



Commission Meeting Minutes Monday, May 9, 2022

Commission President Bob Iyall called the Commission Meeting of May 9, 2022 to order at 5:31 p.m. at the Percival Plaza at 626 Columbia Street NW, Suite 1B, Olympia, Washington.

Present:

Commissioners: Bob Iyall, President; Amy Evans, Vice President; and Joe Downing, Secretary.

Staff: Sam Gibboney, Executive Director; Rick Hughes, Port General Counsel; Lisa Parks, Administrative Services Director; Matt Peach, Finance Director; Rudy Rudolph, Operations Director; Allyn Roe, Business Development and Real Estate Director; Jennie Foglia Jones, Senior Manager Communications, Marketing and Government Affairs; Jessie Bensley, Property Manager/Lease Administrator; and Missy Goodell, Executive and Commission Coordinator.

Guests: Bruce Beckett, The Beckett Group; Ted Knapp, CRG.

Public: Four participants.

Approval of Agenda

Commissioner Evans moved to approve the agenda with an amendment to have the May 9, 2022 Advisory Calendar Item No. 4 "Resolution 2022-XX Commission Rules regarding Remote Attendance and Public Participation Comment" moved to the Action Calendar. Commissioner Downing seconded the motion. Motion passed unanimously.

Executive Director Report

Executive Director Sam Gibboney reported on recent Port events and activity.

Public Comment

Two individuals provided comments.

Consent Calendar

The Consent Calendar included two sets of minutes:

- 1) 2021 Meeting Minutes: October 25 and November 8, 2021
- 2) 2022 Meeting Minutes: February 2, 7, 9, 14, 22 and 28, 2022

It was moved by Commissioner Downing and seconded by Commissioner Evans to approve the Consent Calendar as presented. Motion passed unanimously.

Action Calendar

CRG Lease Option – Business Development and Real Estate Director Allyn Roe presented information in consideration of a lease option for 130 acres in the New Market Industrial Campus/Southeast section of the Olympia Airport.

Commissioner Evans moved to approve the Lease Option Agreement as presented between the Port of Olympia and CRG for an area of approximately 130 acres located within the Port's Olympia Airport. Commissioner Downing seconded the motion. The motion passed with two yeas and one nay.

Port Infrastructure Development Program Grant Application – Lisa Parks, Executive Services Director, reported the progress made toward the Port Infrastructure Development Program Grant Application. The purpose of the program is to improve safety, efficiency or reliability of the movement of goods through ports and intermodal connections to ports.

Commissioner Evans moved to authorize the Executive Director to submit the Port of Olympia 2022 Port Infrastructure Development Program grant application, with a total project cost of \$12,361,225 and including a 25% Port-funded match in the amount of \$3,090,306, to the US DOT Maritime Administration, as presented. Commissioner Downing seconded. The motion passed unanimously.

Action/Other Calendar

Resolution 2022-05 Commission Rules re: Remote Attendance and Public Comment – Rick Hughes, Port General Counsel provided background:

Rick Hughes presented changes that have been made to the Open Public Meetings Act (OPMA) in HB 1329, with some changes effective upon Governor Jay Inslee's signature on the bill (March 24, 2022), while others are effective soon after (June 9, 2022).

Commissioner Evans moved to approve Resolution 2022-05 Commission Rules regarding Remote Attendance and Public Participation, as presented. Commissioner Downing seconded the motion. Motion passed unanimously.

Advisory Calendar

2021 Annual Financial Report – Finance Director Matt Peach presented the end of the year 2021 Financial Results including the results from Operations and Non-Operations, Statement of Net Position, State Auditor Financial Intelligence Tool (FIT) health indicators, and Port-adopted Financial Goals.

Marine Terminal Briefing – Rudy Rudolph, Operations Director, provided a general briefing on Marine Terminal operations.

State Legislative Update Briefing – Executive Services Director, Lisa Parks, introduced Bruce Beckett of The Beckett Group, who serves as the Port's lobbyist for State legislative issues. Bruce provided an overview of his experience and reviewed items of interest to the Port from the most recent State legislative session.

Public Comment on Advisory Items

One individual commented on Advisory Items.

Commission Reports/Discussion

Commissioners provided updates with their respective Port activities.

Other Business

Commissioner Evans moved to add to a future Work Session agenda "New Market Industrial Campus Planning." Commissioner Downing seconded. Motion passed unanimously.

The Commissioners commented briefly on other business and their activities.

Meeting Announcements

Executive Director Gibboney provided information on upcoming Commission meetings.

Adjournment

Commissioner Evans moved to adjourn. Seconded by Commissioner Downing. Motion passed unanimously. The meeting adjourned at 8:10 p.m.

PORT OF OLYMPIA COMMISSION

Bob Lyall

[Bob Lyall \(Dec 4, 2022 13:23 PST\)](#)

President, Bob Lyall

Amy Evans Harding

[Amy Evans Harding \(Nov 28, 2022 08:16 PST\)](#)

Vice President, Amy Evans

J Downing

[J Downing \(Nov 30, 2022 16:15 PST\)](#)

Secretary, Joe Downing