

Overall DBE Three-Year Goal Methodology

Name of Recipient: Olympia Regional Airport

Goal Period: FY 2024-26 (10/1/2023 through 9/30/2026)

DOT-assisted contract amounts:

| | |
|--------|-------------|
| Year 1 | \$800,000 |
| Year 2 | \$1,450,000 |
| Year 3 | \$879,000 |
| Totals | \$3,129,000 |

Overall Three-Year Goal: 8.7%, to be accomplished through 8.7% Race Conscious and 0.0% Race Neutral

Total dollar amount to be expended on DBEs: \$272,903

Describe the Number and Type of Contracts that the airport anticipates awarding:

Contracts in Fiscal Year #1

1. Airfield Lighting Regulator Replacements - \$500,000
2. Pilot Controlled Lighting System Replacement - \$150,000
3. Runway 17/35 Rehabilitation (South RWY 35 end) – Design - \$150,000

Contracts in Fiscal Year #2

1. Runway 17/35 Rehabilitation (South RWY 35 end) – Construction - \$1,450,000

Contracts in Fiscal Year #3

1. Hangar Extensions: D,E,F,G - Design & Construction - \$879,000

Market Area

The market area for Olympia Regional Airport is the area where the majority of the contractor and subcontractor bidders are located, and the area in which the airport will most likely be doing the majority of its contracting. This market area was determined by the 2019 WA State Airports Disparity Study to be the Central Region of Washington State, including Clark, Columbia, Cowlitz, Ferry, Garfield, Island, King, Kitsap, Pierce, Skagit, Skamania, Snohomish, Thurston, Wahkiakum, and Whatcom Counties.

Step 1. Actual relative availability of DBEs

The base figure for the relative availability was calculated as follows:

Method: Use Disparity Study -- completed by the Washington State Department of Transportation for study period 2019.

Weighted Availability of DBE firms:

Fiscal Year #1

For 10/1/2023 - 9/30/2024, award of the following is anticipated:

| Project Name | Item No. | NAICS Description | NAICS | Estimated Trade (\$) | DBE (%) per Disparity Study | DBE (\$) (= Trade \$ x DBE %) |
|---|----------|--|--------|----------------------|-----------------------------|-------------------------------|
| Airfield Lighting Regulator Replacements | 1 | Electrical Contractors and Other Wiring Installation Contractors | 238210 | \$500,000 | 4.2% | \$21,000 |
| Total Project | | | | \$500,000 | 4.2% | \$21,000 |
| Pilot Controlled Lighting System Replacement | 1 | Electrical Contractors and Other Wiring Installation Contractors | 238210 | \$150,000 | 4.2% | \$6,300 |
| Total Project | | | | \$150,000 | 4.2% | \$6,300 |
| Runway 17/35 Rehabilitation (South RWY 35 end) - Design | 1 | Engineering Services | 541330 | \$150,000 | 7.7% | \$11,550 |
| Total Project | | | | \$150,000 | 7.7% | \$11,550 |
| Year 1 Total | | | | \$800,000 | 4.9% | \$38,850 |

Fiscal Year #2

For 10/1/2024 - 9/30/2025, award of the following is anticipated:

| Project Name | Item No. | NAICS Description | NAICS | Estimated Trade (\$) | DBE (%) per Disparity Study | DBE (\$) (= Trade \$ x DBE %) |
|---|----------|--|--------|----------------------|-----------------------------|-------------------------------|
| Runway 17/35 Rehabilitation (South RWY 35 end) - Construction | 1 | Highway, Street, and Bridge Construction | 237310 | \$1,130,000 | 9.7% | \$109,610 |
| | 2 | Specialized Freight (except Used Goods) Trucking, Local | 484220 | \$220,000 | 12.7% | \$27,940 |
| | 3 | Landscaping Services | 561730 | \$25,000 | 5.8% | \$1,450 |
| | 4 | Electrical Contractors and Other Wiring Installation Contractors | 238210 | \$75,000 | 4.2% | \$3,150 |
| Total Project | | | | \$1,450,000 | 9.8% | \$142,150 |
| Year 2 Total | | | | \$1,450,000 | 9.8% | \$142,150 |

