sf (6.05 acres)

**Current Use:**  
Marina Office/Parking/ Dry Storage/  
Undeveloped

**Potential Uses:**  
Admin Building/ Mixed use/ Light Industrial

**Zone:**  
Urban Waterfront (UW)

**Allowable Height:**  
UW-40 = 40'-0"  
25' within 75' of Ordinary High Water Mark  
(OHWM)

**Building Setback:**  
None

**Shoreline Setback:**  
100' & 50' Vegetation Conservation Area

**Allowable Coverage:**  
60%



## Next Steps

### MOVE FORWARD WITH CAPITAL PLAN

### STUDY SITE SPECIFIC DEVELOPMENT

1. ADMIN BUILDING (SITE D)
2. RV RESORT (SITE E)
3. PURSUE ADDITIONAL SITE DEVELOPMENT OPPORTUNITIES INCLUDING SITE A.



## Marine Center Site Plan

- A NEW ACCESS DRIVE ALIGNED WITH PUBLIC WATERFRONT ACCESS COURTYARD.
- B NEW MIXED USE ADMINISTRATION BUILDING. 2 FLOORS = 20,000 SF. 3 FLOORS = 27,000 SF.
- C NEW PUBLIC SHORELINE ACCESS COURTYARD WITH FOCAL ART / LANDMARK.
- D EXISTING BEDROOM AND SHOWER FACILITIES TO REMAIN.
- E LOADING DOCK, SCHOOL BUS, DELIVERIES.
- F SEA PARKING STALLS SHOWN AS DEVELOPED. INCREASED LANDSCAPE BUFFER PROVIDED BETWEEN STREET AND PARKING LOT. PARKING LOT LOCATED AWAY FROM WATER.
- G UPDATE TO SHORELINE PEDESTRIAN TRAIL. POTENTIAL SHORELINE ASPHALT PAVEMENT FOR PUGET SOUND ESTUARINE TEACHING SPACE.
- H POTENTIAL NEW BUILDING, FUTURE PHASE. 2 FLOORS = 20,000 SF. 3 FLOORS = 27,000 SF.
- I POTENTIAL NEW BUILDING, FUTURE PHASE. 1 FLOOR = 10,000 SF. 2 FLOORS = 14,000 SF.



1 SITE - MASTER PLAN

A5  
MASTER PLAN



## Background

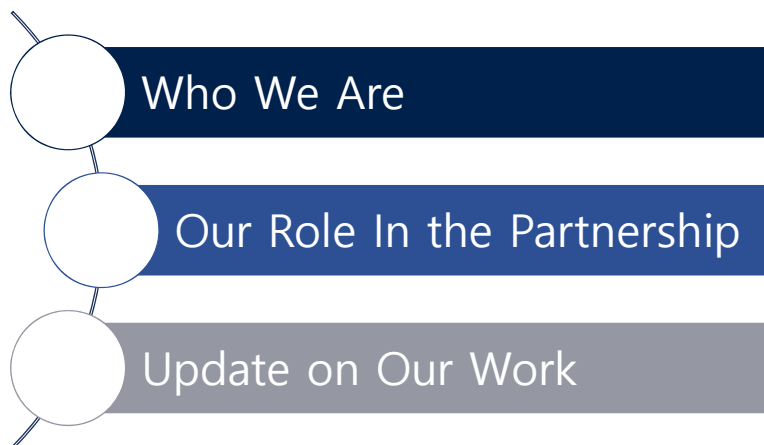
*Puget Sound Estuarium (PSE) Partnership & Capital Budget \$\$*



11



## Puget Sound Estuarium

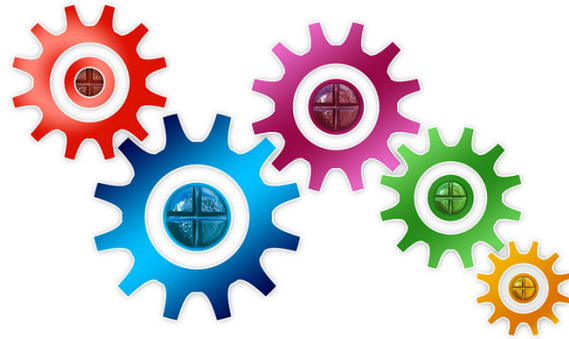


12



## Benefits & Synergies

- Proximity
- A Central Hub
- Mission Community
- Shared Space
- Outdoor Space
- Positive Impact
- A Place to Start



13

## Recommendation

- Continue with Initial Design of a Shared Facility
  - Puget Sound Estuarium
  - Shared Indoor & Outdoor Space
    - Commission meeting room
  - Marina Office
  - Class A Office Space
    - Port Admin?
    - Other?
- Continue evaluating implementation & funding strategies for construction

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# Questions?

**\*Required fields**

1. Project Name \*: **Port of Olympia Marine Center**
2. Primary Legislative House Sponsor: **Representative Jessica Bateman**
3. Legislative House Co-Sponsor: **Representative Laurie Dolan**
4. Primary Legislative Senate Sponsor: **Senator Sam Hunt**

**Where is the project physically located?**

5. Street Address: **TBD, near 1022 Marine Drive NE**
6. City \*: **Olympia**
7. Zip: **98501**
8. County \*: **Thurston**
9. Primary Legislative District of Project \*: **22nd**
10. Other Legislative Districts Project is Located in: **While the project itself is in the 22<sup>nd</sup> LD, the Port of Olympia works for residents throughout Thurston County. Other LDs that represent portions of Thurston include the 2<sup>nd</sup>, 20<sup>th</sup> and 35<sup>th</sup>.**

**What is the primary coordinates of the project?**

Use <http://www.mapcoordinates.net/en> or <https://www.google.com/maps/> to determine coordinates of the site.

11. Primary Latitude: **47.05549836 N**
12. Primary Longitude: **-122.89836431 W**

**Project Contact**

13. First Name \*: **Jennie**
14. Last Name \*: **Foglia-Jones**
15. Contact Title \*: **Sr. Manager of Communications, Marketing & Governmental Affairs**
16. Organization \*: **Port of Olympia**
17. Organization Website \*: **<http://portolympia.com/>**
18. Phone \*: **360.528.8005 / Cell: 360.239.3361**
19. E-mail \*: **[Jennief@portolympia.com](mailto:Jennief@portolympia.com)**
20. Contact mailing Address \*: **606 Columbia Street NW STE 300, Olympia WA 98501**
21. Is the organization that will manage the funding different from the project contact organization? \*: **No**  
[Yes or No]

22. If it is different, please provide the name of the organization or fiscal agent that will manage the funding. **N/A**

### Organization Information

23. Is the requesting organization registered with the state as a non-profit organization? \* [Yes or No] **No**

24. If answered no, is the applicant a local government? \* [Yes or No] **Yes**

### Project Information

25. Briefly describe the goal of the project. Please list measurable objectives. For example, if your project creates new housing units, ECEAP slots, or mental health beds, please specify how many and when you expect those to be constructed. \* **We are seeking funding to build a Marine Center, which will house marine and maritime related non-profits that connect the public to the nearshore and marine environment, provide educational program for kids and life-long learners and develop as sense of stewardship for South Puget Sound. This Marine Center will be co-located in the Port of Olympia's new Marina and Administration building.**

**This building will spur redevelopment of the entire Port Peninsula waterfront by creating an exciting anchor project on currently underused properties. This new building will serve as a catalyst to create new vibrancy and build community. This is the first project after recent completion of the CERB funded Destination Waterfront public outreach planning process.**

**The Port of Olympia's Marine Center will provide an extension of educational learning throughout the entire waterfront by connecting individuals to the ecological aspects of the South Puget Sound from the partnership with the Puget Sound Estuary, and maritime history from the partnership with the South Sound Maritime Society. The Marine Center will allow for the continuation of the Maritime Heritage Walk, and both efforts fit well within the new designation of the Washington Maritime National Heritage Area, recently designated by Congress in 2019. It will also provide opportunities for students to learn about career pathways in the maritime and marine-related industries. This redevelopment will provide greater access to the Olympia waterfront and allow more individuals to learn about the history of the Squaxin Island Tribe, Billy Frank Jr., and the importance of salmon via the Billy Frank Jr. Park and Trail project.**

### Project Coordination

26. Describe coordination with local officials to include city or county planning and permit offices. \* **This project has been part of the CERB-funded Destination Waterfront Planning Process. City of Olympia Planning and Thurston Regional Planning Council have been involved as active participants in the entire process as part of the advisory group. Other advisory group members include the Hands on Children's Museum, Olympia Downtown Alliance, Squaxin Island Tribe, East Bay Neighborhood Association, Experience Olympia & Beyond, Thurston Economic Development Council, Thurston Chamber of Commerce, and South Puget Sound Community College. The Marine Center is a permitted use in both the Olympia zoning and land use ordinance and Shoreline Master Program.**

27. Describe consultation with affected tribes: current and future consultations necessary to start work on this project. (Describe actions taken to coordinate requirements as outlined under Governors

Executive Order 05-05) \* **The Port of Olympia has been working in partnership with the Squaxin Island Tribe on this project and future waterfront development planning. The Squaxin Island Tribe has provided a letter of support and has been an active member of the Destination Waterfront Advisory Group.**

28. Describe coordination with Department of Archaeology & Historic Preservation. (Describe actions taken to coordinate requirements as outlined under Governors Executive Order 05-05) \* **While the location of this project is on upland fill created in the 1980s, the Port of Olympia has a strong partnership with the Squaxin Island Tribe regarding this project. The Port of Olympia has also entered into a partnership with the Squaxin Island Tribe, Salmon Defense, and Billy Frank Jr. family to name the waterfront trail and park along this proposed development after Native American environmental leader and treaty rights activist Billy Frank Jr.**

**As part of this project, several educational kiosks and interpretive signs will be installed along the trail and in the park, each highlighting a unique aspect of Frank, the Squaxin Island Tribe and the life-cycle of salmon. Signage will also be added to provide education about the native plants already lining the trail, and to commemorate two previous Canoe Landings (Squaxin, 2012 and Nisqually, 2016).**

**In addition, The Port of Olympia is already in discussions with the South Sound Maritime Heritage Association. They are planning on having displays both inside and outside of the new Marine Center. These displays would be part of the Maritime Heritage Walk, which is part of the Maritime Washington National Heritage Area (MW-NHA). The MW-NHA received the congressional designation in 2019.**

29. Describe coordination with the Department of Ecology necessary to meet requirements of SEPA.\* **The Port of Olympia, as a governmental agency, has multiple existing coordination points with Department of Ecology, and will continue to work with the Department of Ecology and City of Olympia (as designated lead agency) on any and all SEPA requirements for this project.**

30. Will the entire project be completed after this funding request? \* [Yes or No] **Yes. This funding will complete all funding requirements. The Port of Olympia will bear the majority of the expense of the building and site development.**

31. Describe the estimated cost and schedule for each remaining phase of the project. \*

**Conceptual plans have been completed. The total building costs is projected to be \$6 million, with the Marine Center portion estimated to be \$2.5 million.**

**The Port plans to continue design and begin the permitting process in in Q2 of 2021 with a completion date of Q2 of 2023.**

32. Describe what discrete phase of the project will be completed with the funding from this request and how this phase will benefit the public. \* **This funding request will complete the Marine Center portion of the building (estimated at \$2.5).**

**This building and surrounding public space will provide an attractive access to the waterfront that can be enjoyed by visitors and local residents alike. It will also complement the experience of visitors to both the Hand on Children's Museum and the LOTT Wet Science Center, which before Covid served**

nearly 350,000 visitors per year, with the Hands on Children's Museum serving over 100,000 visitors a year with free or reduced programs. The Marine Center will also provide educational opportunities to underserved populations.

