



**Commission Meeting Minutes
Monday, August 8, 2022**

Commission President Bob Iyall called the Commission Meeting of August 8, 2022 to order at 5:32 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympics Room, in Olympia, Washington.

Present

Commissioners: Bob Iyall, President; Amy Evans Harding, Vice President.

Attended Remotely: Commissioner Joe Downing, Secretary.

Staff: Sam Gibboney, Executive Director; Rick Hughes, Port General Counsel; Lisa Parks, Executive Services Director; Matt Peach, Finance Director; Warren Hendrickson, Airport Senior Manager; and Missy Goodell, Executive and Commission Coordinator.

Public: Six participants.

Commission President Bob Iyall announced that an executive session was convened at 4:00 p.m. prior to the Commission Meeting, to review the performance of a public employee (RCW 42.30.110(1)(g)). No actions were taken during executive session. The executive session adjourned at 5:15 p.m.

Approval of Agenda

Commissioner Evans Harding moved to approve the agenda. Seconded by Commissioner Iyall. Motion passed unanimously.

Executive Director Report

Executive Director Sam Gibboney reported on recent Port events and activity.

CONSENT CALENDAR

Special Reports

Executive Director Sam Gibboney identified Warrant issued to the State of Washington for \$224,844.86 in July Batch #26-30 of Bills and Vouchers for July 2022.

Commissioner Evans Harding moved to approve the Consent Calendar as presented; Commissioner Iyall seconded the motion. Motion approved.

ACTION CALENDAR

Resolution 2022-08 Capital Budget Amendment

Lisa Parks, Executive Services Director, provided information on the Capital Budget amendment to Resolution 2022-08. *Commissioner Evans moved to approve the amendment to Resolution 2022-08; Commissioner Downing seconded the motion. Motion approved unanimously.*

Lacey CBC Roof Replacement Contract

Lisa Parks, Executive Services Director, provided background on the Lacey CBC roof replacement contract.

Commissioner Evans Harding moved to award the CBC Building 2 Roof Replacement bid to the lowest responsive, responsible bidder; Wayne's Roofing, Inc., in the amount of \$451,035.98, and authorize the Executive Director to execute a contract with the low bidder pursuant to the bid award. Commissioner Downing seconded the motion. Motion approved unanimously.

Action/Other

None.

ADVISORY CALENDAR

Parthia Update

Bill McGregor, former Port of Olympia Commissioner, introduced Chuck Fowler, member of the South Sound Maritime Heritage Association, who gave historical information on the Parthia and plans for community display and education on this project.

POCAC (Port of Olympia Citizens Advisory Committee) Update

Deb Pattin, Chair of POCAC, provided an update on the status of the POCAC Committee and their future plans to grow the committee.

Q2 Financial Report

Matt Peach, Finance Director gave an update on Quarter 2 financials.

Capitol Lake – Deschutes Estuary Memorandum of Understanding (MOU) Overview

Lisa Parks, Executive Services Director provided an overview on the Capital Lake – Deschutes Estuary MOU.

Interlocal Agreement for Federal Permit Review Liaisons

Lisa Parks, Executive Services Director, shared information on the Interlocal Agreement for Federal Permit Review Liaisons.

Public Comment on Advisory Items

Five individuals gave public comment on Action/Other items.

Commission Reports/Discussion

Commissioners provided reports on their current community activities.

Other Business

None.

Meeting Announcement

Executive Director Gibboney provided information on upcoming Commission meetings.

Adjournment

Commissioner Evans Harding moved to adjourn. Seconded by Commissioner Downing. Motion passed unanimously. The meeting adjourned at 7:34 p.m.

PORT OF OLYMPIA COMMISSION

Bob Iyall

[Bob Iyall \(Dec 4, 2022 13:27 PST\)](#)

President, Bob Iyall

Amy Evans Harding

[Amy Evans Harding \(Nov 28, 2022 08:19 PST\)](#)

Vice President, Amy Evans Harding

J Downing

[J Downing \(Nov 30, 2022 16:18 PST\)](#)

Secretary, Joe Downing