



Remote Commission Meeting Minutes Monday, November 22, 2021

Commission President Joe Downing called the Remote Commission Meeting of November 22, 2021 to order at 5:33 p.m. This meeting was conducted remotely via Zoom Webinar online platform.

Attending remotely:

Commissioners: Joe Downing, President; Bill McGregor, Secretary, E. J. Zita, Vice President.

Staff: Sam Gibboney, Executive Director; VaLiesha Brown, Port General Counsel; Allyn Roe, Business Development and Real Estate Director; Matt Peach, Senior Administrative Services Manager; and Shaylah Seymour, Executive and Commission Coordinator.

Public: Two individuals.

Approval of Agenda

Commissioner McGregor moved to amend the agenda to include a discussion about the OYO Hotel under "Other Business." Commissioner Zita seconded the motion. Motion passed unanimously. It was moved by Commissioner McGregor and seconded by Commissioner Downing to approve the amended agenda; motion passed.

Special Reports

Executive Director Gibboney identified a warrant in the amount of \$226,104.91 for Third Quarter Leasehold Tax payment.

Executive Director Report

Executive Director Sam Gibboney reported on recent Port events and activity.

Litigation Report

None.

Public Comment

Two individuals provided comments.

Commission Response to Public Comment

Commissioners provided responses.

Consent Calendar

The Consent Calendar included Voucher Batch 39-43; Commissioner McGregor moved to approve the Consent Calendar as presented. Seconded by Commissioner Downing. Motion passed 2 – 0. Commissioner Zita abstained from voting.

Action Calendar

Budget Adoption – 20-22 Operating Budget, Capital Investment Plan, and Tax Levy, Resolution 2021-08 Tax Levy Certification, and Resolution 2021-09 Adoption of the 2022 Operating Budget and Capital Investment Plan including Rates and Fees – Matt Peach, Senior Administrative Services Manager gave a final review of the 2022 Budget Adoption.

Motion: Commissioner McGregor moved to approve Resolution 2021-08, a resolution to adopt the Levy Amount for 2022. Commissioner Downing seconded the motion. Motion passed 2 – 0. Commissioner Zita abstained from voting.

Motion: Commissioner McGregor moved to approve Resolution 2021-09, a Resolution of the Port of Olympia Commission authorizing, providing for acceptance, approval, and adoption of the Final 2022 Annual Operating Budget including annual User Rates and Fees and Capital Investment Plan pursuant to RCW 53.35.045. Commissioner Downing seconded the motion; motion passed 2 – 0. Commissioner Zita abstained from voting.

Information Technology Services – Port Computing Incorporated Contract Extension – Matt Peach, Port Senior Administrative Services Manager presented background information on a contract extension with Port Computing Incorporated.

Motion: Commissioner McGregor moved to approve Contract 2013-1004, Amendment #9 to Port Computing, Inc. in the amount of \$66,000 and extend the expiration date to March 31, 2022. Commissioner Downing seconded the motion; motion passed 2 – 0. Commissioner Zita abstained from voting.

Resolution 2021-10 Support of Thurston Climate Mitigation Plan – Sam Gibboney, Executive Director presented Resolution 2021-10 supporting the Thurston County Climate Action Plan.

Motion: Commissioner Zita moved to approve Resolution 2021-10 in support of the Thurston Climate Mitigation Plan as presented. Commissioner McGregor seconded the motion; approved unanimously.

Action/Other Calendar

None.

Public Comment

None.

Commission Response to Public Comment

None.

Advisory Calendar

Lease Option Amendment - Allyn Roe, Business Development and Real Estate Director, provided background information on a 3rd amendment to the option to ground lease with Panattoni Development.

Joint Resolution 2021-XX Intent to Collaborate with Thurston County on Increase of Commissioners – VaLiesha Brown, General Counsel gave background on the Board of County Commissioners and Port Commission establishing a mutual intent to collaborate on respective ballot measures asking voters whether to increase the number of commissioners and redraw district boundaries to provide voter clarity and lower costs to the extent possible.

Discussion and questions followed.

The Port Commission will wait until May 2, 2022 to take any action or vote on moving to a 5-member commission. It was agreed to add to this item to the next Commission Meeting Action Calendar.

Citizens Advisory Committee Report – Evaluation of Non-Motorized and Shared Transportation Options for North Point – POCAC Members Cameron Wilson and Deborah Pattin reported that they had completed their work on this issue and provided their findings regarding the Port’s ability to offer non-motorized transportation services to patrons of the Swantown Marina.

No action required.

Public Comment on the Advisory Calendar

One individual provided comments.

Commission Response to Public Comment

Commission responded to public comment.

Commissioner Reports

Commissioners reported their community activities.

Other Business

The Commission requested that staff will make recommendations for next steps at the December 6 Work Session Meeting.

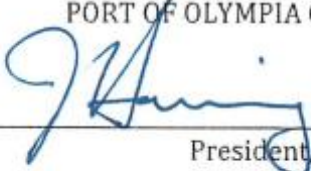
Meeting Announcements

Executive Director Gibboney provided information on upcoming Commission meetings:


Adjournment

Commissioner McGregor moved to adjourn. Seconded by Commissioner Zita. Motion passed unanimously. The meeting adjourned at 7:39 p.m.

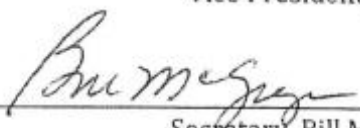
PORT OF OLYMPIA COMMISSION



President, Joe Downing



Vice President, E.J. Zita



Secretary, Bill McGregor