33. Start and Completion dates: **The Port plans to begin design in Q2 of 2021 with a completion date of Q2 of 2023.**

**Eligible Project Type or Phase.**

*Insert requested \$ amount. Enter whole numbers (no \$ sign) for the following Requested Dollar Amounts. (A mandatory Commerce Administrative fee of up to 3% (max of \$50,000) will be added to the total amount.*

34. Land Acquisition - Requested Dollar Amount: **0**

35. Demolition and Site Preparation - Requested Dollar Amount: **400,000**

36. Design - Requested Dollar Amount: **100,000**

37. New Construction - Requested Dollar Amount: **2,000,000**

38. Renovation - Requested Dollar Amount: **0**

39. Other - Requested Dollar Amount: **0**

40. Please describe other project type

41. Total Funding Requested \* **2,500,000**

42. Is this a Joint Project? \* [Yes or No] **No**

43. If yes, has a joint operating agreement been signed? [Yes or No]

44. If yes, list the partners for the project

45. Is the site owned, optioned for purchase, or under a lease? \* **Owned**

46. Does the applicant understand and agree that any and all real property owned, optioned for purchase, or under a lease, that is acquired, constructed, or otherwise improved using state funds approved by the Legislature must be held and used for the purposes stated in this application for at least ten years from the date of the final payment made for the project? \* **Yes**

47. What amount and what percentage of local, federal and state funding has the applicant secured to date? Please list by program. **\$50,000 CERB planning grant for public outreach.**

48. Besides the amount being requested, what amount of local, federal or other state funding does the applicant plan on securing in the future in order to complete the project? Please list by program. **The Port of Olympia will fund the remainder of the project.**

49. Please list all past efforts to obtain state funding through the member requested local community project form, including the legislative session and the amount of funding obtained. **None**

50. Once completed, how will the project fund its ongoing maintenance and operation? **The non-profit operator(s) will cover the maintenance and operational costs of the Marine Center tenant improvements as part of their lease/partnership agreement with the Port of Olympia. The Port of Olympia will fund the maintenance and operation of the building and surrounding public space.**

51. Will this project have a revenue-generating component that would have community and state economic benefit? Please describe and quantify. **This building will spur redevelopment of the entire Port Peninsula waterfront. This new building will be the new location for The Puget Sound Estuarium and other marine-related non-profits. The Puget Sound Estuarium encourages community members to explore animals and plants in their local estuaries, where freshwater and saltwater meet. They connect people of all ages to what is unique about this delicate, vibrant ecosystem and provide educational opportunities that inspire individuals to take better care of our shared natural resources. There would be space for use by other marine-related non-profits.**

**This building will also include the new offices for Swantown Marina and the administrative office for the Port of Olympia. The Port of Olympia's mission is to create economic opportunities while stewarding the environment and community assets. The Swantown Marina and Boatworks is the major marina and marine service center in the South Sound.**

52. Please quantify any long-term job creation that will result from this project.

**Swantown Marina is the 7th largest marina in the state of Washington and employs twelve full-time positions and three seasonal positions.**

**The Estuarium will have ten to twelve employees at this new location. The Port will have twenty-five to thirty employees working in the building.**

**This project is seen as a catalyst making development of the surrounding vacant land much more likely. The Port is working to find a boutique hotel, restaurants, and retail. All will be much more likely to locate in this area if they aren't the lone development. While we can't give an exact number of new long-term jobs that this project will eventually create, it is likely to be substantial and will draw many more people to enjoy this currently underutilized section of Olympia's waterfront.**

**New Market Skills Center recently received grant funding to add the CorePlus Maritime curriculum to their program, and will be available to students beginning the 2021-22 school year. The Port has a strong partnership with New Market Skills Center and other Career and Technical Education (CTE) programs throughout Thurston County. The Marine Center will provide an opportunity for partnership with CTE programs, such as CorePlus Maritime, to allow students to prepare themselves for careers before graduating high school.**

53. Are there any existing or anticipated community concerns about this project (i.e. conflict with land use, neighborhood concerns, other) that would prevent it from moving forward?

**The Port has conducted an extensive outreach process utilizing a CERB planning grant. Several of our advisory group members include the surrounding neighborhoods, businesses, non-profits, etc. We have also surveyed the entire community on the type of uses and partnerships they would like to see along the waterfront. They have also had an opportunity to provide input on aesthetics, including building materials, walkway types, connections to downtown, signage design, etc.**

**Important Notes:**

*This is not a formal grant program. This form provides information for House and Senate members to request a separate appropriation in the capital budget for this project. Funding any project is at the discretion of the Legislature. Funds are available on a reimbursement basis only and cannot be advanced. All capital construction projects and land acquisition projects require Governors Executive Order 05-05 review. (<https://dahp.wa.gov/project-review/governors-executive-order-05-05>) Projects may be subject to state prevailing wage law (Chapter 39.12 RCW). Requesting organization are encouraged to consult the Industrial Statistician (Jim Christensen: 360-902-5330 or [Jim.Christensen@Lni.wa.gov](mailto:Jim.Christensen@Lni.wa.gov)) at the Washington State Department of Labor Industries to determine whether prevailing wages must be paid. High-performance building requirements (Chapter 39.35D RCW) and Executive Order 13-03 regarding life cycle and operating costs in public works projects may also apply. Tips: Successful past projects generally are ones in which the requested state funds: (1) are used for a facility providing an important public benefit; (2) are a small portion of the total project funding (25% or less); (3) result in a completed project or phase usable by the public for the intended purpose when the state funds are expended; and (4) are for a project that is ready for construction or renovation and will be completed within the biennium. NOTE: This document may be subject to disclosure under the Public Records Act (Chapter 42.56 RCW)*



## SQUAXIN ISLAND TRIBE

February 2, 2021

To: Thurston County Legislators & All Involved in Capital Budget Process

The Squaxin Island Tribe supports the Port of Olympia's \$2.5 million funding request to build the Marine Center on the Port's peninsula property in Olympia. This project will be adjacent to a portion of the Billy Frank Jr. Trail and the space it provides for the Puget Sound Estuarium and other non-profits will help build greater understanding about the complex interactions of people and the environment.

The Squaxin Island Tribe appreciates the partnership it has with the Port of Olympia and other organizations that will use the Marine Center. Construction of this project will significantly enhance public use and appreciation of this area of the community that is used as a parking lot, today.

We look forward to continuing to work with the Port of Olympia to see this area enhanced and improved so that more people come to this waterfront area, walk the Billy Frank Jr. Trail, and appreciate the many public and natural amenities that can be viewed and experienced along the peninsula.

Thank you for considering funding this important community asset in the upcoming State Capital Budget. The Squaxin Island Tribe, the people of the water, look forward to many more people coming to the shores of the peninsula and appreciating all that we share here in this community.

Sincerely,

Kristopher K. Peters

Kristopher K. Peters (Feb 2, 2021 10:23 PST)

Kristopher Peters

Chairman

Squaxin Island Tribal Council



To whom it may concern,

It is with great pleasure that the Puget Sound Estuarium announces our support for a partnership between the Estuarium, the Port of Olympia and the South Sound Maritime Heritage Association, that will result in the creation of on a new "Marine Center" building on the Port Peninsula in Olympia.

The Puget Sound Estuarium joined the Port of Olympia's Destination Waterfront Development Advisory Group in the early fall of 2020. These meetings have provided a constructive dialogue between the Port staff, the Thomas Architecture Studios development group, local businesses leaders, Squaxin Island Tribe, nonprofit stakeholders like the Estuarium, and City of Olympia representatives. Within the Advisory Group a nonprofit stakeholders sub-committee was created and produced a collaborative proposal for the Port outlining the needs and goals of each of our organizations, in context to the Port's development plans, as well as our willingness to work collaboratively with one another and the Port in order to achieve these goals.

Concurrently, the Estuarium's Executive Director and Board President met with Port of Olympia Executive Director, Sam Gibboney, to discuss the possibility of establishing a new Estuarium Marine Discovery Center on the Port Peninsula. The Estuarium submitted a proposal to the Port of Olympia outlining our organizational mission, vision, background, and our goals for a new facility on the Port Peninsula. The Port staff quickly responded to our proposal with a generous offer to partner with the Estuarium on a new Estuarium Marine Discovery Center within a larger "Marine Center" that would also house the administrative offices of the Swantown Marina, as well as displays and exhibits from the South Sound Maritime Heritage Association.

The Estuarium is growing and in order to serve our South Sound community with our mission and values, we must expand the physical size of our facility. A new, state-of-the-art, marine discovery center facility with more space and resources for our exhibits, aquarium, K-12 and all ages, environmental education programs, is needed to accommodate our current and future capacity needs.

A partnership with the Port of Olympia in the creation of a new Marine Center will help us achieve our expansion needs and goals. We also believe that the South Sound Maritime Heritage Association's displays within the Marine Center exemplifies a shared vision for maritime heritage and marine-science educational opportunities on the Port Peninsula.

The Puget Sound Estuarium is ready to build public interest, excitement, and is prepared to help in the launching of a capital campaign to solicit both private and public funding for the Marine Center project.

Sincerely,

Paris McClusky, MES  
Executive Director, Puget Sound Estuarium

February 18, 2021

Representatives Jessica Bateman and Laurie Dolan, Senator Sam Hunt,

I am writing to you today in support of the Port of Olympia's Marine Center Capital Budget request. The proposed facility would provide a permanent home for the Puget Sound Estuarium.

I am the Executive Director of the Puget Sound Estuarium. The Estuarium's mission is to foster learning opportunities that inspire people of all ages to connect with, protect, and enjoy the unique estuary environment of South Puget Sound.

In addition to showing my support for cohabitation of the Estuarium and the administrative offices of the Port of Olympia in a new, Marine Center building, I wanted to illustrate the ways in which the project will benefit the Estuarium and the South Sound community that we serve.

Our current location and the limited physical space of our facility prevents us from fulfilling the exciting potential of our organizational mission. With the new facility within the Marine Center building, we could quickly double the number of participants on field trips and at the Estuarium. Some examples of programmatic expansions include:

- Hosting 2 classes at once (full bus loads saves schools on transportation costs)
- Partner with WET Science Center to host 3-4 classes in a day during our Estuary Life and Landforms annual K-12 Education field trip
- Host 2 classes at once during our annual On the Water K-12 field trips (1 class on a charter boat, 1 class at the new facility)
- Double the capacity for hosting summer and spring break camps

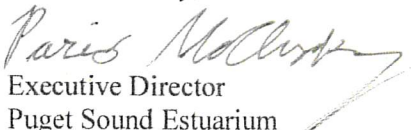
We could also expand our program offerings.

- Classroom Robotics at Budd Bay (CRABB) ROV program from Swantown docks
- Partner with Oly Rec for kayak excursions
- Start STEM Club that we would run out of our new facility
- Hands-on dissection programs
- Double the size of our aquarium, our tanks and the number of estuarine animals within them
- Double the number of exhibits showcasing conservation projects by our community partners

I would be happy to provide additional information if needed. I can be reached at the Estuarium Office at, [paris@sseacenter.org](mailto:paris@sseacenter.org), or: 360-915-0773 (Office), 717-580-0425 (Cell)

Sincerely,

Paris McClusky, M.E.S.

  
Executive Director  
Puget Sound Estuarium



## City of Olympia | Capital of Washington State

P.O. Box 1967, Olympia, WA 98507-1967

olympiawa.gov

February 19, 2021

The Honorable Sam Hunt  
22nd Legislative District  
PO Box 40422  
Olympia, WA 98504

The Honorable Laurie Dolan  
22nd Legislative District  
PO Box 40600  
Olympia, WA 98504

The Honorable Jessica Bateman  
22nd Legislative District  
PO Box 40600  
Olympia, WA 98504

Dear Senator Hunt, Representative Dolan and Representative Bateman:

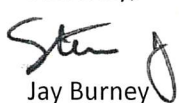
I am writing to express the City of Olympia's support of the Port of Olympia's \$2.5 million funding request to build the Marine Center on the Port's peninsula property in Olympia. This project will provide an extension of our vibrant downtown and offer educational opportunities along the Olympia waterfront. The space it provides for the Puget Sound Estuarium and other marine-related non-profits will help build greater understanding about the complex interactions of people and the environment.

The City of Olympia appreciates the partnership it has with the Port of Olympia and other organizations that will use the Marine Center. We also see a great opportunity for input and partnership from the Squaxin Island Tribe. Construction of this project will significantly enhance public use and appreciation of this area of the community that is today used as a parking lot.

We look forward to continuing to work with the Port of Olympia to see this area enhanced and improved so that more people of all ages can visit this waterfront area, walk the Billy Frank Jr. Trail, learn what is unique about this delicate, vibrant ecosystem, and appreciate the many public and natural amenities that can be viewed and experienced along the peninsula.

Thank you for considering funding this important community asset in the upcoming State Capital Budget. The City of Olympia looks forward to many more people visiting the shores of the peninsula and appreciating all that we share here in this community.

Sincerely,

  
Jay Burney  
City Manager

cc: Olympia City Council  
Sam Gibboney, Executive Director, Port of Olympia

## BOARD OF DIRECTORS

Jamie Brayshaw  
Octapas Cafe

Nate Burgher  
Flowstate Creatives

Jay Burney (Ex-Officio)  
City of Olympia

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Thomas Architecture Studios

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Olympia Federal Savings

Jeanette Laffoon  
Maddox & Laffoon, P.S.

## PRESIDENT

Todd Monohon  
Olympic Rentals

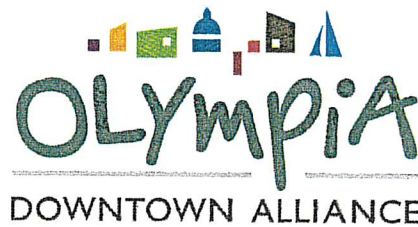
Dave Wasson  
Batdorf & Bronson

Kyle Wiese  
OZI Investments

Shina Wysocki  
Chelsea Farms Oyster Bar

## STAFF

Todd Cutts  
Executive Director



### Mission Statement

*Act as a catalyst for a vibrant and thriving downtown  
through service to businesses and property owners.*

February 5, 2021

To Whom it May Concern,

The Olympia Downtown Alliance strongly supports the Port of Olympia's state capital budget appropriations request for a Marine Center on the Olympia waterfront. We believe that the addition of this facility to the waterfront will help to catalyze redevelopment of adjacent underutilized real estate. This redevelopment, including the Marine Center, would undoubtedly be a positive new amenity for our community.

In turn, increased usage of the waterfront by our community would boost customer traffic to downtown Olympia and benefit our small, locally owned businesses. The Marine Center would certainly be a complimentary and not competitive new visitor destination in our downtown.

Should you have any questions, please contact Alliance Executive Director Todd Cutts at 360.489.0886.