Fiscal Year #3

For 10/1/2025 - 9/30/2026, award of the following is anticipated:

| Project Name | Item No. | NAICS Description | NAICS | Trade (\$) | DBE (%) per Disparity Study | DBE (\$) (= Trade \$ x DBE %) |
|--|----------|--|--------|------------|-----------------------------|-------------------------------|
| Hangar Extensions: D,E,F,G Design & Construction | 1 | Engineering Services | 541330 | \$80,000 | 7.7% | \$6,160 |
| | 2 | Commercial and Institutional Building Construction | 236220 | \$530,000 | 12.7% | \$67,310 |
| | 3 | Site Preparation Contractors | 238910 | \$95,000 | 5.4% | \$5,130 |
| | 4 | Highway, Street, and Bridge Construction | 237310 | \$109,000 | 9.7% | \$10,573 |
| | 5 | Electrical Contractors and Other Wiring Installation Contractors | 238210 | \$65,000 | 4.2% | \$2,730 |
| Total Project | | | | \$879,000 | 10.5% | \$91,903 |
| Year 3 Total | | | | \$879,000 | 10.5% | \$91,903 |

The base goal projection after weighting is as follows:

- Total Weighted DBE Availability: **\$272,903**
- Total for All Trades: **\$3,129,000**

Dividing the weighted DBE totals by the total estimate for all trades gives a base DBE availability figure for the projects anticipated during the goal-setting period. This figure is expressed as a percentage and serves as the basis for the three-year overall goal.

Base of DBE Goal: **8.7%**

Step 2. Adjustments to Step 1 base figure.

Not enough recent historical data on DBE participation on projects of a similar nature and trade categories is available to reference to make an adjustment to the Step 1 base figure; therefore, Olympia Regional Airport is adopting the Step 1 base figure of **8.7%** as the overall goal for this three-year goal period (FY 2024-26).

Breakout of Estimated “Race and Gender Neutral” (RN) and “Race and Gender Conscious” (RC) Participation

The 2019 Washington State Department of Transportation Airports Disparity Study was evaluated for use in the breakout of RN and RC participation. The study suggests a RC approach, therefore RC methods were considered to meet the Port’s triennial goals.

Olympia Regional Airport will meet the maximum feasible portion of the overall goal by using race neutral means of facilitating DBE participation. This may include:

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;
2. Providing technical assistance and other services;
3. Carrying out information and communications programs on contracting procedures and specific contract opportunities;

4. Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors;
5. Assisting DBEs and other small businesses, to develop their capability to utilize emerging technology and conduct business through electronic media.

Olympia Regional Airport estimates that in meeting the established overall goal of 8.7%, it will obtain 0.0% from RN participation and 8.7% through race conscious measures.

Olympia Regional Airport does not have a history of DBE participation or over-achievement of goals to reference relative to the types of projects anticipated in the FY2024-FY2026 period and expects to obtain its DBE participation through the use of DBE contract goals or a conscious effort to obtain DBE participation. Therefore, the entire goal of 8.7% is to be obtained through race-conscious participation.

Olympia Regional Airport will adjust the estimated breakout of race neutral and race conscious DBE participation as needed to reflect actual DBE participation (see §26.51(f)) and track and report race neutral and race conscious participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal, and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

Consultation

In establishing the overall goal, Olympia Regional Airport provided for consultation and publication. This process included consultation with minority, women's, and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the Olympia Regional Airport's efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange with as many interested stakeholders as possible focused on obtaining information relevant to the goal setting process, and was conducted before the goal methodology was submitted to the operating administration for review. Details of the consultation are as follows.

The consultation engaged in was a teleconference held July 28, 2023 at 3:30 PM. No comments were received.

A notice of the proposed goal was published on the Olympia Regional Airport official website before the methodology was submitted to the Federal Aviation Administration.

If the proposed goal changes following review by the FAA, the revised goal will be posted on the Olympia Regional Airport official website.

Notwithstanding paragraph (f)(4) of §26.45, Olympia Regional Airport proposed goals will not be implemented until this requirement has been met.

PUBLIC NOTICE

The Port of Olympia's Olympia Regional Airport hereby announces its proposed Disadvantaged Business Enterprise (DBE) participation goal of 8.7% for FAA-funded contracts/agreements. The proposed goal pertains to federal fiscal years 2024 through 2026 (10/1/2023 - 9/30/2026). A teleconference will be held on July 28, 2023 at 3:30 PM for the purpose of consulting with stakeholders to obtain information relevant to the goal-setting process. Email loriew@portolympia.com for Zoom information.

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be sent to the following:

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