Sincerely,

Todd Monohon  
President

Todd Cutts  
Executive Director

February 16, 2021

To: Thurston County Legislators and all Involved in the Capital Budget Process

The East Bay Drive Neighborhood Association supports the Port of Olympia's \$2.5 million funding request to build the Marine Center on the Port's peninsula property in Olympia. This project will be an extension of educational opportunities along the Olympia waterfront. The space it provides for the Puget Sound Estuarium and other non-profits will help build greater understanding about the complex interactions of people and the environment.

The East Bay Drive Neighborhood Association appreciates the partnership it has with the Port of Olympia and other organizations that will use the Marine Center. Construction of the project will significantly enhance public use and appreciation of this area of the community that is today used as a parking lot.

We look forward to continuing to work with the Port of Olympia to see this area enhanced and improved so that more people of all ages can visit this waterfront area, walk the Billy Frank Jr. Trail, learn what is unique about this delicate, vibrant ecosystem and appreciate the many public and natural amenities that can be viewed and experienced along the peninsula.

Thank you for your consideration for funding this important community asset in the upcoming State Capital Budget. The East Bay Drive Neighborhood Association looks forward to many more people coming to the shores of the peninsula and appreciating all that we share here in this community.

Sincerely,

A handwritten signature in black ink that reads "Richard Wolf". The signature is written in a cursive, flowing style.

Richard Wolf – President

East Bay Drive Neighborhood Association



## COMMISSION MEETING

<b><u>BRIEFING DATE/TIME:</u></b>	<b>September 12, 2022</b>
<b><u>DEPARTMENT:</u></b>	<b>Executive</b>
<b><u>STAFF CONTACT/TITLE:</u></b>	<b>Sam Gibboney</b> <b>Telephone: 360.528.8001</b> <b>Email: samg@portolympia.com</b>
<b><u>TOPIC:</u></b>	<b>Resolution 2022-XX Commission Rules Update</b>
<b><u>PURPOSE:</u></b> <i>Check all that apply</i>	<input checked="" type="checkbox"/> Information only <input type="checkbox"/> Decision needed <input type="checkbox"/> Follow up from previous briefing
<b><u>BACKGROUND &amp; OVERVIEW:</u></b>	
<p>Resolution 2022-06 <i>a Resolution of the Port of Olympia Commission adopting rules governing the transaction of business of the Port Commission</i> is commonly referred to as the Rules Resolution. The Commission revises it from time to time. It was last revised on July 25, 2022.</p> <p>Commissioner Iyall requested that the Commission consider revising the Rules Resolution, specifically to consider adding a Pending Issues and Business agenda item to Article V <i>Order of Business</i>.</p> <p>The attached redlined version reflects this request and is included for Commission consideration.</p>	
<b><u>DOCUMENTS ATTACHED:</u></b>	
<ul style="list-style-type: none"><li>▪ Resolution 2022-XX "Rules Resolution"</li></ul>	

**PORT OF OLYMPIA COMMISSION  
RESOLUTION 2022-~~06~~XX**

**A RESOLUTION OF THE PORT OF OLYMPIA COMMISSION  
ADOPTING RULES GOVERNING THE TRANSACTION  
OF PORT COMMISSION BUSINESS AND SUPERSEDING RESOLUTION 2022-~~05~~3**

**WHEREAS**, the Port of Olympia Commission seeks to adopt rules governing the transaction of Port Commission business as required by RCW 53.12.245;

**AND WHEREAS**, this Resolution supersedes Port of Olympia Commission Resolution 2020-~~06~~;

**NOW, THEREFORE, BE IT RESOLVED** that the Port of Olympia Commission hereby adopts the Rules set forth below, which shall be effective upon adoption.

**ARTICLE I  
Preamble**

These Rules will govern the transaction of business by the Port of Olympia Commission.

**ARTICLE II  
Organization of the Commission**

A. The Commission will annually elect a President, Vice-President, and Secretary.

B. The Commission will elect officers at its first regular meeting at the beginning of each calendar year. The term will run for one (1) year beginning when elected, and terminate at the election of a successor. Vacancies in an office may be filled at any regular or special meeting of the Commission.

**ARTICLE III  
Duties of Officers**

A. The President shall:

Preside at all meetings of the Commission and during executive sessions of the Commission in a manner consistent with these Rules; sign all resolutions, contracts, and other instruments on behalf of the Commission as authorized by the Commission; perform all such other duties as are incident to the office or are properly required by the Commission; meet with the Executive Director to prepare and review agendas and meeting packets as specified in this Resolution; and authorize the issuance of notices for regular and special meetings of the Commission as provided for in these Rules.

B. The Vice-President shall:

During the absence or disability of the President, exercise all the functions of the President; and have such powers and discharge such duties as may be assigned from time to time by the Commission.

C. The Secretary shall:

Ensure the recording of the minutes, motions and resolutions adopted by the Commission by Port of Olympia staff; and otherwise perform such further duties as are incident to the office and as are properly required by the Commission.

D. Temporary Absence:

Any Commissioner who shall be elected to act for an incumbent elected officer during the temporary absence or disability of such officer shall exercise all the functions of the incumbent officer, but only during the continuance of the absence or disability of such official.

#### **ARTICLE IV Meetings**

A. Meetings Schedule:

The Commission will adopt a calendar with its year-long schedule for its regular meetings at its first regular meeting of the calendar year, or the soonest meeting possible. The Commission will post its calendar to provide notice of all meetings on its website at <http://www.portolympia.com> in accordance with the Open Public Meetings Act (Ch. 42.30 RCW). The Commission schedule shall include a recess of approximately two-weeks the second half of the month in August and December. Accordingly, the Commission schedule should reflect one regular meeting in both August and December. The Commission's regular and special meetings shall be open and public except as otherwise provided by these Rules.

B. Regular Meetings:

The Port of Olympia Commission regular meetings are scheduled on the second and fourth Monday evenings of each month at 5:30 p.m. at the Port of Olympia, Percival Plaza, 626 Columbia Street NW, Suite 1-B, Olympia, Washington, unless specified otherwise. The Port will post the location of all regular meetings on its website at <http://www.portolympia.com> prior to each meeting date in compliance with the notice requirements of the Open Public Meeting Act. Regular meetings shall be open and public except as otherwise provided by these Rules.

C. Work Sessions:

The Port of Olympia Commission holds regular work sessions on the third Monday of each month at 2:30 p.m. at the Port of Olympia, Percival Plaza, 626 Columbia Street NW, Suite

1-B, Olympia, Washington, unless specified otherwise. The Port will post the location of all work sessions on its website at <http://www.portolympia.com> at least 20 days prior to each work session date.

The purpose of work sessions is three-fold:

- a. 1. Work sessions are an opportunity for the Commissioners to informally discuss Port issues and exchange ideas without the structure of a regular business meeting. Consistent with this purpose, the Commissioners may propose topics for future work sessions during the “Other Business” agenda item at a regular business meeting. The Commission will indicate their agreement to include a topic by voting as provided for in Art. V (E) herein. Scheduling of topics for particular work sessions will be agreed upon by the President and the Executive Director, during their regular weekly meeting. Attempts to schedule will not be made during a regular meeting or work session.
- a. 2. Work sessions are an opportunity for staff to present topics for preliminary feedback that may be considered later at a regular business meeting.
- b. 3. Work sessions are an opportunity for the Executive Director to update the Commission on business, operational, and strategic issues for informal discussion. Port staff will not add agenda items to work sessions except in response to a Commissioner request or with the President’s approval.

The President will set the agenda for the work sessions with input from Commissioners and the Executive Director. Although the Commission may legally take action at a work session consistent with the Open Public Meetings Act (Ch. 42.30 RCW), it will strive to limit action during work sessions to extraordinary, exigent, or emergency circumstances where action is necessary prior to the Commission’s next scheduled regular meeting. In the event action is taken during a work session, a period for public comment will be added to the agenda, after Commission discussion and prior to action being taken.

Meeting materials for work sessions will be provided and made available to the public consistent with these Rules.

C. Special Meetings:

The President or any Commissioner may call a special meeting of the Commission by notifying the Executive Director and Commission Coordinator of the proposed meeting date and business to be transacted at the special meeting. Notice of a requested special meeting under this provision must be provided sufficiently in advance of the requested special meeting date to allow Port staff to provide required twenty-four (24)-hour written notice of the meeting to

Commissioners and to provide adequate public notice of the meeting and agenda, both of which are required under the Open Public Meetings Act.

Special meetings shall be open and public except as otherwise provided by these Rules. A special meeting is limited to matters identified in the notice. The Commission may hold an executive session during a special meeting with appropriate notice.

D. . Executive Sessions:

An executive session is understood to mean the part of a regular or special meeting of a governing body closed to the public. The Commission may meet in executive session, which shall be closed to the public during a regular or special meeting for all the purposes permitted by the Open Public Meetings Act (RCW 42.30) and other laws, including, but not limited to, the following:

1. The consideration of matters affecting national security (RCW 42.30.110(1)(a));
2. The selection of a site or the acquisition of real estate by lease or purchase, when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b));
3. The sale or lease of real estate when public knowledge regarding such consideration would cause a likelihood of decreased price (RCW 42.30.110(1)(c));
4. Review of negotiations on the performance of publicly bid contracts when public knowledge would cause a likelihood of increased costs (RCW 42.30.110(1)(d));
5. The appointment, employment, or dismissal of a public officer or employee; provided that, final action setting that salary, discharging or disciplining an employee, or interviewing or appointing a candidate to elective office shall be at an open public meeting (RCW 42.30.110(1)(g) and (h));
6. The hearing of complaints or charges brought against such officer or employee unless such officer or employee requests a public hearing (RCW 42.30.110(1)(f));
7. That portion of a meeting during which the Commission is planning or adopting the strategy or position to be taken by the Commission during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in such negotiations or proceedings while in progress (RCW 42.30.140(4)(a)), and;
8. Communications with legal counsel respecting agency enforcement action, litigation or potential litigation to which the Port, the Commission, and/or a Commissioner or Port employee acting in an official capacity is, or is likely to become, a party when public

knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the Port (RCW 42.30.110(1)(i)). Port legal counsel is required to attend executive sessions called for this purpose.

The Commission may invite Port staff or others with some relationship to the matter being discussed, or who provide assistance to the Commission, to the executive session.

In order to avoid inconvenience to the public during regular meetings, the Commission will endeavor to hold executive sessions immediately prior to a regular meeting of the Commission and, if possible, at the same location or in close proximity to the location of the regular meeting. Notwithstanding this provision, the Commission may enter into executive session during any meeting for any purpose consistent with the Open Public Meetings Act.

The public meeting will be reconvened following an executive session. Items discussed in the executive session will be considered during the meeting, as appropriate and required by law.

Commissioners will not take notes during executive session using an electronic device such as, but not limited to, a computer, tablet, or cell phone. Commissioners may take handwritten notes during executive session; however, all handwritten notes will be provided to the Executive Director at the conclusion of the executive session for appropriate retention.

E. . Adjournment or Continuation to a Special Meeting:

Adjournment or continuation to a special meeting, if necessary, shall be pursuant to notice as required by law.

F.. Quorum:

Two (2) Commissioners shall constitute a quorum for the convening of a meeting.

G. Cancellation of a Meeting:

The President may direct the cancellation of a regularly scheduled Commission meeting.

H. Administration of Meetings:

Meetings shall be conducted in accordance with these Rules.

I.. Commissioner Remote Attendance:

From time to time, a Commissioner may not be able to attend a Board of Commissioners meeting in person. The Commission recognizes the benefits of fullest practicable attendance and participation by its members. Attendance from remote locations is intended to be an alternative

and infrequently used method for participation by Commissioners. Attendance by remote communication may occur as follows:

1. Consistent with these rules, any Commissioner may attend a meeting via remote communication to the extent permitted by the Washington Open Public Meetings Act, RCW 42.30 as it now exists or as it may be amended in the future.

2. A Commissioner planning to attend via remote communication must provide notice to the Executive Director at least 24 hours prior to the scheduled meeting. The notice must advise of the Commissioner's intent to attend via remote communication and the reason(s) why the Commissioner cannot attend the meeting in person.

3. A Commissioner may not attend remotely unless satisfactory equipment is available at the physical location of the meeting. Satisfactory equipment means any telephone or other communications device equipped with a speaker junction capable of broadcasting the Commissioner's voice attending clearly and sufficiently enough to be heard by those in attendance at the meeting, and allowing a Commissioner attending remotely to hear discussion at the meeting.

4. During any meeting that a Commissioner is attending via remote communication, the Commission President or presiding officer shall state for the record that a particular Commissioner is attending via remote communication and the reasons for such attendance.

5. Commissioners attending via remote communication may participate and vote during the meeting as if they were physically present at the meeting.

6. Commissioners attending via remote communication shall comply with all rules and procedures as if they were physically present at the meeting.

7. In the case of executive sessions, the Commission may permit participation from remote location(s) only when the Commission is confident in the security of such remote communications.

J. Commissioner Absence and Excusal:

Each Commissioner is responsible for requesting to be excused from regular or special meetings of the Port Commission, so as to avoid causing an inadvertent vacancy in the office according to RCW 53.12.140. A Commissioner who is unable to attend a regular or special meeting will notify the Commission Coordinator no later than two (2) hours before the scheduled start of the meeting, if feasible to do so, to request excusal. The Commission Coordinator will inform the President (or other officer presiding over the meeting) of the Commissioner's excusal request prior to the meeting. The President (or presiding officer) shall note the Commissioner's request for excusal on the record for the minutes, and shall also state for that purpose whether the Commissioner's absence is or is not excused. Alternatively, during the Introduction of

Commissioners portion of any meeting, as noted in Article V below, the Commission may take action on the Commissioner's excusal request by motion as provided for in Article VI.

The Commission shall automatically excuse absence of a Commissioner resulting from attendance to other Port business.

## **ARTICLE V**

### **Order of Business**

- A. The President of the Commission and the Executive Director determine the placement of items on the Agenda for the Commission. The Commission shall vote to add agenda items to the list for a future work session or regular meeting and allow for the President and Executive Director to schedule the item as appropriate.
- B. Regular meetings will ordinarily follow the below prescribed format:
  - 1. Call to Order;
  - 2. Pledge of Allegiance;
  - 3. Approval of Agenda, including request for Agenda additions or deletions;
  - 4. Tribal Honor Statement (to be decided);
  - 5. Special recognition (if needed);
  - 6. Executive Director's Report;
  - 7. Litigation Report (at second regular Monday meeting of every month only);
  - 8. Public comment;
    - a. Commission statement on nature of public comment;
    - b. General public comment period;
  - 9. Consent Calendar;
    - a. Approval of minutes
    - b. Warrants and vouchers;
      - i. Any warrant or voucher exceeding \$200,000 will be listed with the amount and the payee

- c. Other consent items;

#### 10. Pending Issues or Business

##### ~~10.11.~~ Agenda action items;

- a. Staff presentations, if needed;
- b.
- c. Action by motion, vote, or resolution;

##### ~~11.12.~~ Agenda action items – OTHER (matters brought for action without prior advisory);

- a. Staff presentation, if needed;
- b. Public comment;
- c.
- d. Action by motion, vote, or resolution;

##### ~~12.13.~~ Agenda advisory items;

- a. Staff presentations, if needed;
- b. Public comment (on all advisory items);
- c. Commission discussion;

##### ~~13.14.~~ Continued public comment, if needed;

##### ~~14.15.~~ Commissioner Reports;

##### ~~15.16.~~ Other business (during this period, Commissioners may also raise new issue(s) and request to add such issue or issues to a future work session agenda or to send the issue or issues to the POCAC for review), and;

##### 18. Future meeting announcements;

##### 19. Adjourn.

C. The Commissioners may agree to change the order of business set forth above at any time.

D. All proceedings of the Commission will be by consensus, motion, or resolution recorded in minutes and books maintained for that purpose, which shall be publicly available.

E. If any vote is unanimous then it shall be so recorded. A record of the vote on any resolution or motion shall be made by a roll call vote of “yea” or “nay” in the minutes of the

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Commission. The proceedings of the Commission shall be carried on in such a manner and such dispatch as may be mutually agreeable to the Members of the Commission. Robert's Rules of Order shall be applied for the governing of any proceeding, and thereupon no resolution shall be considered or other action taken, until the same has been duly moved, seconded and carried. All resolutions passed by the vote of the Commissioners present at any meeting shall be deemed to have been moved, seconded and passed in due form.

F. Any Commissioner or the Executive Director may make a point of order if necessary.

## **ARTICLE VI**

### **Guidelines for Public Comment at Meetings**

A. General Procedures: The following general procedures are applicable to all types of public comment at Commission meetings.

1. Procedures for Providing Public Comment at In-Person Meetings: The Port will provide a sign-in sheet for those who wish to provide general comment at regular in-person Commission meetings. The sign-in period for public comment will begin when the public meeting space opens and will close when the meeting is called to order. Commenters must provide their real name on the sign-in sheet in order to be called, and may not wear costume masks that obscure the entirety of their face to address the Commission. Commenters may wear face coverings as per public health requirements and/or recommendations.

2. Procedures for Providing Public Comment at Virtual Meetings: Those who wish to provide verbal public comment at a Virtual Meeting must sign up in advance with the Commission Coordinator by emailing [CommissionCoordinator@portolympia.com](mailto:CommissionCoordinator@portolympia.com) or by submitting the form on the Port's website ([www.portolympia.com](http://www.portolympia.com)) by 12:00 noon on the date of the meeting. The Commission President will call those who have signed up in advance by name to provide comment. After all who have signed up are called, the Commission President may accept further public comment.

3. Procedures for Providing Written Comment (In-Person and Virtual Meetings). Members of the public may also provide the Commission with written comment by sending the written comments via email to the Commission Coordinator or by using the form on the Port's website ([www.portolympia.com](http://www.portolympia.com)) from the time and date the agenda is published to the public through 12:00 noon the day of the meeting. The Commission Coordinator will compile the public comments received by the above-reference deadline and forward the compiled public comments to the Commission prior to the related meeting.

4. Use of Electronic Media During Public Comment: Commenters may use electronic media (such as presentations or video) to present information to the Commissioners

during the public comment period at regular Commission meetings, subject to the following limitations:

a. Electronic media to be used during public comment must be related to Port business.

b. Commenters must abide by the three (3) minute time limit when using electronic media, and should select and edit presentations accordingly. Commenters may not yield some or all of their allotted three (3) minutes so as to result in a longer presentation time for another commenter.

c. In order to protect the integrity of Port information systems, electronic media or a link to internet-based information must be e-mailed to the Commission Coordinator at *CommissionCoordinator@portolympia.com* no later than noon on the day of the Commission meeting where the electronic media is to be used. To be accepted for presentation, email submissions must include (i) the name of the individual who will be providing public comment; (ii) the author of the electronic media being submitted; and (iii) a brief description of the content of the electronic media.

d. Commenters may not use jump drives, external drives, or other direct connection to Port information systems to present electronic media to the Commission during public comment. Links to internet-based information must be accessible using the Port's web browser. The Port will not be responsible for resolving compatibility issues related to electronic media submitted for public comment.

e. The Commission Coordinator will review all timely submitted electronic media prior to the Commission meeting to determine that the content is functional and viewable. Prior to the meeting, the Commission Coordinator will provide the President with a report identifying the electronic media submittals received, if any. The report will include the commenter's name, the author of the electronic media, and the brief description of content provided with the submittal.

f. The President will enforce the above guidelines and shall be allowed to preclude commenters from using electronic media that fails to comply with submittal guidelines, guidelines for public comment, or otherwise contains information unrelated to Port business.

5. Limitations on Use of Public Comment for Campaigning or Advertising:

No person may use public comment periods for the purpose of campaigning or promoting a campaign, whether for an election or ballot proposition. In addition, no person may use public comment periods for the purpose of commercial advertising. These limitations do not prevent or preclude any person addressing the Commission from expressing views or opinions over matters related to the Port's business or within the Commission's jurisdiction. In addition, these limitations do not prohibit individuals or organizations from promoting public events.

5.. Comments to be Directed to Commission: Comments should be directed to the Commission as a whole and should not include comments about individual Port staff or members of the public. [].

6.. Courtesy: All speakers (members of the public, Port staff, and Commissioners) shall be courteous in language and demeanor and shall confine remarks to those facts that are germane and relevant to the question or issue under discussion.

B. Procedures for General Public Comment: The Commission will allow general public comment on issues related to Port business at regular Commission meetings, subject to the following procedures:

1. The general public comment period held at the beginning of the meeting will be limited to 30 minutes;

2. Each commenter will be allowed three (3) minutes for individual comment; and commenters may not yield some or all of the allotted three (3) minutes so as to result in a longer comment period for another commenter. If a commenter is interrupted during the allotted three (3) minutes, the commenter shall be allowed to continue speaking beyond the three (3) minute timer for a period equivalent to the interruption;

3. If there are more than ten (10) commenters who wish to make public comments during the general public comment period, then the Commission reserves the right to defer such additional general public comment to proceed with meeting business, and instead hold an additional general public comment period prior to the conclusion of the meeting;

4. The subject of public comments not directed to a specific agenda item or items must be related to Port business, and;

5. The President will enforce these requirements and shall be allowed to curtail any individual public comment that exceeds allotted time, is beyond the reasonable scope of Port business, is overly repetitive or lengthy, or includes disruptive behavior as defined in Section VI-D below.

C. Procedures for Public Comment on Advisory and Action-Other Items: The Commission shall also provide separate public comment periods during the meeting for advisory and action-OTHER items appearing on the meeting agenda. These comment periods shall be subject to the general procedures set forth above as well as the following:

1. Each commenter shall be allowed three (3) minutes for individual comments; and commenters may not yield some or all of the allotted three (3) minutes so as to result in a longer comment period for another commenter; and

2. The President shall be allowed to curtail any individual public comment that exceeds allotted time, is beyond the scope of the subject agenda item, is overly repetitive or lengthy, or includes disruptive behavior as defined in Section VI-D below.

D. Disruptive Behavior: Disruptive behavior includes, but is not limited to: speaking beyond the allocated time limit; preventing members of the public from hearing or viewing the discussion of the Commission, whether by standing or holding a banner or sign in a manner that obstructs view of or passage through the meeting room; speaking in a volume louder than low, conversational tone when not recognized by the President for public comment; and any threatening or harassing comments or behavior, whether directed at any or all Commissioners, Port of Olympia staff, or other members of the public.

E. Curtailing Public Comment and Disruptive Behavior: The President has discretion to curtail public comment and Disruptive Behavior which violates these guidelines. The President will first request that the individual follow these guidelines. If an individual fails to comply with the President's request, the President may deem the individual out of order and direct that the individual be removed from the Commission meeting. If the individual is engaging in Disruptive Behavior that is threatening or harassing, the President may direct the individual be removed from the Commission meeting regardless of whether the threatening or harassing behavior occurs during the public comment portion of the Commission meeting. If the individual presents a threat to those present at the meeting, the President may request assistance from law enforcement or security in removing the individual.

F. Security: In order to promote the safety and efficiency of Commission meetings, the President may request the presence of additional security for meetings expected to address sensitive and/or controversial subjects.

## **ARTICLE VII**

### **Motions**

- A. Except as otherwise required by these Rules, the Commission shall transact its business by motion, which may be made by any Commissioner in attendance.
- B. Voting on all motions shall be "yea" or "nay." Robert's Rules of Order shall be applied for the governing of any proceeding, and thereupon no motion shall be considered or other action taken, until the same has been duly moved, seconded and carried. All motions passed by the vote of the Commissioners present at any meeting shall be deemed to have been moved, seconded and passed in due form.
- C. Concurrence of two (2) Commissioners shall be necessary and shall be sufficient for the passage of any motion.
- D. Commissioners shall vote by motion to direct the Executive Director's work.

E. Commissioners shall vote on all motions unless required to abstain due to an actual or apparent conflict of interest under RCW Chapter 42.52 and Port of Olympia Commission Resolution 2021-03, which sets ethical standards for Port Commissioners.

## **ARTICLE VIII**

### **Resolutions**

A. All matters, which in the judgment of the Commission, are of a legislative character shall be embodied in the form of resolutions. Text of the proposed resolutions shall be provided prior to the public meeting as set forth in these Rules.

B. Voting on all resolutions shall be “yea” or “nay.” Robert’s Rules of Order shall be applied for the governing of any proceeding, and thereupon no resolution shall be considered or other action taken, until the same has been duly moved, seconded and carried. All resolutions passed by the vote of the Commissioners present at any meeting shall be deemed to have been moved, seconded and passed in due form.

C. Resolutions shall be numbered consecutively by the year in which they are enacted and the original copy of each resolution shall be duly authenticated in open session by the signatures of Commissioners present, which shall serve to attest to a majority of the Commission members voting in favor of the Resolution. Adopted resolutions shall be filed, published on the Port’s website, and recorded in minutes and a book or books kept for such purposes, which shall be public records.

## **ARTICLE IX**

### **Minutes**

A. Port staff will prepare draft action minutes of each meeting and distribute them to Commissioners for their review as to accuracy of actions taken. The goal will be to provide concise and complete minutes for Commission review no later than thirty (30) days after the subject meeting. The Minutes must contain a record of motions, agenda and agenda changes, participants, and actions taken. The minutes may include a brief summary of each topic’s staff presentation and discussion.

F. The Commission Coordinator will send the draft minutes to Commissioners as soon as possible following each meeting, and will include a date for Commissioners to return corrections. Commissioners will individually send any corrections back to the Commission Coordinator. If a substantive correction is offered to the draft minutes, the Commissioner offering the correction will include a reference to the place in the Commission video timeline from where the correction originates. The Commission Coordinator will prepare a final draft incorporating corrections. The Executive Director will complete a final review of the draft.

G. In most cases, minutes will be presented for approval at the next regular business meeting. Approval of the minutes will be included in the Consent Agenda.

H. Written public comments submitted directly to Commissioners or to the Commission Coordinator pursuant to Article VI.A.3 will not be appended to or included in the minutes. The minutes will reflect the names of commenters only.

I. When the Commission has approved the minutes of a meeting, the minutes as approved shall represent the final and considered determination of the Commission as to the motions and actions set forth therein.

## **ARTICLE X**

### **Publication of Meeting Materials**

A. Agendas, reports, cover memos, and any supporting materials, will ordinarily be posted on the Port's website no later than 3:00 p.m. two (2) business days before a meeting, which will be the preceding Thursday before a regular Monday business meeting or work session. Agendas and materials for special meetings of the Commission called pursuant to Art. IV(C) of this Resolution will be posted no later than 3:00 pm two (2) business days before a meeting as a rule; however, consistent with the Open Public Meetings Act, in no event will agendas for special meetings be posted later than 24 hours prior to the scheduled meeting.

Meeting materials posted on the Port's website may be modified at any time subsequent to posting and prior to the meeting based upon changes to the agenda or to reflect updates to posted materials.

It is the responsibility of Staff to prepare materials for presentations including PowerPoint slides, maps, or other materials for presentation to the Commission. Commissioners will not provide supplementary materials to be considered for inclusion in the meeting materials packet. Exception to this rule is when a Commissioner has information to share regarding a committee they serve on behalf of the Port. For that exception, the Commissioner must submit the proposed materials to the Commission Coordinator for inclusion by no later than 3:00 pm the preceding Thursday before a Monday meeting.

B. Members of the public may request to be included on a voluntary e-mail list for distribution of Commission agenda and meeting materials. The Port will e-mail the agenda and a link to the meeting materials to those on this voluntary e-mail list on the same day the materials are posted on the Port's website.

C. The Port will provide a hard copy of the agenda and/or meeting materials, if requested, by visiting the Port's administrative office during the Port's regular business office hours.

D. Meeting videos supplement efficient written meeting minutes. Video recordings for regular Port meetings held on or after February 18, 2016, will be published and retained on the Port's website, to be readily and available for viewing. This is subject to system capacity and

budget authorization by the Commission. Video recordings will be maintained and archived at the Washington State Archives pursuant to applicable state records retention schedules.

**ARTICLE XI**  
**Amendment of Rules**

These Rules may be amended by Resolution.

**ADOPTED** by a majority of the members of the Port Commission of the Port of Olympia, a majority being present and voting on this Resolution at a regular Commission meeting on \_\_\_\_\_, July 25, as attested to by the signatures below of the Commissioners this 25-th day of \_\_\_\_\_, July.

**PORT OF OLYMPIA COMMISSION**

By: \_\_\_\_\_  
Bob Iyall, President

By: \_\_\_\_\_  
Amy Evans, Vice-President

By: \_\_\_\_\_  
Joe Downing, Secretary



**PORT of OLYMPIA**  
**COMMISSION MEETING**

<b><u>BRIEFING DATE/TIME:</u></b>	<b>September 12, 2021</b>
<b><u>DEPARTMENT:</u></b>	<b>Executive</b>
<b><u>STAFF CONTACT/TITLE:</u></b>	<b>Sam Gibboney</b> <b>Telephone: 360.528.8001</b> <b>Email: Samg@portolympia.com</b>
<b><u>TOPIC:</u></b>	<b>Redistricting Process Update</b>
<b><u>PURPOSE:</u></b> <i>Check all that apply</i>	<input checked="" type="checkbox"/> Information only <input type="checkbox"/> Decision needed <input type="checkbox"/> Follow up from previous briefing
<b><u>BACKGROUND &amp; OVERVIEW:</u></b>	
<p>At the July 25, 2022 Commission meeting, the Commission approved Resolution 2022-07 to submit to the voters of Thurston County a ballot proposition to increase the number of Port Commissions from three to five with each assigned to five newly drawn and separate districts. The Commission also approved a Memorandum of Understanding with Thurston County, which sets into motion collaborative efforts to form the new Commissioner districts.</p> <p>The ballot proposition will appear at the general election on November 8, 2022 election. If the ballot proposition receives majority voter approval, the two new Commissioner positions would be filled at the 2023 general election.</p> <p>Consistent with RCW 52.12.130, if voters approve the increase in Commission positions at the November 8, 2022 election, the five new districts must be formed by January 1, 2023. Because of the short time frame between November 8 and January 1, the redistricting effort has begun. Pursuant to Joint Resolution 2021-11 between Thurston County and the Port, a committee consisting of the County Commission Chair, the Port Commission Chair, and the County Auditor (serving as a non-voting member) has convened to consider the formation of the five new districts. These meetings are open to the public.</p> <p>A draft timeline was developed by the County Manager and Port Executive Director and was presented to the Port Commission and the Redistricting Committee. The timeline is subject to change and is attached for reference.</p> <p>The Commission President will provide an update regarding the redistricting process and the Commission will discuss.</p>	
<b><u>DOCUMENTS ATTACHED:</u></b>	
<ul style="list-style-type: none"> <li>• Resolution No. 2022-07 regarding the ballot proposition to increase the number of Commissioners from three to five</li> <li>• Memorandum of Understanding between Thurston County and the Port of Olympia regarding the</li> </ul>	

<p>implementation of Joint Resolution No. 2021-11 drafting of new commissioner districts.</p> <ul style="list-style-type: none"> <li>• Joint Resolution No. 2021-11 to collaborate on respective ballot measures</li> <li>• Redistricting Committee objectives &amp; timeline</li> </ul>
<p><b><u>SUMMARY &amp; FINANCIAL IMPACT:</u></b></p>
<p>Staff has estimated one-time costs at \$381,000. Ongoing annual costs were estimated at \$145,000 and election costs were estimated at \$200,000 per election cycle.</p>
<p><b><u>AFFECTED PARTIES:</u></b></p>
<p>Citizens of Thurston County  Port of Olympia Commission  Thurston County Board of County Commissioners  Thurston County Auditor</p>

**PORT OF OLYMPIA COMMISSION  
RESOLUTION 2022-07**

**A RESOLUTION OF THE PORT OF OLYMPIA COMMISSION**

**SUBMITTING A PROPOSITION TO A VOTE BY THE QUALIFIED  
VOTERS OF THE PORT DISTRICT WHETHER THE NUMBER OF COMMISSIONERS  
OF THE PORT DISTRICT SHOULD BE INCREASED FROM THREE COMMISSIONERS  
TO FIVE COMMISSIONERS, EACH ASSIGNED TO ONE OF FIVE NEWLY DRAWN  
SEPARATE DISTRICTS.**

**WHEREAS**, the laws of the State of Washington, RCW 53.12.115, authorize the Port Commission, Port of Olympia to resolve that a ballot proposition may be submitted to the qualified voters of the Port District to determine whether there should be an increase in the number of port commissioners from three (3) to five (5).

**NOW, THEREFORE, BE IT RESOLVED** by the Port Commission of the Port of Olympia, Thurston County, Washington, as follows:

**Section 1.    Finding.** The Port Commission finds and declares that the best interests of the Port of Olympia require the Port of Olympia to submit the proposition whether the number of Port Commissioners of the Port District should be increased from the current three (3) Commissioners to five (5) Commissioners, each assigned to one of five newly drawn separate districts, for voter approval or rejection at the election to be held on November 8, 2022.

**Section 2.    Authorization For Election.** The Thurston County Auditor, as ex-officio supervisor of elections in Thurston County, is hereby requested to call and conduct such election within the Port District on November 8, 2022 and to submit to the qualified voters of the Port District for their approval or rejection, a proposition providing for the increase in the number of Port Commissioners.

**Section 3.    Approval of Form of Ballot Proposition.** The Secretary of the Port of Olympia Port Commission is hereby authorized and directed to timely certify said proposition to the Auditor of Thurston County, State of Washington, in the following form to be placed on the ballot for the November 8, 2022 election in that form or substantially similar form as to properly place the proposition before the qualified voters:

**PROPOSITON**

PORT OF OLYMPIA, WASHINGTON

NUMBER OF PORT COMMISSIONERS

The Commissioners of the Port of Olympia adopted Resolution No. 2022-07, concerning a proposition to increase the number of port commissioners. This proposition would increase the number of commissioners of the Port District from three (3) commissioners to five (5) commissioners who will serve in five separate newly drawn districts. Should this proposition be approved?

Yes..... [ ]

No.....[ ]

**Section 4. Qualified Voters.** The persons entitled to vote on the above-mentioned proposition shall be those registered voters within the boundaries of the Port District.

**Section 5. Required Affirmative Vote For Passage.** The aforementioned proposition would pass if a majority of the registered voters at the aforementioned election voted "yes" on the aforementioned proposition.

**ADOPTED** by the Port Commission of the Port of Olympia at a regular meeting thereof held this 25 day of July 2022.

**PORT COMMISSION of the PORT OF OLYMPIA**

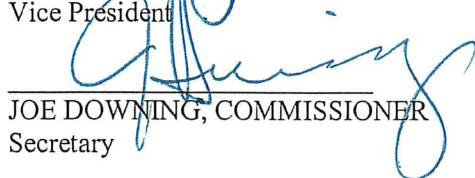
ATTEST:



BOB IYALL, COMMISSIONER  
President



AMY EVANS HARDING, COMMISSIONER  
Vice President



JOE DOWNING, COMMISSIONER  
Secretary

# CERTIFICATE

I, Secretary of the Port Commission (the "Commission") of the Port of Olympia, Washington (the "Port"), DO HEREBY CERTIFY:

1. That the attached resolution numbered 2022-01 (the "Resolution"), is a true and correct copy of a resolution of the Port, as finally adopted at a meeting of the Commission held on the 25 of July 2022.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; that a quorum of the Commission was present throughout the meeting and a legally sufficient number of members of the Commission voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed, and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 27 day of July, 2022.

*J Downing*

J Downing (Jul 27, 2022 15:00 PDT)

Joe Downing, Commissioner, Secretary  
PORT COMMISSION

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THURSTON COUNTY BOARD OF COUNTY  
COMMISSIONERS AND THE PORT OF OLYMPIA COMMISSION**

This Memorandum of Understanding (MOU) is entered into by and between the Thurston County and the Port of Olympia (hereinafter the “Parties”) for purpose of Implementing Joint Resolution No. 2021-11 between the parties regarding drafting proposed new districts if the proposed ballot measures increasing the respective parties’ Commission or Board of Commissioners from three to five are approved by the voters.

WHEREAS, Thurston County has reached a population of over 300,000 and less than 400,000 and pursuant to RCW 36.32. has the discretionary authority to bring a ballot measure before the voters to increase the number of commissioners from three to five; and

WHEREAS, the Thurston County Board of Commissioners (BOCC) passed Resolution No. 2022-07 to place a ballot measure before the voters in the November 2, 2022 General Election for approval to increase the Board of County Commissioners from three to five and create five new county commissioner districts; and

WHEREAS, the Port of Olympia Commissioners (Port Commission) is also expected to pass a Resolution putting a ballot measure before the voters in the November 2, 2022 Election for approval to increase the Port of Olympia Commissioners from three to five and create five new Port commissioner districts; and

WHEREAS, the Port Commission and the BOCC adopted Joint Resolution 2021-11, attached and incorporated herein by reference, to collaborate on drawing new boundaries, creating a three-member redistricting committee and sharing costs of these efforts in anticipation of both ballot measures being approved by the voters.

NOW THEREFORE, in consideration of the mutual promises made herein and the mutual benefits received hereunder, the Parties agree as follows:

The Parties approve and accept this MOU for the purpose of implementing the Parties’ agreement set forth in Joint resolution No 2021-11 to collaborate on efforts to draw new boundaries, and agree to form a three-member Redistricting Committee with the following members: Chair of the County Commission; President of the Port Commission, and the County Auditor, with the County Auditor serving as a non-voting member providing technical guidance.

A. The Parties and the Redistricting Committee shall achieve the following deadlines in 2022:

- **August 3rd through September 29<sup>th</sup>** County staff from the Informational Technology Department and Elections Division, and the Redistricting Committee shall develop a proposal to create five districts for the election of commissioners;

- **September 30<sup>th</sup>** The Redistricting Committee shall submit the final draft redistricting plan of the proposed five districts to the County and the Port;
- **Weeks of October 10<sup>th</sup> and October 17<sup>th</sup>** Redistricting Committee shall schedule joint work sessions between the parties to review the final draft of the proposed five districts.
- **November 4<sup>th</sup>** Final draft agreement of the boundaries are approved by the Parties;
- **November 15<sup>th</sup>** The Parties shall set a joint Public Hearing to take place on November 29 to take comment on the final approved draft of the five new districts.
- **November 29<sup>th</sup>** The parties will hold individual Public Hearings on the final draft and adopt final new 5 member districts on December 12 (Port Commission) and December 13 (BoCC);
- **December 12<sup>th</sup>** Port Commission Approval of the final new 5 member districts;
- **December 13<sup>th</sup>** BoCC Approval final new 5 member districts;
- December 20 Parties submit approved boundaries to County Auditor

B. The County will take the lead in providing technical support to the redistricting committee via our GEODATA staff.

- The Port agrees to cover 50% of the actual costs up to an amount not to exceed Fifteen Thousand dollars (\$15,000.)
- Approximate cost of this effort is Thirty Thousand dollars (\$30,000.)

C. If any provision of this Agreement shall be held invalid, such invalidity shall not affect the other provisions of this agreement which can be given effect without the invalid provisions. If such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, the provisions of this Agreement are declared severable.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by the date and signature herein under affixed. The persons signing this MOU on behalf of the Parties represent that each has authority to execute this MOU on behalf of the Party entering into this MOU.

**Thurston County**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

**Port of Olympia Commission**

\_\_\_\_\_  
Charles "Bob" Iyall, President

\_\_\_\_\_  
Date

# Redistricting Committee Objectives and Timelines

(August 18, 2022)

## Board of County Commissioners' Office

### Objectives

- Achieve equal population number by district, about 60,000 per district
- Maintain current Commissioners in their elected districts
- Follow Precinct lines, avoiding splitting precincts
- Compact and contiguous as possible
- Maintain Communities of mutual interest
- No Gerrymandering

### Timelines

- **August 12<sup>th</sup> through September 29<sup>th</sup>**  
County staff from the Informational Technology Department and Elections Division, and the Redistricting Committee shall develop a proposal to create five districts for the election of commissioners;
- **September 30<sup>th</sup>**  
The Redistricting Committee shall submit the final draft redistricting plan of the proposed five districts to the County and the Port;
- **Weeks of October 10<sup>th</sup> and October 17<sup>th</sup>**  
Redistricting Committee shall schedule joint work sessions between the parties to review the final draft of the proposed five districts.
- **November 4<sup>th</sup>** Final draft agreement of the boundaries are approved by the respective Legislative Authorities.
- **November 15<sup>th</sup>**  
The Parties shall set a separate public hearing to take place on November 29 to take comment on the final approved draft of the five new districts.
- **November 21<sup>st</sup>** Publish the proposed district boundaries map for public review leading to the public hearing.
- **November 29<sup>th</sup>** The parties will hold separate Public Hearings on the final draft
- **December 2<sup>nd</sup>**  
Redistricting Committee meets to consider public comments – if no modifications then move to approval.
- **December 12<sup>th</sup>** Port Commission Approval of the final new 5 member districts;
- **December 13<sup>th</sup>** BoCC Approval final new 5 member districts;
- **December 20<sup>th</sup>** Parties submit approved boundaries to County Auditor

### OR IF MODIFICATIONS ARE MADE TO THE DRAFT PLAN

- **December 9<sup>th</sup>** Revised final plan is submitted to the County and the Port Commissions
- **December 13<sup>th</sup>** Joint Work Session to review revised draft
- **December 15<sup>th</sup>**  
Port Commission and BOCC Approval of the final new 5 member districts – Separate **Special Meetings**;
- **December 19<sup>th</sup>** Parties submit approved boundaries to County Auditor

**JOINT RESOLUTION NO. 2021—11**

**A JOINT RESOLUTION BETWEEN THE PORT OF OLYMPIA COMMISSION AND THE THURSTON COUNTY BOARD OF COUNTY COMMISSIONERS ESTABLISHING MUTUAL INTENT TO COLLABORATE ON RESPECTIVE BALLOT MEASURES TO INCREASE THE NUMBER OF COMMISSIONERS AND REDRAW DISTRICT BOUNDARIES.**

**WHEREAS**, the Port Commission intends to submit a ballot proposition asking qualified voters whether the number of Port Commissioners should be increased from the current three commissioners to five commissioners at the next district general election to be held in November 2022; and

**WHEREAS**, the Port of Olympia Commission and the Thurston County Board of Commissioners (BOCC) held a joint meeting on July 21, 2021, and jointly agreed to collaborate and share in efforts to put forth ballot measures to increase the number of commissioners representing each agency, provided that Thurston County surpasses 300,000 residents after the completion of the 2021 census cycle; and

**WHEREAS**, the Port of Olympia Commission and the BOCC expressed that if simultaneous ballot measures are put forth, inter-agency collaboration can provide greater clarity to voters, at lower cost to taxpayers; and

**WHEREAS**; the Port of Olympia Commission and the BOCC agreed to establish a mechanism for collaboration, and to coordinate with the Thurston County Auditor to the fullest extent possible to achieve these common goals as well as align district boundaries and share costs associated with redrawing district boundaries; and

**WHEREAS**, Thurston County census data was returned to Thurston County in or around September 30, 2021, and it is anticipated that the population of Thurston County will be determined to be at least 300,000 residents by May 2, 2022 which is the deadline for adopting precinct boundary changes prior to the general election; and

**WHEREAS**, the laws of the State of Washington, RCW 53.12.115, authorize the Port of Olympia Commission to resolve that a ballot proposition may be submitted to the qualified voters of the Port District to determine whether there should be an increase in the number of Port Commissioners from three commissioners to five commissioners; and

**WHEREAS**, the laws of the State of Washington, RCW 36.32.0552 authorizes the Thurston County Board of Commissioners, of a noncharter county with a population of three hundred thousand or more, to place a ballot proposition before the voters at a general election; and

**WHEREAS,** a majority of the members of the Port of Olympia Commission, a majority being present and voting on this Resolution at a regular Commission meeting on November 8, 2021, as attested to by the signatures below; and

**WHEREAS,** a majority of the members of the Board of County Commissioners, a majority being present and voting on this Resolution at a regular Commission meeting on November ---, 2021, as attested to by the signatures below.

**NOW, THEREFORE,** the Thurston County Board of County Commissioners, and the Port of Olympia Commission resolves as follows:

**Section 1.** If Thurston County is determined to have at least 300,000 residents by May 2, 2022, then the Port Commission and the Thurston County Commission will collaborate on efforts to draw new boundaries, and agree to form a three-member redistricting committee with the following members: Chair of the County Commission; Chair of the Port Commission, and the County Auditor. The County Auditor would serve as a non-voting member providing technical guidance.

**ADOPTED:**

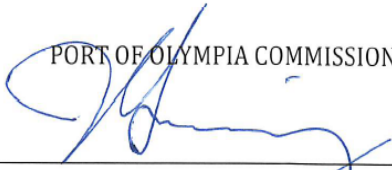
**DATE:** December 13, 2021

**DATE:** \_\_\_\_\_


**PORT OF OLYMPIA COMMISSIONERS**

**BOARD OF COUNTY COMMISSIONERS**

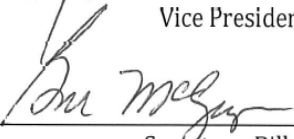
PORT OF OLYMPIA COMMISSION



\_\_\_\_\_  
President, Joe Downing



\_\_\_\_\_  
Vice President, E.J. Zita



\_\_\_\_\_  
Secretary, Bill McGregor

DRAFT OPTION A  
8/29/2022

# Thurston County Five Commissioner Districts 2020 Census Total Population by Voter Precinct

## Five Commissioner Districts

District 1 59,096    District 2 59,310    District 3 59,004    District 4 58,773    District 5 58,610

## Current Commissioner Residence Precinct

County Commissioner    Port Commissioner

019, FOUR CORNERS SOUTH, 592	075, LONG LAKE, 273	122, CHAMBERS, 1441	171, WADDELL CREEK, 752	218, OLYMPIA 18, 897	305, LACEY 5, 520	352, LACEY 52, 24
020, GRAND MOUND WEST, 1436	076, HAWK ACRES, 916	124, FRISTOE, 1004	172, TYKLE COVE, 662	219, OLYMPIA 19, 1437	306, LACEY 6, 645	353, LACEY 53, <Null>
021, VIOLET PRAIRIE SOUTH, 450	077, ZENKNER VALLEY, 270	125, DESCHUTES, 1759	173, CAMELOT, 522	220, OLYMPIA 20, 495	307, LACEY 7, 1212	354, LACEY 54, 1266
022, EATON CREEK NORTH, 378	078, TRI LAKES, 630	126, LONGMIRE, 1063	174, FRENCH, 718	221, OLYMPIA 21, 964	308, LACEY 8, 1280	355, LACEY 55, 1234
023, PATTONS EAST, 820	080, TOLMIE, 37	127, LUTHER PRAIRIE, 568	175, SUNSET BEACH, 978	223, OLYMPIA 23, 1089	309, LACEY 9, 1032	356, LACEY 56, 1104
024, KINWOOD EAST, 795	081, MILITARY, 436	128, WEIR PRAIRIE, 597	176, HENDERSON, 1003	224, OLYMPIA 24, 772	310, LACEY 10, 651	357, LACEY 57, 1215
025, HENNESS NORTH, 646	082, GLEN TERRA, 195	129, COLLEGE, 851	177, PATTONS WEST, 423	225, OLYMPIA 25, 1195	311, LACEY 11, 510	358, LACEY 58, 1391
026, HARTWOOD SOUTH, 762	083, PRINE, 246	130, BALD HILLS, 548	178, FOUR CORNERS NORTH, 1380	226, OLYMPIA 26, 643	313, LACEY 13, 616	401, TUMWATER 1, 1718
027, CLEAR LAKE SOUTH, 1647	084, GLENWOOD, 334	131, HUNTER POINT, 578	180, STEDMAN, 791	227, OLYMPIA 27, 774	314, LACEY 14, 672	402, TUMWATER 2, 766
028, COUGAR MOUNTAIN, 233	086, GREENRIDGE, 790	132, GRIFFIN, 687	183, BEACH CREST, 752	228, OLYMPIA 28, 1581	315, LACEY 15, 1689	403, TUMWATER 3, 1598
030, CLEAR LAKE NORTH, 1303	088, WOODLAND, 586	133, SCHNEIDERS PRAIRIE, 797	184, SCHELLER, 393	229, OLYMPIA 29, 749	316, LACEY 16, 395	404, TUMWATER 4, 1290
031, LACKAMAS, 362	089, TILLEY, 1489	134, COOPER POINT, 674	185, FAIR OAKS, 708	230, OLYMPIA 30, 843	317, LACEY 17, 1256	405, TUMWATER 5, 780
032, MORRIS, 1348	090, SWEET BRIAR, 1485	135, BUTLER COVE, 727	186, WILDERNESS, 1589	231, OLYMPIA 31, 726	318, LACEY 18, 994	406, TUMWATER 6, 1285
033, EVERGREEN BALLROOM, 2521	091, DEERBRUSH, 1227	136, BROADWAY, 1566	187, MULLEN, 1940	232, OLYMPIA 32, 1431	319, LACEY 19, 940	407, TUMWATER 7, 672
035, KAISER, 410	092, MUSHROOM CORNER, 1755	139, PLAINVIEW, 1268	189, SLEATER KINNEY, 1136	235, OLYMPIA 35, 1307	320, LACEY 20, 536	408, TUMWATER 8, 1321
036, RICH, 941	093, TRAILBLAZER, 728	140, MUD BAY, 721	190, LAKESIDE, 545	237, OLYMPIA 37, 1773	321, LACEY 21, 592	409, TUMWATER 9, 814
039, JONES BEACH, 1128	094, FRYE COVE, 919	141, MC LANE, 673	191, GALLAGHER COVE, 1204	239, OLYMPIA 39, 677	322, LACEY 22, 623	410, TUMWATER 10, 2053
043, UNIVERSITY, 1142	095, OYSTER BAY, 733	143, BUSH PRAIRIE, 3	192, EAST OLYMPIA, 1281	240, OLYMPIA 40, 479	323, LACEY 23, 438	411, TUMWATER 11, 1270
044, STEAMBOAT LAKE, 700	096, SUMMIT LAKE, 795	144, BLACK LAKE, 1114	193, BERRY VALLEY, 1248	241, OLYMPIA 41, 723	324, LACEY 24, 2045	412, TUMWATER 12, 813
045, ROCKY PRAIRIE, 846	097, DELRIDGE, 253	145, DELPHI, 802	194, HARTWOOD NORTH, 1461	242, OLYMPIA 42, 455	327, LACEY 27, 1325	413, TUMWATER 13, 453
046, LAWRENCE LAKE, 1492	098, MARVIN, 1231	146, SOUTH UNION, 1484	195, LIBBY, 679	243, OLYMPIA 43, 1285	328, LACEY 28, 636	414, TUMWATER 14, 578
047, WOODARD CREEK, 890	099, ALPINE, 1324	147, PLUMB, 1056	196, MEADOWS, 1740	244, OLYMPIA 44, 482	329, LACEY 29, 1984	415, TUMWATER 15, 1361
048, MICHIGAN HILL, 1029	100, HEWITT LAKE, 1143	148, SCATTER CREEK, 729	197, SUMMERSET, 1488	245, OLYMPIA 45, 1161	330, LACEY 30, 1773	424, TUMWATER 24, 735
049, SCOTT LAKE SOUTH, 875	101, ZANGLE, 728	149, MCINTOSH, 1855	198, HENNESS SOUTH, 1430	246, OLYMPIA 46, 1293	331, LACEY 31, 1678	427, TUMWATER 27, 1283
050, SALMON CREEK, 674	102, BOSTON HARBOR, 818	150, VIOLET PRAIRIE NORTH, 847	199, BEAVER CRK, 1770	247, OLYMPIA 47, 1239	332, LACEY 32, 1766	428, TUMWATER 28, 1759
051, SPURGEON CRK, 456	103, GULL HARBOR, 510	151, LITTLEROCK, 1640	201, OLYMPIA 1, 1146	248, OLYMPIA 48, 1625	333, LACEY 33, 745	429, TUMWATER 29, 8
052, JAMES, 1269	104, FRIENDLY GROVE, 569	153, ROCHESTER 1, 1783	202, OLYMPIA 2, 2425	249, OLYMPIA 49, 989	334, LACEY 34, 543	430, TUMWATER 30, 1099
053, VAIL, 1230	105, SOUTH BAY, 1108	154, ROCHESTER 2, 1057	203, OLYMPIA 3, 1179	250, OLYMPIA 50, 1097	335, LACEY 35, 907	431, TUMWATER 31, 1521
054, ROCHESTER 5, 1186	106, PUGET, 1074	155, SCOTT LAKE NORTH, 596	204, OLYMPIA 4, 883	251, OLYMPIA 51, 302	336, LACEY 36, 1355	432, TUMWATER 32, 1276
055, ROCHESTER 4, 947	107, BIGELOW, 790	156, GRAND MOUND EAST, 320	205, OLYMPIA 5, 1367	252, OLYMPIA 52, 373	337, LACEY 37, 338	433, TUMWATER 33, 774
057, MEDICINE CREEK, 665	108, PLEASANT GLADE, 872	157, GIBSON VALLEY, 200	206, OLYMPIA 6, 1279	253, OLYMPIA 53, 948	339, LACEY 39, 1709	501, TENINO 1, 958
058, SKIDOMISH, 1774	110, MONTGOMERY, 1010	158, SHOOKUMCHUCK, 973	207, OLYMPIA 7, 1653	254, OLYMPIA 54, 496	340, LACEY 40, 1689	502, TENINO 2, 912
059, PLEASANT HILL, 1380	111, NISQUALLY, 1541	159, JOHNSON POINT, 944	208, OLYMPIA 8, 623	256, OLYMPIA 56, 1291	341, LACEY 41, 1764	601, RAINIER 1, 1385
060, SMITH PRAIRIE, 1494	112, ROOSEVELT, 1141	160, WARD, 402	209, OLYMPIA 9, 1621	257, OLYMPIA 57, 949	342, LACEY 42, 1170	602, RAINIER 2, 984
062, BLACK RIVER, 1844	113, KINWOOD WEST, 322	161, THOMPSON, 1038	210, OLYMPIA 10, 692	258, OLYMPIA 58, 1645	343, LACEY 43, 2097	701, YELM 1, 2200
063, JAMES, 643	115, FOREST, 1584	163, SMITH LAKE, 1162	211, OLYMPIA 11, 644	259, OLYMPIA 59, 877	344, LACEY 44, 1708	702, YELM 2, 1467
065, LUPIN BEACH, 1008	116, ST CLAIR, 733	164, EVERGREEN SHORES, 924	212, OLYMPIA 12, 2019	260, OLYMPIA 60, 1563	345, LACEY 45, 963	703, YELM 3, 2791
066, FISHTRAP, 652	117, HICKS, 180	165, SUNWOOD LAKES, 1763	213, OLYMPIA 13, 774	261, OLYMPIA 61, 12	346, LACEY 46, 1662	704, YELM 4, 2047
067, QUINCE, 4	118, FLEETWOOD, 1570	166, EATON CREEK SOUTH, 136	214, OLYMPIA 14, 545	301, LACEY 1, 1082	347, LACEY 47, 1248	705, YELM 5, 2112
069, SIMMONS 3, 47	119, LYDIA HAWK, 2123	168, HOLMES, 899	215, OLYMPIA 15, 1080	302, LACEY 2, 1124	348, LACEY 48, 1690	801, BUCODA, 692
070, SIMMONS 4, 65	120, HAYS, 1068	169, MCALISTER CREEK, 1514	216, OLYMPIA 16, 171	303, LACEY 3, 1063	349, LACEY 49, 488	
074, PINES, 1608	121, INDIAN SUMMER, 688	170, ROCHESTER 3, 1302	217, OLYMPIA 17, 679	304, LACEY 4, 1046	351, LACEY 51, 619	

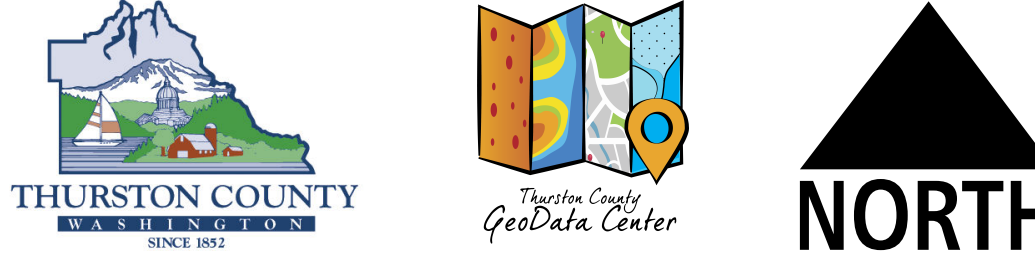
Cities    Urban Growth Areas

0 1 2 3 4 5  
Miles

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8/29/2022

# Thurston County Five Commissioner Districts 2020 Census Total Population by Voter Precinct

## Five Commissioner Districts

District 1 59,096   District 2 59,156   District 3 59,004   District 4 58,652   District 5 58,885

## Current Commissioner Residence Precinct

County Commissioner   Port Commissioner

019, FOUR CORNERS SOUTH, 592	075, LONG LAKE, 273	122, CHAMBERS, 1441	171, WADDELL CREEK, 752	218, OLYMPIA 18, 897	305, LACEY 5, 520	352, LACEY 52, 24
020, GRAND MOUND WEST, 1436	076, HAWK ACRES, 916	124, FRISTOE, 1004	172, TYKLE COVE, 662	219, OLYMPIA 19, 1437	306, LACEY 6, 645	353, LACEY 53, <Null>
021, VIOLET PRAIRIE SOUTH, 450	077, ZENKNER VALLEY, 270	125, DESCHUTES, 1759	173, CAMELOT, 522	220, OLYMPIA 20, 495	307, LACEY 7, 1212	354, LACEY 54, 1266
022, EATON CREEK NORTH, 378	078, TRI LAKES, 630	126, LONGMIRE, 1063	174, FRENCH, 718	221, OLYMPIA 21, 964	308, LACEY 8, 1280	355, LACEY 55, 1234
023, PATTONS EAST, 820	080, TOLMIE, 37	127, LUTHER PRAIRIE, 568	175, SUNSET BEACH, 978	223, OLYMPIA 23, 1089	309, LACEY 9, 1032	356, LACEY 56, 1104
024, KINWOOD EAST, 795	081, MILITARY, 436	128, WEIR PRAIRIE, 597	176, HENDERSON, 1003	224, OLYMPIA 24, 772	310, LACEY 10, 651	357, LACEY 57, 1215
025, HENNESS NORTH, 646	082, GLEN TERRA, 195	129, COLLEGE, 851	178, PATTONS WEST, 423	225, OLYMPIA 25, 1195	311, LACEY 11, 510	358, LACEY 58, 1391
026, HARTWOOD SOUTH, 762	083, PRINE, 246	130, BALD HILLS, 548	179, FOUR CORNERS NORTH, 1380	226, OLYMPIA 26, 643	313, LACEY 13, 616	401, TUMWATER 1, 1718
027, CLEAR LAKE SOUTH, 1647	084, GLENWOOD, 334	131, HUNTER POINT, 578	180, STEDMAN, 791	227, OLYMPIA 27, 774	314, LACEY 14, 672	402, TUMWATER 2, 766
028, COUGAR MOUNTAIN, 233	086, GREENRIDGE, 790	132, GRIFFIN, 687	183, BEACH CREST, 752	228, OLYMPIA 28, 1581	315, LACEY 15, 1689	403, TUMWATER 3, 1598
030, CLEAR LAKE NORTH, 1303	088, WOODLAND, 586	133, SCHNEIDERS PRAIRIE, 797	184, SCHELLER, 393	229, OLYMPIA 29, 749	316, LACEY 16, 395	404, TUMWATER 4, 1290
031, LACKAMAS, 362	089, TILLEY, 1489	134, COOPER POINT, 674	185, FAIR OAKS, 708	230, OLYMPIA 30, 843	317, LACEY 17, 1256	405, TUMWATER 5, 790
032, MORRIS, 1348	090, SWEET BRIAR, 1485	135, BUTLER COVE, 727	186, WILDERNESS, 1589	231, OLYMPIA 31, 726	318, LACEY 18, 994	406, TUMWATER 6, 1285
033, EVERGREEN BALLROOM, 2521	091, DEERBRUSH, 1227	136, BROADWAY, 1566	187, MULLEN, 1940	232, OLYMPIA 32, 1431	319, LACEY 19, 940	407, TUMWATER 7, 672
035, KAISER, 410	092, MUSHROOM CORNER, 1755	139, PLAINVIEW, 1268	189, SLEATER KINNEY, 1136	235, OLYMPIA 35, 1307	320, LACEY 20, 536	408, TUMWATER 8, 1321
036, RICH, 941	093, TRAILBLAZER, 728	140, MUD BAY, 721	190, LAKESIDE, 545	237, OLYMPIA 37, 1773	321, LACEY 21, 592	409, TUMWATER 9, 814
039, JONES BEACH, 1128	094, FRYE COVE, 919	141, MC LANE, 673	191, GALLAGHER COVE, 1204	239, OLYMPIA 39, 677	322, LACEY 22, 623	410, TUMWATER 10, 2053
043, UNIVERSITY, 1142	095, OYSTER BAY, 733	143, BUSH PRAIRIE, 3	192, EAST OLYMPIA, 1281	240, OLYMPIA 40, 479	323, LACEY 23, 438	411, TUMWATER 11, 1270
044, STEAMBOAT ISLAND, 700	096, SUMMIT LAKE, 795	144, BLACK LAKE, 1114	193, BERRY VALLEY, 1248	241, OLYMPIA 41, 723	324, LACEY 24, 2045	412, TUMWATER 12, 813
045, ROCKY PRAIRIE, 846	097, DELRIDGE, 253	145, DELPHI, 802	194, HARTWOOD NORTH, 1461	242, OLYMPIA 42, 455	327, LACEY 27, 1325	413, TUMWATER 13, 453
046, LAWRENCE LAKE, 1492	098, MARVIN, 1231	146, SOUTH UNION, 1484	195, LIBBY, 679	243, OLYMPIA 43, 1285	328, LACEY 28, 636	414, TUMWATER 14, 578
047, WOODARD CREEK, 890	099, ALPINE, 1324	147, PLUMB, 1056	197, SUMMERSET, 1488	244, OLYMPIA 44, 482	329, LACEY 29, 1984	415, TUMWATER 15, 1361
048, MICHIGAN HILL, 1029	100, HEWITT LAKE, 1143	148, SCATTER CREEK, 729	198, HENNESS SOUTH, 1430	245, OLYMPIA 45, 1161	330, LACEY 30, 1773	424, TUMWATER 24, 735
049, SCOTT LAKE SOUTH, 875	101, ZANGLE, 728	149, MCINTOSH, 1855	199, BEAVER CRK, 1770	246, OLYMPIA 46, 1293	331, LACEY 31, 1678	427, TUMWATER 27, 1283
050, SALMON CREEK, 674	102, BOSTON HARBOR, 818	150, VIOLET PRAIRIE NORTH, 847	200, OLYMPIA 2, 2425	247, OLYMPIA 47, 1239	332, LACEY 32, 1766	428, TUMWATER 28, 1759
051, SPURGEON CRK, 456	103, GULL HARBOR, 510	151, LITTLOCK, 1640	201, OLYMPIA 1, 1146	248, OLYMPIA 48, 1625	333, LACEY 33, 745	429, TUMWATER 29, 8
052, JAMES, 1269	104, FRIENDLY GROVE, 569	153, ROCHESTER 1, 1783	202, OLYMPIA 2, 2425	249, OLYMPIA 49, 989	334, LACEY 34, 543	430, TUMWATER 30, 1099
053, VAIL, 1230	105, SOUTH BAY, 1108	154, ROCHESTER 2, 1057	203, OLYMPIA 3, 1179	250, OLYMPIA 50, 1097	335, LACEY 35, 907	431, TUMWATER 31, 1521
055, ROCHESTER 5, 1166	106, PUGET, 1074	155, SCOTT LAKE NORTH, 596	204, OLYMPIA 4, 883	251, OLYMPIA 51, 302	336, LACEY 36, 1355	432, TUMWATER 32, 1276
057, MEDICINE CREEK, 665	107, BIGELOW, 790	156, GRAND MOUND EAST, 320	205, OLYMPIA 5, 1367	252, OLYMPIA 52, 373	337, LACEY 37, 338	433, TUMWATER 33, 774
058, SKIDOMISH, 1774	108, PLEASANT GLADE, 872	157, GIBSON VALLEY, 200	206, OLYMPIA 6, 1279	253, OLYMPIA 53, 948	339, LACEY 39, 1709	501, TENINO 1, 958
059, PLEASANT HILL, 1380	110, MONTGOMERY, 1010	158, SHOOKUMCHUCK, 973	207, OLYMPIA 7, 1653	254, OLYMPIA 54, 496	340, LACEY 40, 1689	502, TENINO 2, 912
060, SMITH PRAIRIE, 1494	111, NISQUALLY, 1541	159, JOHNSON POINT, 944	208, OLYMPIA 8, 623	256, OLYMPIA 56, 1291	341, LACEY 41, 1764	601, RAINIER 1, 1385
062, BLACK RIVER, 1844	112, ROOSEVELT, 1141	160, WARD, 402	209, OLYMPIA 9, 1621	257, OLYMPIA 57, 949	342, LACEY 42, 1170	602, RAINIER 2, 984
063, JAMES, 643	113, KINWOOD WEST, 322	161, THOMPSON, 1038	210, OLYMPIA 10, 692	258, OLYMPIA 58, 1645	343, LACEY 43, 2097	701, YELM 1, 2200
065, LUNA BEACH, 1008	115, FOREST, 1584	163, SMITH LAKE, 1162	211, OLYMPIA 11, 644	259, OLYMPIA 59, 877	344, LACEY 44, 1708	702, YELM 2, 1467
066, FISHTRAP, 652	116, ST CLAIR, 733	164, EVERGREEN SHORES, 924	212, OLYMPIA 12, 2019	260, OLYMPIA 60, 1563	345, LACEY 45, 963	703, YELM 3, 2791
067, QUINCE, 4	117, HICKS, 180	165, SUNWOOD LAKES, 1763	213, OLYMPIA 13, 774	261, OLYMPIA 61, 12	346, LACEY 46, 1662	704, YELM 4, 2047
069, SIMMONS 3, 47	118, FLEETWOOD, 1570	166, EATON CREEK SOUTH, 136	214, LACEY 1, 1082	301, LACEY 1, 1082	347, LACEY 47, 1248	705, YELM 5, 2112
070, SIMMONS 4, 65	119, LYDIA HAWK, 2123	168, HOLMES, 899	215, OLYMPIA 15, 1080	302, LACEY 2, 1124	348, LACEY 48, 1690	801, BUCODA, 692
074, PINES, 1608	120, HAYS, 1068	169, MCALISTER CREEK, 1514	216, OLYMPIA 16, 171	303, LACEY 3, 1063	349, LACEY 49, 488	
	121, INDIAN SUMMER, 688	170, ROCHESTER 3, 1302	217, OLYMPIA 17, 679	304, LACEY 4, 1046	351, LACEY 51, 619	

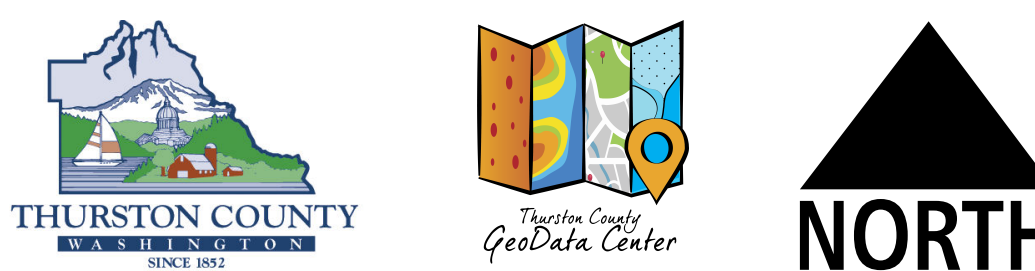
Cities   Urban Growth Areas

0 5  
Miles

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Thurston County  
Five Commissioner Districts  
2020 Census Total Population by Voter Precinct

Five Commissioner Districts

District 1 58,763   District 2 59,156   District 3 59,004   District 4 58,985   District 5 58,885

Current Commissioner Residence Precinct

County Commissioner   Port Commissioner

019, FOUR CORNERS SOUTH, 592	075, LONG LAKE, 273	122, CHAMBERS, 1441	171, WADDELL CREEK, 752	218, OLYMPIA 18, 897	305, LACEY 5, 520	352, LACEY 52, 24
020, GRAND MOUND WEST, 1436	076, HAWK ACRES, 916	124, FRISTOE, 1004	172, TYKLE COVE, 682	219, OLYMPIA 19, 1437	306, LACEY 6, 645	353, LACEY 53, <Null>
021, VIOLET PRAIRIE SOUTH, 450	077, ZENKNER VALLEY, 270	125, DESCHUTES, 1759	173, CAMELOT, 522	220, OLYMPIA 20, 495	307, LACEY 7, 1212	354, LACEY 54, 1286
022, EATON CREEK NORTH, 378	078, TRI LAKES, 630	126, LUTHEIM, 1063	174, FRENCH, 718	221, OLYMPIA 21, 964	308, LACEY 8, 1280	355, LACEY 55, 1234
023, PATTON EAST, 820	080, TOLMIE, 37	127, LUTHEIM, 568	175, SUNSET BEACH, 978	223, OLYMPIA 23, 1089	309, LACEY 9, 1032	356, LACEY 56, 1104
024, KINWOOD EAST, 795	081, MILITARY, 436	128, WEIR PRAIRIE, 597	176, HENDERSON, 1003	224, OLYMPIA 24, 772	310, LACEY 10, 651	357, LACEY 57, 1215
025, HENNESS NORTH, 646	082, GLEN TERRA, 195	129, COLLEGE, 851	178, PATTON WEST, 423	225, OLYMPIA 25, 1195	311, LACEY 11, 510	358, LACEY 58, 1391
026, HARTWOOD SOUTH, 762	083, PRINE, 246	130, BALD HILLS, 548	179, FOUR CORNERS NORTH, 1380	226, OLYMPIA 26, 643	313, LACEY 13, 616	401, TUMWATER 1, 1718
027, CLEAR LAKE SOUTH, 1647	084, GREENWOOD, 334	131, HUNTER POINT, 578	180, STEEDMAN, 791	227, OLYMPIA 27, 774	314, LACEY 14, 672	402, TUMWATER 2, 766
028, COUGAR MOUNTAIN, 233	086, GREENRIDGE, 790	132, GRIFFIN, 687	183, BEACH CREST, 752	228, OLYMPIA 28, 1581	315, LACEY 15, 1689	403, TUMWATER 3, 1598
030, CLEAR LAKE NORTH, 1303	088, WOODLAND, 586	133, SCHNEIDERS PRAIRIE, 797	184, SCHELLER, 393	229, OLYMPIA 29, 749	316, LACEY 16, 395	404, TUMWATER 4, 1290
031, LACKAMAS, 362	089, TILLEY, 1489	134, COOPER POINT, 674	185, FAIR OAKS, 706	230, OLYMPIA 30, 843	317, LACEY 17, 1256	405, TUMWATER 5, 780
032, MORRIS, 1348	090, SWEET BRIAR, 1485	135, BUTLER COVE, 727	186, WILDERNESS, 1589	231, OLYMPIA 31, 726	318, LACEY 18, 940	406, TUMWATER 6, 1285
033, EVERGREEN BALLROOM, 2521	091, DEERBRUSH, 1227	136, BROADWAY, 1566	187, MULLEN, 1646	232, OLYMPIA 32, 1431	319, LACEY 19, 940	407, TUMWATER 7, 672
036, KAISER, 941	092, MUSHROOM CORNER, 1755	139, PLAINVIEW, 1268	189, SLEATER KINNEY, 1136	233, OLYMPIA 33, 1307	320, LACEY 20, 536	408, TUMWATER 8, 1121
039, JONES BEACH, 1128	093, TRAILBLAZER, 728	140, MUD BAY, 721	190, LAKESIDE, 545	234, OLYMPIA 34, 679	321, LACEY 21, 592	409, TUMWATER 9, 914
043, UNIVERSITY, 1142	094, FRYE COVE, 919	141, MCCLANE, 673	191, GALLAGHER COVE, 1204	235, OLYMPIA 35, 1097	322, LACEY 22, 623	410, TUMWATER 10, 2053
044, STEAMBOAT ISLAND, 700	095, OYSTER BAY, 733	143, BUSH PRAIRIE, 3	192, EAST OLYMPIA, 1281	236, OLYMPIA 36, 1179	323, LACEY 23, 438	411, TUMWATER 11, 1270
045, ROCKY PRAIRIE, 846	096, SUMMIT LAKE, 795	144, BLACK LAKE, 1114	193, BERRY VALLEY, 1248	241, OLYMPIA 41, 723	324, LACEY 24, 2045	412, TUMWATER 12, 813
046, LAWRENCE LAKE, 1492	097, DELRIDGE, 253	145, DELPHI, 802	194, HARTWOOD NORTH, 1461	242, OLYMPIA 42, 455	327, LACEY 27, 1325	413, TUMWATER 13, 453
047, WOODARD CREEK, 890	098, MARVIN, 1231	146, SOUTH UNION, 1484	195, LIBBY, 679	243, OLYMPIA 43, 1285	328, LACEY 28, 636	414, TUMWATER 14, 578
048, MICHIGAN HILL, 1029	099, ALPINE, 1324	147, PLUMB, 1056	196, MEADOWS, 1740	244, OLYMPIA 44, 482	329, LACEY 29, 1984	415, TUMWATER 15, 1361
049, SCOTT LAKE SOUTH, 875	100, HEWITT LAKE, 1143	148, SCATTER CREEK, 729	197, SUMMERSET, 1488	245, OLYMPIA 45, 1181	330, LACEY 30, 1773	424, TUMWATER 24, 735
050, SALMON CREEK, 674	101, ZANGLE, 728	149, MCINTOSH, 1855	198, HENNESS SOUTH, 1430	246, OLYMPIA 46, 1293	331, LACEY 31, 1878	427, TUMWATER 27, 1283
051, SPURGEON CRK, 456	102, BOSTON HARBOR, 618	150, VIOLET PRAIRIE NORTH, 847	199, BEAVER CRK, 11770	247, OLYMPIA 47, 1239	332, LACEY 32, 1766	428, TUMWATER 28, 1759
052, JAMES, 1269	103, GULL HARBOR, 1108	151, LITTLESOCK, 1640	201, OLYMPIA 1, 1146	248, OLYMPIA 48, 1825	333, LACEY 33, 745	429, TUMWATER 29, 8
053, VAIL, 1230	104, FRIENDLY GROVE, 569	153, ROCHESTER 1, 1783	202, OLYMPIA 2, 2425	249, OLYMPIA 49, 989	334, LACEY 34, 543	430, TUMWATER 30, 1099
054, ROCHESTER 5, 1166	105, SOUTH BAY, 1108	154, ROCHESTER 2, 1057	203, OLYMPIA 3, 1179	250, OLYMPIA 50, 1097	335, LACEY 35, 907	431, TUMWATER 31, 1521
055, ROCHESTER 4, 947	106, PUGET, 1074	155, SCOTT LAKE NORTH, 596	204, OLYMPIA 4, 883	251, OLYMPIA 51, 302	336, LACEY 36, 1305	432, TUMWATER 32, 1276
057, MEDICINE CREEK, 665	107, BIGELOW, 790	156, GRAND MOUND EAST, 520	205, OLYMPIA 5, 1367	252, OLYMPIA 52, 373	337, LACEY 37, 358	433, TUMWATER 33, 774
058, SKIDOMOSH, 1774	108, PLEASANT GLADE, 672	157, GIBSON VALLEY, 200	206, OLYMPIA 6, 1279	253, OLYMPIA 53, 948	338, LACEY 38, 1709	501, TENINO 1, 958
059, PLEASANT HILL, 1380	109, MONTGOMERY, 1010	158, SHOOKUMCHUCK, 973	207, OLYMPIA 7, 1653	254, OLYMPIA 54, 496	340, LACEY 40, 1889	502, TENINO 2, 912
060, SMITH PRAIRIE, 1494	110, NISQUALLY, 1341	160, JOHNSON POINT, 944	208, OLYMPIA 8, 623	255, OLYMPIA 55, 1291	341, LACEY 41, 764	601, RAINIER 1, 1385
062, BLACK RIVER, 1844	112, ROOSEVELT, 1141	161, WARDS, 482	209, OLYMPIA 9, 1621	256, OLYMPIA 56, 1645	342, LACEY 42, 1170	602, RAINIER 2, 384
063, JAMES, 643	113, KINWOOD WEST, 322	162, THOMPSON, 1038	210, OLYMPIA 10, 692	257, OLYMPIA 57, 1645	343, LACEY 43, 2097	701, YELM 1, 2200
065, LUPIN BEACH, 1008	115, FOREST, 1554	116, ST CLAIR, 753	211, OLYMPIA 11, 644	258, OLYMPIA 58, 877	344, LACEY 44, 1708	702, YELM 2, 1467
066, FISHTAP, 652	117, WICKS, 180	118, SUNWOOD LAKES, 1763	212, OLYMPIA 12, 2019	259, OLYMPIA 59, 1583	345, LACEY 45, 863	703, YELM 3, 2791
067, QUINCE, 47	119, FLEETWOOD, 1570	119, EATON CREEK SOUTH, 136	213, OLYMPIA 13, 774	260, OLYMPIA 60, 1583	346, LACEY 46, 1662	704, YELM 4, 2047
069, SIMMONS 3, 47	120, LYDIA HAWK, 2123	120, HOLMES, 899	214, OLYMPIA 14, 545	261, OLYMPIA 61, 12	347, LACEY 47, 1246	705, YELM 5, 2112
070, SIMMONS 4, 65	120, HAYS, 1068	121, MCALISTER CREEK, 1514	215, OLYMPIA 15, 1080	262, OLYMPIA 62, 12	348, LACEY 48, 1590	801, BUCODA, 592
074, PINES, 1606	121, INDIAN SUMMER, 698	122, ROCHESTER 3, 1302	216, OLYMPIA 16, 171	263, OLYMPIA 63, 1083	349, LACEY 49, 488	
			217, OLYMPIA 17, 679	264, LACEY 4, 1046	351, LACEY 51, 619	

Cities   Urban Growth Areas



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